



Robert P. Astorino
County Executive

Department of Social Services

Kevin McGuire
Commissioner

32374

DATE: February 28, 2013

TO: Board of Acquisition and Contract

FROM: Kevin McGuire
Commissioner, Department of Social Services

SUBJECT: Resolution authorizing the County of Westchester to enter into an agreement with the Westchester Coalition for the Hungry and Homeless, Inc. ("Coalition") in order to assist non-profit food distribution centers for the period January 1, 2013 through December 31, 2013 in an amount not to exceed \$72,000 to be paid in accordance with the approved program budget and subject to appropriations

Transmitted herewith is a resolution requesting authority for the County of Westchester to enter into an agreement with the Westchester Coalition for the Hungry and Homeless, Inc. ("Coalition") in order to assist non-profit food distribution centers for the period from January 1, 2013 through December 31, 2013 in an amount not to exceed \$72,000 to be paid in accordance with the approved program budget and subject to appropriations.

The services to be provided pursuant to this agreement serve a **public purpose** as the program funded through this agreement will provide services to the hungry and homeless population in the County.

The goals and objectives of this program are to aid the non profit-food distribution centers in distributing food supplies to needy persons in Westchester County and also to partially fund a position to assist emergency food providers in securing additional outside funding.

The goals and objectives are in the best interests of the County in terms of public health because this program serves as an intermediary to assist non-profit soup kitchens, food pantries and shelters with both food and non-food expenses. The program assists in ensuring the well being of the hungry and homeless population of Westchester County. By utilizing this contract, money goes to various neighborhoods, thus preventing families and individuals from going to bed hungry and assisting homeless families to supplement their food supply.

The goals and objectives are in the best interests of the County in terms of fiscal responsibility because in the past three years, the need for food has increased dramatically due to the economic turn down. People, who are receiving assistance, including food stamps,

may not have sufficient food by month's end. Some people who have become poor due to the recent economic condition may not even qualify for any assistance, or may require supplemental food even with the provision of food stamps. The service that the Coalition provides is aligned with the goals of the Department, which is to assist families and individuals with their basic needs until they can become self sufficient. Fiscally, this contract will assist non-profit soup kitchens, food pantries and shelters with both food and non-food expenses. In addition, the funds from this contract will be used to partially fund a position to assist emergency food providers in completing grant applications and securing other outside funding.

The goals and objectives of this contract will be tracked and monitored through performance measurement indicators developed by the Department and approved by the County Budget Office. They include, but are not limited to, submission of quarterly reports.

Based on the performance measurement indicators under the previous contract, the Coalition distributed over \$50,000 in grant money to forty-three (43) community based food pantries and soup kitchens throughout Westchester County, and served 326,743 individuals in need of food and shelter.

The agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) (xiv).

Accordingly, authority is requested for the County of Westchester to enter into an agreement with the Westchester Coalition for the Hungry and Homeless, Inc. ("Coalition") to operate the above said program.

Your Honorable Board's approval of the attached resolution is respectfully requested.

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with the Westchester Coalition for the Hungry and Homeless, Inc. ("Coalition") to partially fund a position to assist emergency food providers in securing additional outside funding and to assist non-profit soup kitchens, food pantries and shelters with expenses in their efforts to provide surplus food items to needy persons in Westchester County for the period January 1, 2013 through December 31, 2013 for an amount not to exceed \$72,000 to be paid in accordance with approved program budget; and be it further

RESOLVED, that the agreement is subject to County Appropriations; and be it further

RESOLVED, that the agreement is also subject to further financial analysis of impact of the New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoptions(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the agreement or to renegotiate the amount and rate approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any and all documents and to take such other actions necessary to effectuate the purposes hereof.

Account to be

Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
101	22	8900	5960	-----	\$72,000

Budget Funding Year(s): 2013
(must match resolution)

Start Date: 1/1/2013

End Date: 12/31/2013

Funding Source

\$72,000
(must match resolution)

Tax Dollars: 100%

State Aid:

Federal Aid:

Other: