

32794

TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

DATE: March 12, 2013

SUBJECT: Change Order No. 1
Contract No. **BOE 12-11**
2012 Primary, Special and General Election Moving Services of
Voting Machines, Supply Bags and Privacy Booths,
Zone 5 – Eastchester, Pelham, Mount Vernon and Scarsdale
Contractor: Ron's Trucking Corporation (**MBE**)
Amount of Change Order No. 1: \$3,084.64

On March 22, 2012, your Honorable Board awarded Contract No. BOE 12-11 for 2012 Primary, Special and General Election Moving Services of Voting Machines, Supply Bags and Privacy Booths, Zone 5 – Eastchester, Pelham, Mount Vernon and Scarsdale to Ron's Trucking Corporation (**MBE**), 53 Torre Place, Yonkers, New York 10703 (the "Contractor"), for the term April 1, 2012 through December 31, 2012, in the amount of \$50,600.24, subject to appropriations (the "Contract").

Subsequent to the award of the Contract, an additional primary was added to the 2012 Election Calendar. This additional primary resulted in the need for the Contractor to make additional deliveries to polling place locations throughout this zone beyond those included in the base contract.

The objective of this Change Order is to increase the not to exceed amount of the Contract in order to make payment to the Contractor for the additional work provided in connection with the timely completion of the Contract, thereby enabling the County to carry out its statutory duties in connection with the 2012 Primary Elections.

This Change Order is in the public's best interest because it enabled all County residents to vote in all 2012 Primary Elections and enabled the County to carry out its statutory duties in connection with all of the 2012 Primary Elections.

The Board of Elections staff monitored the Contractor to ensure compliance with Contract terms and to ensure the successful completion of this Contract.

This additional work is incidental to the original work and does not materially alter the main purpose of the Contract as to constitute a new undertaking. The work is of the same nature as the initial work, is to be performed in the same general vicinity and was unanticipated until work commenced under the Contract. The completion date of the Contract remains the same.

It is requested that your Honorable Board take action on the following:

Approval of Change Order No. 1

Total Amount of Change Order No. 1.....\$3,084.64

This Change Order has been reviewed by the Law Department and a proposed form of Resolution is attached hereto for your approval.

Approval is recommended.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/04/2013 - JOMARY VIEIRA, SECRETARY

RESOLUTION

RE: CONTRACT NO. BOE 12-11
CONTRACT AMOUNT: \$50,600.24
CHANGE ORDER NO. 1: \$ 3,084.64
NET INCREASE: \$ 3,084.64
REVISED CONTRACT AMOUNT: \$53,684.88

CHANGE ORDER NO. 1

Upon communication from the Commissioner of Public Works and Transportation,

WHEREAS, Jay T. Pisco, P.E., Commissioner of Public Works and Transportation, requests approval of Change Order No. 1 on Contract No. BOE 12-11, between the County of Westchester and Ron's Trucking Corporation (**MBE**), 53 Torre Place, Yonkers, New York 10703 (the "Contractor"), for the 2012 Primary, Special and General Election Moving Services of Voting Machines, Supply Bags and Privacy Booths, Zone 5 – Eastchester, Pelham, Mount Vernon and Scarsdale; and

WHEREAS, it is requested that due to an additional primary being added to the 2012 Election Calendar, Contract No. BOE 12-11 be amended to increase its not to exceed amount in order to compensate the Contractor for additional deliveries to polling place locations throughout this zone in order to meet the contractual requirements to deliver all voting machines, supply bags and privacy booths prior to the commencement of all Primary Elections; and

WHEREAS, this matter has been discussed by the Board; now, therefore, be it

RESOLVED, that said Change Order No. 1 on Contract No. BOE 12-11 be and the same is hereby approved in the amount of \$8,175.00; and be it further

RESOLVED, that all other terms and conditions of Contract No. BOE 12-11 shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Total Amount of Change Order No. 1 \$3,084.64

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	14	1000	4380		\$3,084.64

Budget Funding Year(s) 2013 **Start Date:** April 1, 2012 **End Date:** December 31, 2012
(must match resolution)

Funding Source: **Tax Dollars** 100% County **Contractor Federal I.D. No./**
State Aid _____ **Social Security No.:** _____

\$3,084.64 **Federal Aid** _____ **Vendor No.:** _____
(must match resolution)

Other _____ **Encumbrance No.:** _____