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April 10, 2013

TO: The Board of Acquisition and Contract

FROM: Dr. Iris T. Pagan, Executive Director  
Westchester County Youth Bureau

RE: Authority to enter into an Agreement with the Thomas H. Slater Center, Inc. to operate the Step Up program for the program period January 1, 2013 through December 31, 2013 in a total amount not to exceed \$38,462

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Authority is hereby requested for the County of Westchester to enter into an Agreement with the Thomas H. Slater Center, Inc. to operate the Step Up Program for the program period January 1, 2013 through December 31, 2013 in a total amount not to exceed \$25,000, pursuant to an approved budget. Funding for this program will be provided by the County in the amount of \$25,000 and by the agency in the amount of \$13,462.

This program will serve 15 youth, ages 14 to 21. The program is designed to address job readiness, economic and financial literacy, team building, post secondary preparedness and health and safety.

The 2013 outcome is:

15 of the 15 youth, ages 14-21, enrolled in the program will be free from health risk behavior (substance use, poor nutrition, unsafe sexual behavior) as measured by pre-post test taken at the beginning and end of each module.

The outcome as stated above will be tracked and monitored through monthly, quarterly and annual reports, Report Cards and by bi-yearly site visits from Youth Bureau Program Monitors.

This program was previously funded. The outcomes were:

2012 Planned Outcome:

15 out of 15 youth, ages 14-21, enrolled in the program will be free from health risk behaviors as measured by pre and post Self Esteem Development Surveys, and attendance and participation in weekly meetings, workshops, community service and other programs and activities.

Outcome Achievement:

12 of the 15 youth (girls) enrolled in the program were free from health risk behavior as measured by self esteem development surveys, participation in weekly meeting, community service and other activities.

This Agreement is exempt from the procedures of the Procurement Policy pursuant to Section 3(a)xviii thereof.

An appropriate Resolution is herewith attached for your Honorable Board's consideration.

## R E S O L U T I O N

Upon a communication from the Executive Director of the Westchester County Youth Bureau, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an Agreement with the Thomas H. Slater Center, Inc. to operate the Step Up program for the program period January 1, 2013 through December 31, 2013 in a total amount not to exceed Thirty Eight Thousand Four Hundred Sixty Two (\$38,462) Dollars, pursuant to an approved budget; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then that Contractor shall have the right to terminate their Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be charged/credited	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Fund</th> <th style="width: 10%;">Dept. code</th> <th style="width: 10%;">Unit #</th> <th style="width: 10%;">Object/ Sub Object</th> <th style="width: 10%;">Trust Account</th> <th style="width: 10%;">Dollars</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">101</td> <td style="text-align: center;">52</td> <td style="text-align: center;">2081</td> <td style="text-align: center;">5100</td> <td></td> <td style="text-align: right;">\$25,000</td> </tr> </tbody> </table>	Fund	Dept. code	Unit #	Object/ Sub Object	Trust Account	Dollars	101	52	2081	5100		\$25,000
Fund	Dept. code	Unit #	Object/ Sub Object	Trust Account	Dollars								
101	52	2081	5100		\$25,000								
2013													
Budget Funding Year(s) <u>2013</u> Start Date <u>January 1, 2013</u> End Date <u>December 31, 2013</u> (must match resolution)													
2013 Funding Source Tax Dollars <u>\$25,000</u> <u>\$ 38,462</u> Other <u>\$13,462 (provided by the agency)</u> (must match resolution)													

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/09/2013 - JOMARY VIEIRA, SECRETARY