

33299

Date: April 8, 2013

To: Honorable Board of Acquisition and Contract

From: John B. McCaffrey
Chief Information Officer

Rocco A. Pozzi
Commissioner of Probation

Re: Authorization for the County of Westchester to enter into an agreement (IT-1309) for a Case Management System (Caseload Explorer) to be utilized by the Department of Probation through New York State Contract PT62796 with AutoMon, LLC for a term commencing on execution of the contract and terminating January 11, 2017

New York State has entered into a Probation Case Management System contract with AutoMon, LLC. This contract provides software licensing and professional services for implementing the Caseload Explorer System based on the State of New York standard configuration for New York Counties. Accordingly, attached for your consideration is a resolution authorizing the County to contract with AutoMon, LLC pursuant to New York State Contract PT62796, which is an agreement with AutoMon, LLC for software licensing and professional services for implementing the Caseload Explorer System. Pricing will be as set forth in Contract PT62796. Payment shall be subject to appropriations. The term of the contract shall commence on the date the County contract is executed and shall continue until January 11, 2017. The licensing, professional services and first year maintenance as per New York State Contract PT62796 will be an amount not to exceed Six Hundred Twenty-Two Thousand Eight Hundred Sixty-One Dollars (\$622,861.00) and will be charged to the Capital Project BIT28 - Replacement of Probation's Criminal Court Offender Management.

This agreement will serve a public purpose by offering the County the opportunity to obtain a more favorable price for Caseload Explorer, the Case Management System sponsored by the New York State Division of Criminal Justice Services, thereby reducing the cost to Probation. The Caseload Explorer System will manage all of the Adult Criminal Court Cases and the majority of Juvenile Cases. The current system has not been upgraded since 2006 and replacement of this critical system is required to insure it can continue to operate on the County's supported server and desktop infrastructure in 2013 and beyond.

The goals and objectives of this agreement are to achieve the aforementioned public purposes. The goals and objectives will be tracked and monitored through the Departments of Probation and Information Technology.

This agreement is exempt from the County procurement policy under Section 3(a)i because this is a procurement made pursuant to New York State General Municipal Law Section 104.

We recommend that your Honorable Board act favorably on the attached resolution.

Attachment

RESOLUTION

Upon a communication from the Chief Information Officer and the Commissioner of Probation, be it hereby:

RESOLVED, that the County of Westchester (the "County") is authorized enter into an agreement (IT-1309) with AutoMon, LLC ("Automon") for a Case Management System (Caseload Explorer) to be utilized by the Westchester County Department of Probation pursuant to New York State Contract PT62796, which is an agreement between New York State and AutoMon for implementing the Caseload Explorer System based on the State of New York standard configuration for New York Counties. Pricing will be as set forth in Contract PT62796. The term shall commence upon execution of the contract between the County and Automon and terminate January 11, 2017. The licensing, professional services, and first year maintenance as per New York State Contract PT62796, will be an amount not to exceed Six Hundred Twenty-Two Thousand Eight Hundred Sixty-One Dollars (\$622,861.00), payable pursuant to approved milestones and subject to County appropriations; and be it further

RESOLVED, that this procurement is exempt from the requirements of the Westchester County Procurement Policy under Section 3(a)i thereof, as services obtained utilizing a New York State Agreement pursuant to Section 104 of the NYS General Municipal Law; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be Charged/Credited

(Agreement No. IT-1309)

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2013	316	16	BIT28-01-S	6190		\$ 622,861

Budget Funding Year(s) 2013 Start Date Upon Execution End Date 1/11/17
(must match resolution)

Funding Source Tax Dollars \$ 622,861
State Aid _____
\$ 622,861 Federal Aid _____
(must match resolution) Other _____