

Robert P. Astorino  
County Executive

Department of Environmental Facilities

Thomas J. Lauro, P.E.  
Commissioner

**34530**

**DATE:** June 17, 2013

**TO:** Board of Acquisition and Contract

**FROM:** Thomas J. Lauro, P.E.  
Commissioner, Department of Environmental Facilities

**RE: Authorization to extend a contract with Aaron Associates of Connecticut, Inc., (the "Contract") for the County's option to extend the contract for one additional two-year term commencing July 06, 2013**

---

A resolution was approved on 06/30/11 that authorized the County to enter into a contract with Aaron Associates of Connecticut, Inc ("Aaron"), low bidder, for Instrumentation Maintenance and Repairs at department's various locations in Westchester County for a two-year period. The Contract documents specified that the Agreement can be extended by mutual consent of the Contractor and the County of Westchester for one additional two-year period based on the terms and conditions specified in the bid document.

During the term of the original contract, Aaron has provided satisfactory service to the County. Accordingly, the Department is requesting authorization to exercise the County's option to extend the Aaron contract for the additional two-year period in the amount of \$439,090.00, as provided for in the original bid document.

The objective of the Contract is to obtain services of a Contractor which will allow the Department of Environmental Facilities to maintain various instruments for its treatment plants and pump stations at peak efficiency and to assure that all instruments are functioning properly with minimal breakdowns. During the two year term of the Contract, Department representatives will track and monitor the required preventive maintenance, and necessary repairs using written service reports which will be signed by Maintenance Superintendents. These service reports are to be submitted with each payment request. The Contractor will be responsible to comply with all applicable regulations and codes.

This Contract is deemed to fulfill a public purpose because it meets the County's criteria for safeguarding the health and environment of the County. Maintaining the

instrumentation at DEF Facilities is critical to control and monitoring the water and wastewater process as well as monitoring for life safety issues related to working in hazardous environments. In addition, maintaining the instrumentation allows the Department to carry out its basic mission to provide water and wastewater treatment and maintaining satisfactory water quality.

Approval of the attached resolution is respectfully requested.

Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/11/2013 - JOMARY VIEIRA, SECRETARY

# RESOLUTION

Upon a communication from the Commissioner of Environmental Facilities, be it hereby

**RESOLVED:** the resolution dated June 30, 2011 awarding contract EF-1102 to Aaron Associates of Connecticut, Inc (the "Contract") for instrumentation maintenance and repairs at department's various locations in Westchester County for a two-year period is hereby amended to include the extension of the Agreement by mutual consent of the Contractor and the County of Westchester for one additional two-year period; and be it further

**RESOLVED:** the County is authorized to extend the Aaron Contract for one additional two-year term commencing, July 06, 2013 at a cost not to exceed \$439,090.00 as provided in the bid document; and be it further

**RESOLVED:** All other terms of the Aaron Contract shall remain the same; and be it further

**RESOLVED:** that this contract extension is subject to annual appropriations; and be it further

**RESOLVED:** that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed budget of the State of New York and/or the adoption of the State Budget or any amendments thereto, and after the County has a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then such Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED:** that the County Executive or his duly authorized designee is hereby authorized to execute any and all instruments and take all actions necessary to accomplish the purpose hereof.

Account to be Charged/Credited

	Major Program, Program & Phase		Object/	Trust		
	Fund	Dept	Or Unit	Sub Object	Account	Dollars
2013	221	60	0110	4380-99		\$109,772.00
2014	221	60	0110	4380-99		\$219,545.00
2015	221	60	0110	4380-99		\$109,773.00

Budget Funding Year(s) 2013-2015 Start Date 07/06/2013 End Date 07/05/2015  
(must match resolution)

Funding Source

Tax Dollars 100% County

State Aid \_\_\_\_\_

\$439,090.00

Federal Aid \_\_\_\_\_

(must match resolution)

Other \_\_\_\_\_