

33187

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

DATE: April 2, 2013

SUBJECT: Resolution for Authority to Advertise
Contract No. 13-211
New Offices for Ground Handling Crew at Hangar "A"
Westchester County Airport
Towns of Harrison and North Castle and Village of Rye Brook, New York

The 2013 Non-Recurring Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required for the installation of new partitions, doors, ceilings and interior finishes, along with all associated electrical and mechanical work.

The objective of this contract is to complete the new office facilities for the relocation of the Ground Handling Crew to the second floor of Hangar "A".

This contract is in the public's best interest because it will promote the health and safety of the general public by providing an efficient work environment for the Ground Handling Crew.

The project will include the installation of new energy saving light fixtures and motion sensors thereby reducing overall energy usage, thus addressing the County Executive's priority area: Health and the Environment (HE).

The department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

Payment for this entire contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that the Commissioner of Public Works and Transportation be and he hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. **13-211**
New Offices for Ground Handling Crew at Hangar "A"
Westchester County Airport
Towns of Harrison and North Castle and Village of Rye Brook, New York

and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be receipt of a performance and payment bond in an amount equal to 100% of the total contract amount, and in a form approved by the County Attorney. The Bond Underwriter or Surety must appear on the U.S. Treasury's listing of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (Southern Edition)

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4310-01		

Budget Funding Year(s) 2013 **Start Date:** _____ **End Date:** _____
(must match resolution)

Funding Source: **Tax Dollars** _____ **Contractor Federal I.D. No./**
State Aid _____ **Social Security No.:** _____

Federal Aid _____ **Vendor No.:** _____
\$ _____
(must match resolution) **Other** 100 % Airport Special Revenue Fund **Encumbrance No.:** _____