



Westchester Community College

State University of New York

34170

TO: Board of Acquisition and Contract

FROM: Dr. Joseph N. Hankin
President

DATE: May 23, 2012

SUBJECT: Authority to Enter into Agreement WCC-13-924 with
LaRocca Greene Architects, LLC
In the matter of Architectural and Engineering Services in connection with the
Secondary Data Center
Westchester Community College, Valhalla, New York
Subconsultant Approval: Odea, Lynch Abbattista Consulting Engineers
NASCO Construction Services
Environmental Maintenance Contractors, Inc
Agreement Amount: \$60,000.00

Authority of your Honorable Board is requested to enter into an Agreement in connection with the Secondary Data Center, Westchester Community College, Valhalla, New York. The consultant shall provide design services associated with this project. Design services shall include the preparation of construction contract documents (drawings and specifications), construction cost estimates, bid analysis, preparation of any addenda, if required, and recommendation to award the construction contracts. In addition the consultant shall provide design services during construction consisting of shop drawing and submittal review, attendance at project meetings, periodic site visits and preparation of as-built drawings. For construction administration services, the consultant shall monitor the construction procedures on the site to ensure compliance with the contract documents, coordinate scheduled activities of the contractors, submit construction progress reports and review and process contractors' applications for payments.

The objective of this project will be to upgrade the physical site and grounds throughout Westchester Community College. This work is necessary to ensure the proper operation of the College's network system in time of emergency. This project will implement the most cost effective and environmentally compliant technologies available which will provide long-term conservation. Wherever possible, proposed new materials will be incorporated in compliance with LEED guidelines for environmental sustainability as per the United States Green Building Council.

Since the estimated fee for professional services was greater than \$20,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on February 13, 2012, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services. The list was reviewed by the Professional Selection Board on April 10, 2012, whereby AECOM USA, Inc, Cashin Associates, PC, CDM Smith, CH2M Hill New York, FX/Fowle Architects, PC, Gruzen Samton Architects, Jacobs Engineering Group, Inc, LaRocca Greene Architects LLC, LiRo Architects + Planners, PC, Lothrop Associates, LLP, PB Americas, Inc, Perkins Eastman Architects, PC, STV Incorporated, Urbahn Architects, and URS Corporation – New York were selected to possibly perform said services. On March 5, 2013, a request for proposal (RFP) was sent to the qualified firms and subsequently proposals were received on April 5, 2013.

Board of Acquisition and Contract
Contract No. WCC-13-924
Proposal for Architectural and Engineering Services
Secondary Data Center
75 Grasslands Road
Valhalla, New York 10595

After reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held May 23, 2013, selected LaRocca Greene Architects, LLC, 22 Purchase Street, Rye, NY 10580, as the number one firm to perform engineering services in connection with the Secondary Data Center, Westchester Community College, Valhalla, New York, for a total fee of \$60,000.00, pursuant to an approved budget, which represents the best possible contract for the County.

LaRocca Greene Architects, LLC has proposed the utilization of the following subconsultants: Odea Lynch Abbattista Consulting Engineers (Mechanical and Electrical) 50 Broadway, Hawthorne, NY 10532; NASCO Construction Services (Cost Estimator) 200 Business Park Drive, Armonk, NY 10504; Environmental Maintenance Contractors, Inc (Asbestos/Lead Consultant), 5 Anderson Lane, Goldens Bridge, NY 10526.

The proposed has been reviewed and is judged to be responsive to the task at hand.

This matter has been reviewed by the Deputy County Executive and the Deputy Commissioner of the Department of Public Works, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the President, Westchester Community College,

WHEREAS, architectural and engineering services of a consultant are required in connection with the Secondary Data Center, Westchester Community College, Valhalla, New York; and

WHEREAS, the estimated fee for professional services was greater than \$20,000, in accordance with the Rules of the Professional Prequalification and Selection Boards, on February 13, 2012, a meeting of the Professional Prequalification Board was held to discuss the scope of work and request a list of qualified firms to provide the necessary services; and

WHEREAS, the list was reviewed by the Professional Selection Board on April 10, 2012, whereby AECOM USA, Inc, Cashin Associates, PC, CDM Smith, CH2M Hill New York, FX/Fowle Architects, PC, Gruzen Samton Architects, Jacobs Engineering Group, Inc, LaRocca Greene Architects LLC, LiRo Architects + Planners, PC, Lothrop Associates, LLP, PB Americas, Inc, Perkins Eastman Architects, PC, STV Incorporated, Urbahn Architects, and URS Corporation – New York were selected to possibly perform said services; and

WHEREAS, on March 5, 2013, a request for proposal (RFP) was sent to the qualified firms and subsequently proposals were received on April 5, 2013; and

WHEREAS, after reviewing the proposals, and based on the evaluation criteria set forth in the request for proposal, including technical merit and net cost, the Professional Selection Board at its meeting held May 23, 2013, selected LaRocca Greene Architects, LLC, 22 Purchase Street, Rye, NY 10580 the number one firm, which represents the best possible contract for the County;

NOW, THEREFORE, BE IT RESOLVED, that approval is hereby granted to enter into an Agreement with the firm of LaRocca Greene Architects, LLC, 22 Purchase Street, Rye, NY 10580, for engineering and architectural services associated with the Secondary Data Center, Westchester Community College, Valhalla, New York; and be it further

RESOLVED, that for services rendered in accordance with the consultant's proposal, a total compensation of \$60,000.00, shall be provided, pursuant to an approved budget; and be it further

RESOLVED, that the use of the following subconsultants also be approved: Odea Lynch Abbattista Consulting Engineers (Mechanical and Electrical) 50 Broadway, Hawthorne, NY 10532; NASCO Construction Services (Cost Estimator) 200 Business Park Drive, Armonk, NY 10504; Environmental Maintenance Contractors, Inc (Asbestos/Lead Consultant), 5 Anderson Lane, Goldens Bridge, NY 10526.

RESOLVED, that the Agreement shall commence upon the consultant's receipt of written notice from the President, Westchester Community College or his designee and that the completion date shall be June 30, 2015; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

RESOLUTION

Agreement No. WCC-13-924

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
381	32	WCC-66-00-E	6020-01		\$ 60,000.00

Budget Funding Year(s): 2013/14 Start Date: 6/1/2013 End Date: 6/30/2015
(must match resolution)

Funding Source:

Tax Aid: 50%

State Aid: 50%

Federal Aid: _____

Other: _____

Contractor Federal I.D. No./
Social Security No.: _____

Vendor No.: _____

Encumbrance No.: _____

WCC-66

Proposal for Architectural/Engineering Services

Secondary Data Center

On March 5, 2013, a request for proposal (RFP) was sent to the qualified firms and subsequently proposals were received on April 5, 2012

Consultant Qualification List

Ranking

LaRocca Greene Architects LLC
22 Purchase Street
Rye, NY 10580
RFP Quotation: \$60,000

1

Lothrop Associates, LLP
333 Westchester Avenue
White Plains NY 10604
RFP Quotation: \$94,900.00

2

AECOM USA, Inc
605 Third Ave
New York, NY 10158
RFP Quotation: N/A

N/A

Cashin Associates, PC
1200 Veterans Memorial Hwy
Hauppauge NY 11788
RFP Quotation: N/A

N/A

CDM Smith
60 Crossways Park Drive West, Suite 340
Woodbury, NY 11797
RFP Quotation: N/A

N/A

CH2M Hill New York
99 Cherry Hill Road, Ste 200
Parsippany, NJ 07054
RFP Quotation: N/A

N/A

FX/Fowle Architects, PC
22 West 19th Street
New York NY 10011
RFP Quotation: N/A

N/A

Gruzen Samton Architects
320 West 13th Street, 9th Floor
New York NY 10014
RFP Quotation: N/A

N/A

Jacobs Engineering Group, Inc.
343 Congress Street
Boston, MA 02210

N/A

75 Grasslands Road • Valhalla, New York 10595

Westchester Community College is sponsored by the County of Westchester; affiliated with the State University of New York

RFP Quotation: N/A

LiRo Architects + Planners, PC
11 Broadway, Ste 501
New York NY 10006
RFP Quotation: N/A

N/A

PB Americas, Inc
One Penn Plaza
Suite 200
New York, NY 10119
RFP Quotation: N/A

N/A

Perkins Eastman Architects, PC
115 Fifth Avenue
New York NY 10003
RFP Quotation: N/A

N/A

STV Incorporated
225 Park Avenue South
New York, NY 10003-1604
RFP Quotation: N/A

N/A

Urbahn Architects
49 West 37 Street
New York NY 10018
RFP Quotation: N/A

N/A

URS Corporation - New York
One Penn Plaza, Suite 600
New York, NY, 10119-0698
RFP Quotation: N/A

N/A