

33139

To: Honorable Members of the Board of Acquisition and Contract

From: Natasha Caputo
Director of Tourism & Film

Date: March 29, 2013

Re: Authority to enter into an agreement with the State of New York, acting by and through the New York State Department of Economic Development, Empire State Development Agency, to accept a grant in an amount not-to-exceed \$59,140 to be used to promote tourism in Westchester County for a term commencing retroactive to January 1, 2013 and continuing through December 31, 2013.

Authority is requested for the County of Westchester (the "County"), acting by and through the Westchester County Office of Tourism & Film ("OTF"), to enter into an agreement with the State of New York, acting by and through the New York State Department of Economic Development, Empire State Development Agency, to accept a grant in an amount not-to-exceed \$59,140 to be used to promote tourism in Westchester County, for a term commencing retroactive to January 1, 2013 and continuing through December 31, 2013 (the "Agreement"). Under the terms of the Agreement, the County is required to contribute approximately \$60,000 in matching funds. The matching funds will come from the County's hotel occupancy tax revenue and no County tax levy funds would be appropriated for this purpose.

The Agreement to accept the grant does not constitute procurement and as such, is not subject to the requirements of the Westchester County Procurement Policy.

This Agreement will serve a public purpose by promoting tourism in Westchester County, thus helping to stimulate the local economy.

The goals and objectives of the Agreement will be to promote tourism in Westchester County and align efforts with the Hudson Valley Region and I Love NY. The goals and objectives are in the best interests of the County in terms of fiscal responsibility because tourism promotion will increase tourism in the county and bring more tourist dollars into the local economy. The goals and objectives will be tracked and monitored by OTF through the number of inquires and leads.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Accordingly, I most respectfully recommend approval of the attached resolution.

NC/JPG/nm

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/02/2013 - JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Director of Tourism & Film, be it hereby

RESOLVED, that the County of Westchester (the “County”) is hereby authorized to enter into an agreement with the State of New York, acting by and through the New York State Department of Economic Development, Empire State Development Agency, to accept a grant in an amount not-to-exceed \$59,140 to be used to promote tourism in Westchester County for a term commencing retroactive to January 1, 2013 and continuing through December 31, 2013 (the “Agreement”); and be it further

RESOLVED, that under the terms of the Agreement, the County is required to contribute approximately \$60,000 in matching funds. The matching funds will come from the County’s hotel occupancy tax revenue and no County tax levy funds would be appropriated for this purpose; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Account to be Charged/credited	Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars
Operating	263	11	432N	9855	T432	GRNT	\$60,000
Matching Funds	263	11	432N	9854	T432	GRNT	\$59,140

Budget Funding Year(s) 2013 Start Date 1-1-13 End Date 12-31-13
 (must match resolution)

Funding Source Tax Dollars: N/A
 State Aid \$59,140
 Federal Aid N/A

(must match resolution) Other \$60,000 Hotel Occupancy Tax

Total: \$119,140

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION, SECRETARY