

Robert P. Astorino  
County Executive

Department of Probation

Rocco A. Pozzi  
Commissioner

**33011**

DATE: March 22, 2013

TO: The Honorable Board of Acquisition and Contract

FROM: Rocco A. Pozzi  
Commissioner of Probation

RE: **A.) AUTHORITY TO RATIFY AN AGREEMENT WITH THE NEW YORK STATE OFFICE OF CHILDREN AND FAMILY SERVICES TO ACCEPT FUNDS IN AN AMOUNT NOT TO EXCEED \$226,339 TO MEET THE COUNTY'S OBLIGATIONS UNDER THE SUPERVISION AND TREATMENT SERVICES FOR JUVENILES PROGRAM (STSJP) FOR THE PERIOD APRIL 1, 2012 TO MARCH 31, 2013.**

**B.) AUTHORITY TO SIGN AN AGREEMENT WITH WESTCHESTER JEWISH COMMUNITY SERVICES TO OPERATE THE LINKAGES PROGRAM IN AN AMOUNT NOT TO EXCEED \$166,339 FOR THE PERIOD APRIL 1, 2012 TO MARCH 31, 2013.**

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The County of Westchester (the "County"), acting by and through the Department of Probation (the "Department"), seeks authority from your Honorable Board to ratify an agreement with the New York State Office of Children and Family Services (NYOCFS) to accept funding in the amount of \$226,339.00 to meet the County's obligations under the Supervision and Treatment Services for Juveniles Program (STSJP) for the period April 1, 2012 to March 31, 2013.

Authority is also requested to sign an agreement with Westchester Jewish Community Services (WJCS) whereby WJCS operated the Linkages Program in an amount not to exceed \$166,339, as set forth below, for the period April 1, 2012 to March 31, 2013. The remaining funds, \$60,000, are to be used by the Department of Probation to operate the Probation Juvenile Accountability Program.

Administrative Office

|   |                     |
|---|---------------------|
| • Westchester Jewish Community Services<br>Linkages Program | \$166,339.00        |
| • Probation Juvenile Accountability Program                 | \$ 60,000.00        |
| <b>TOTAL</b>  | <b>\$226,339.00</b> |

Under the agreement Westchester Jewish Community Services operates the Linkages program. The Linkages Program consists of assessment services for youth who have been arrested for juvenile delinquency offense and whose cases are deemed appropriate for adjustment services. Additionally, Linkages may also do assessments on court ordered PINS Diversion cases when appropriate. Westchester County Department of Probation remains responsible for case planning and case management. Linkages will make every effort to engage families in the adjustment process to conduct assessments and provide diversion services and referrals as well as outreach to the victims. Assessments consist of clinical as well as YASI evaluations. The program was designed to serve JDs who had received appearance tickets in Westchester County. The Linkages program has served 130 youth from October 1, 2011 through December 31, 2012.

The Department operated the Probation Juvenile Accountability Program which served youth throughout Westchester County. The youth in this program were Persons In Need of Supervision (PINS) and JDs who had been adjudicated or were awaiting disposition from court on a case. The Juvenile Accountability Probation program serves 345 youth in a year, with approximately 2,500 PINS contacts and 4,000 JD contacts. Contacts include but are not limited to face to face meetings in field, school, or phone.

The outcomes were measured quarterly through collection and review of data submitted to the Chief of Planning, Research and Staff Development for the Department of Probation.

The STSJP plan was not approved by NYS OCFS until fourth quarter 2012. It was our expectation that our plan would be approved; however, we could not move forward without official award letter from the state. Therefore, the Department was not able to request the approval of your Honorable Board to enter into these agreements in a timely manner. The Department is now requesting retroactive approval of these agreements.

The public purpose of this contract is to prevent future delinquency, including youth violence, by working with youth before they commit a crime or engage in other delinquent behaviors. By providing services in the community, youth can stay at home with their families and continue to go to school, while still getting their needs met and saving taxpayers money.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

The agreement to accept State funding under the STSJP Program is exempt from the Westchester County Procurement Policy under Section 3(a)iii because it is a contract with the State of New York. The agreement with Westchester Jewish Community Services is exempt from the Westchester County Procurement Policy under Section 3(a)xviii because it is a contract for the "...creation and support of youth service projects and appropriate programs and services for the prevention of delinquency and youth crime..."

Accordingly, I recommend adoption of the proposed annexed resolution.

RAP/LR  
Enclosure

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/25/2013 - SOMARY NEERA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Probation, be it hereby

**RESOLVED**, that authority is hereby granted to the County of Westchester to ratify an agreement with the New York State Office of Children and Family Services to accept funding in an amount not to exceed \$226,339.00 for the period April 1, 2012 to March 31, 2013; and be it further;

**RESOLVED**, that authority is hereby granted to the County of Westchester to sign an agreement with Westchester Jewish Community Services in an amount not to exceed \$166,339 for the period April 1, 2012 to March 31, 2013, pursuant to an approved budget; and be it further;

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/Credited

| Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars    |
|------|------|--|--------------------|---------------|------------|
| 101  | 39   | 1000                                   | 9771               |               | \$226,339  |
| 101  | 39   | 1000                                   | 4380               |               | \$ 166,339 |

Budget Funding Year(s) \_\_\_ Start Date: April 1, 2012 End Date: March 31, 2013  
 (must match resolution)

Funding Source  
\$226,339.00  
 (must match resolution)

Tax Dollars \_\_\_\_\_  
 State Aid \$226,339.00  
 Federal Aid \_\_\_\_\_  
 Other \_\_\_\_\_