



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

32743

To: Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner of Social Services

Date: March 11, 2013

Re: **Authority for the County to exercise its first option to renew an agreement with Westchester Community Opportunity Program, Inc. to manage and provide a New Rochelle Emergency Overnight Shelter for the term January 1, 2013 through December 31, 2013, in an amount not to exceed \$427,989 payable pursuant to an approved budget and subject to appropriation**

Pursuant to a Request for Proposals (the "RFP") issued on February 21, 2012 and a resolution adopted on June 21, 2012, the Westchester County Department of Social Services ("Department") entered into an agreement with Westchester Community Opportunity Program, Inc. ("WestCOP") for the provision of a New Rochelle Emergency Overnight Shelter for the term April 16, 2012 through December 31, 2012 in an amount not to exceed \$304,576, with the sole option on the part of the County to extend the agreement for five additional one year terms. The agreement was subsequently executed at a reduced not to exceed amount of \$303,159.

Authority is now requested for the County of Westchester to exercise its first option to renew the agreement for an additional one year period commencing January 1, 2013 and ending on December 31, 2013 in an amount not to exceed \$427,989 to be paid pursuant to an approved budget and subject to appropriation.

The agreement will serve a **public purpose** by providing a safe, sanitary, warm, dry place for people who are not housed and do not currently participate in the formal County shelter system. The individuals to be served by the emergency shelter are in need of housing, and may

have been disqualified from a public assistance program for failing to comply with a rule, procedure or regulation or are otherwise ineligible for DSS benefits.

The **goals and objectives** of this contract are to provide a safe, sanitary, warm, dry place for people who are not housed and do not currently participate in the formal County shelter system.

The **goals and objectives are in the best interest of the County in terms of fiscal responsibility** because emergency care provided by this program for this vulnerable population addresses their temporary needs, reduces incidents of illness and stress and keeps them independent of the costly shelter system.

The goals and objectives of the proposed agreement are in the **best interests of the County in terms of health and safety** as this program provides a temporary shelter and protects the targeted population from exposure to severe weather conditions and keeps them off the streets during the night hours.

The **goals and objectives as stated in the resolution will be tracked and monitored** through performance measurement indicators created by the department and approved by the County Budget Office. They include, but are not limited to, the submission of monthly statistics and quarterly report as well as direct contact with program staff. The Department is able to report that from the beginning of the contract through December 31, 2012, 969 singles have been served by this program and 542 have been linked to various services.

Except as specifically modified hereby, all other terms and conditions of the original agreement shall remain the same.

A resolution is annexed hereto, which I recommend for your favorable consideration.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to exercise its first option to renew an agreement with Westchester Community Opportunity Program, Inc. in the amount of \$427,989 for the provision of a New Rochelle Emergency Overnight Shelter, for the term January 1, 2013 through December 31, 2013 (the "Agreement"), to be paid pursuant to an approved budget; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget ("State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/or adoption of a State budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impact of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate this Agreement, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

RESOLVED, that except as specifically modified hereby, all other terms and conditions of the original agreement shall remain the same; and be it further.

RESOLVED, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to
be
Charged/cred
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Fund	Dept	Major Program, Program & Phase Or Unit	Object / Sub Object	Trust Acco unt	Dollars
101	22	8900	5860	-----	\$427,989

Budget Funding Year(s): 2013 Start Date: 1/1/13 End Date: 12/31/13
(must match resolution)

Funding Source Tax Dollars: 71%
State Aid: 29%
\$427,989 Federal Aid:
(must match resolution) Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/04/2013 - JOMAR FERREIRA, SECRETARY