



Robert P. Astorino  
County Executive

Department of Social Services

Kevin McGuire  
Commissioner

**32771**

**DATE:** March 3, 2013

**TO:** Board of Acquisition and Contract

**FROM:** Kevin McGuire  
Commissioner, Department of Social Services

**SUBJECT:** Resolution authorizing the County of Westchester to enter into an agreement with The Food Bank for Westchester, Inc. ("Food Bank") to assist non-profit food distribution centers for the period January 1, 2013 through December 31, 2013, in an amount not to exceed \$72,000 to be paid in accordance with the approved program budget and subject to appropriations

Transmitted herewith is a resolution requesting authority for the County of Westchester to enter into an agreement with The Food Bank for Westchester, Inc. ("Food Bank") to assist non-profit food distribution centers for the period January 1, 2013 through December 31, 2013 in an amount not to exceed \$72,000 to be paid in accordance with approved program budgets and subject to appropriations.

**The public purpose** of the proposed agreement is to assist The Food Bank in the distribution of food to member agencies (food pantries, soup kitchens, etc.) which in turn distribute the food to needy individuals and families in the community.

**The goal and objective** of the agreement is to assist in collecting, storing and distributing food and providing technical assistance to all qualified non-profit anti-hunger programs that distribute this food free of charge to the ill, needy and infants in their immediate community in Westchester County.

**The goals and objectives are in the best interests** of the County in terms of public health because this program seeks to aid those groups providing needed food supplies to those residents most vulnerable, the ill, the aged and the young. By providing healthy food to the needy, the Department assists in promoting healthy consumption.

**The goals and objectives are in the best interests of the County in terms of fiscal responsibility** as the need for food has increased dramatically due to the recent economic turn down. The people who are receiving assistance, including Food Stamps, are short of food by month's end. Some people who have become poor due to recent economic conditions may not even qualify for any assistance, or may require supplemental food even with the provision of Food Stamps. The service that the Food Bank provides is aligned with the goals of the Department, which is to assist families and individuals with their basic needs until they can become self sufficient.

**The goals and objectives of this contract will be tracked and monitored** through performance measurement indicators approved by the County Budget Office. They include, but are not limited to, submission of monthly statistics and quarterly reports.

**Based on the performance measurement indicators under the previous contract,** The Food Bank for Westchester was successful in meeting the target under this program. As of 12/31/12, the vendor served 1,576,909 persons including adults, children and elderly and 221 agencies received food for distribution through this program.

This agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) (xiv).

Accordingly, authority is requested for the County of Westchester to enter into an agreement with The Food Bank for Westchester, Inc. to operate the above said program.

## RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement with The Food Bank for Westchester, Inc. to assist non-profit food distribution centers in collecting, storing and distributing food and providing technical assistance to all qualified non-profit anti-hunger programs that distribute this food free of charge to the ill, needy and infants in their immediate community in Westchester County for the period January 1, 2013 through December 31, 2013 for an amount not to exceed \$72,000 to be paid in accordance with approved program budget; and be it further

**RESOLVED**, that the agreement is subject to County Appropriations; and be it further

**RESOLVED**, that the agreement is also subject to further financial analysis of impact of the New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the agreement or to renegotiate the amount and rate approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and to take such other actions necessary to effectuate the purposes hereof.

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2013	101	22	8900	5960	-----	\$72,000

Budget Funding Year(s): 2013 Start Date: 1/1/2013 End Date: 12/31/2013  
(must match resolution)

Funding Source

**\$72,000**  
(must match resolution)

Tax Dollars: 100%

State Aid:

Federal Aid:

Other: