

34192

DATE: June 5, 2013
TO: Board of Acquisition & Contract
FROM: Robert F. Meehan
County Attorney
RE: Authorization to:

1) Amend a grant agreement with the New York State Office of Children and Family Services (“NYSOCFS”), pursuant to which the County was to receive from NYSOCFS funds to facilitate the operation of the County’s Child Fatality Review Team, in order to, (a) extend the term thereof by an additional six (6) months, and (b) increase the amount not-to-exceed authorized thereunder by \$30,617.00, and

2) Amend an agreement with the Westchester Institute for Human Development, Inc. (“WIHD”), pursuant to which WIHD was to provide services to facilitate the operation of the County’s Child Fatality Review Team, in order to, (a) extend the term thereof by an additional six (6) months, and (b) increase the amount not-to-exceed authorized thereunder by \$30,617.00.

By resolution approved on December 22, 2010 (the December 22nd Resolution), your Honorable Board authorized the County of Westchester (the “County”) to enter into a grant agreement with the New York State Office of Children and Family Services (“NYSOCFS”), pursuant to which the County was to receive from NYSOCFS funds to facilitate the operation of the County’s Child Fatality Review Team, for an amount not-to-exceed \$74,000.00, for a one year period, February 1, 2011 through January 31, 2012 (the “NYSOCFS Grant Agreement”). The NYSOCFS Grant Agreement was subsequently executed.

By the December 22nd Resolution, your Honorable Board also authorized the County to enter into an agreement with the Westchester Institute for Human Development, Inc. (“WIHD”), pursuant to which WIHD was to provide services to facilitate the operation of the County’s Child Fatality Review Team, for an amount not-to-exceed \$74,000.00, for a one year period, February 1, 2011 through January 31, 2012 (the “WIHD Agreement”). The WIHD Agreement was subsequently executed.

By resolution approved on March 22, 2012 (the "March 22nd Resolution"), your Honorable Board authorized the County to amend the NYSOCFS Grant Agreement in order to, (1) extend the termination date thereof from January 31, 2012 to January 31, 2013, and (2) increase the not-to-exceed amount thereof by an additional \$61,233.00, from an amount not-to-exceed \$74,000.00 to a new amount not-to-exceed \$135,233.00 (the "NYSOCFS First Amendment"). The NYSOCFS First Amendment was subsequently executed.

By the March 22nd Resolution, your Honorable Board also authorized the County to amend the WIHD Agreement in order to, (1) extend the termination date thereof from January 31, 2012 to January 31, 2013; (2) increase the not-to-exceed amount thereof by an additional \$61,233.00, from an amount not-to-exceed \$74,000.00 to a new amount not-to-exceed \$135,233.00; and (3) update the scope of services for the extended term (the "WIHD First Amendment"). The WIHD First Amendment was subsequently executed.

NYOCFS notified my office that it has authorized renewal, for an additional six (6) months, of the grant provided to the County under the NYSOCFS Grant Agreement, as amended by the NYSOCFS First Amendment. Accordingly, authority is respectfully requested for the County to amend the NYSOCFS Grant Agreement, as amended by the NYSOCFS First Amendment, in order to, (1) extend the termination date thereof from January 31, 2013 to July 31, 2013, and (2) increase the not-to-exceed amount thereof by an additional \$30,617.00, from an amount not-to-exceed \$135,233.00 to a new amount not-to-exceed \$165,850.00 (the "NYSOCFS Second Amendment").

Except as specifically amended hereby, all terms and conditions of the NYSOCFS Grant Agreement, as amended by the NYSOCFS First Amendment, shall remain in full force and effect.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Authority is also respectfully requested for the County to amend the WIHD Agreement, as amended by the WIHD First Amendment, in order to, (1) extend the termination date thereof from January 31, 2013 to July 31, 2013, and (2) increase the not-to-exceed amount thereof by an additional \$30,617.00, from an amount not-to-exceed \$135,233.00 to a new amount not-to-exceed \$165,850.00 (the "WIHD Second Amendment").

Except as specifically amended hereby, all terms and conditions of the WIHD Agreement, as amended by the WIHD First Amendment, shall remain in full force and effect.

The proposed amendments will serve a public purpose by providing the County with the funds and the services needed to facilitate operation of its Child Fatality Review Team, which reviews the death of any child who was provided services by the County's Department of Social Services

and/or agencies under contract with Westchester County or whose death was the result of suspicious circumstances.

The goals and objectives of the proposed amendments are to provide funding for, and thereby facilitate the operation of, the County's Child Fatality Review Team.

The goals and objectives of the proposed amendments are in the best interests of the County in terms of fiscal responsibility and health and the environment, as the facilitation of the Child Fatality Review Team's operations will be paid for by non-County funds and WIHD will ensure that the Child Fatality Review Team fulfills its overall purpose of protecting the health and safety of children in the County.

The goals and objectives of the proposed amendments will be tracked and monitored by the Westchester County Attorney's Office. The grant requires quarterly reports and an annual final report, which will be reviewed by the Westchester County Attorney. Additionally, all vouchers submitted for payment by WIHD will be reviewed prior to submission by the Westchester County Attorney.

Authority to exempt the amendment to the WIHD Second Amendment from the requirements of the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof, has been submitted to your Honorable Board by a separate resolution of even date herewith.

Accordingly, I recommend adoption of the proposed resolution.

RFM/WH/bdm/nr

RESOLUTION

Upon a communication from the County Attorney, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend a grant agreement with the New York State Office of Children and Family Services ("NYSOCFS"), pursuant to which the County was to receive from NYSOCFS funds to facilitate the operation of the County's Child Fatality Review Team, for an amount not-to-exceed \$135,233.00, for the period February 1, 2011 through January 31, 2013 (the "NYSOCFS Grant Agreement"), in order to, (1) extend the termination date thereof from January 31, 2013 to July 31, 2013, and (2) increase the not-to-exceed amount thereof by an additional \$30,617.00, from an amount not-to-exceed \$135,233.00 to a new amount not-to-exceed \$165,850.00; and be it further

RESOLVED, that except as specifically amended hereby, all terms and conditions of the NYSOCFS Grant Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County is hereby authorized to amend an agreement with the Westchester Institute for Human Development, Inc. ("WIHD"), pursuant to which WIHD was to provide services to facilitate the operation of the County's Child Fatality Review Team, for an amount not-to-exceed \$135,233.00, for the period February 1, 2011 through January 31, 2013 (the "WIHD Agreement"), in order to, (1) extend the termination date thereof from January 31, 2013 to July 31, 2013, and (2) increase the not-to-exceed amount thereof by an additional \$30,617.00, from an amount not-to-exceed \$135,233.00 to a new amount not-to-exceed \$165,850.00; and be it further

RESOLVED, that except as specifically amended hereby, all terms and conditions of the WIHD Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	18	144N	9854	T-144	\$30,617
263	18	144N	4380	T-144	\$30,617

Budget Funding Years 2011- 2013 Start Date 2/1/11 End Date 7/31/13
(must match resolution)

Funding Source Tax Dollars
\$30,617.00 State Aid \$30,617.00
(must match resolution) Federal Aid _____
Other _____