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To: Board of Acquisition and Contract

From: Thomas J. Lauro, P.E.  
Commissioner of Environmental Facilities

Date: April 04, 2013

Re: Request for **Authority to Solicit Bids by Public Advertisement** for  
Contract No. **EF-1302**  
Removal and Disposal of Hazardous Waste  
for the Department of Environmental Facilities  
Various Locations  
Westchester County, New York

Attached for your consideration is a resolution, which, if approved by your Honorable Board, would authorize the Department of Environmental Facilities to solicit bids by public advertisement for the above referenced project. The work under this contract consists of providing all necessary labor, materials, trucks, equipment, and other items necessary to remove, package, transport and dispose of hazardous waste, chemical, and universal wastes at various DEF facilities located throughout Westchester County. Funds for this project are available in the Operating Budget. This contract is for a term of two (2) years. The Contract may be extended by mutual consent of the Contractor and the County of Westchester for one (1) additional two year term with all prices, terms and conditions remaining the same as the original contract.

The goals and objectives of the Contract are to obtain the services of a contractor who is responsible for the proper packaging, labeling, and transportation of hazardous waste from any DEF facility to the ultimate disposal facility. The contractor is to ensure the waste goes to a properly permitted site and that manifests and other required documentation are provided to Westchester County DEF.

After each site pickup, a written service report will be generated by the Contractor, which will be signed off by a DEF maintenance superintendent and will serve as verification that the work was performed. These service reports are to be submitted with each payment request. Signed verification by DEF is for payment and tracking purposes only and in no way relieves contractual responsibility from the Contractor for completing the work as described herein. The Contractor will be responsible to comply with all applicable EPA, OSHA, and DOT rules and regulations.

Issuing this contract for the disposal of hazardous waste, chemical, and universal wastes at various DEF facilities is fiscally responsible and promotes the health and safety of County residents, and care for the environment because improper hazardous waste removal has negative impacts on the environment and human health.

This Contract is deemed to fulfill a public purpose as the services provided under this Contract enable the Department to carry out its basic mission to provide wastewater treatment and maintain satisfactory water quality.

Approval of the attached resolution is respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/02/2013 - SOMARY, SECRETARY

