

32174

DATE: February 11, 2013

TO: Board of Acquisition and Contract

FROM: John B. McCaffrey, Chief Information Officer
Department of Information Technology

RE: AUTHORIZATION TO ENTER INTO AN AGREEMENT (IT-1303) WITH ASC STAFFING, LLC FOR INFORMATION TECHNOLOGY PROFESSIONAL CONSULTING SERVICES FOR A TERM COMMENCING FEBRUARY 25, 2013 AND TERMINATING MARCH 31, 2014, FOR A TOTAL AMOUNT NOT TO EXCEED \$311,000

BACKGROUND:

- On February 22, 2012, the County issued a request for proposals ("RFP") seeking proposals from qualified individuals and companies to provide each of one hundred and twenty-two (122) different information technology professional consultant services.
- In response to the RFP, the County received eighteen (18) proposals to provide Service Number 109, entitled "Develop PHP modules, components, templates and plugins for Joomla." After a review and evaluation of those proposals, the proposal from ASC Staffing, LLC ("ASC") was selected based upon the criteria specified in the RFP.
- We now come before your Honorable Board requesting authorization to enter into an agreement (IT-1303) with ASC for a term commencing February 25, 2013 and terminating March 31, 2014, for a total amount not to exceed \$311,000.00, payable monthly at hourly rates not to exceed those specified below, for the provision of the following information technology professional consulting services on an as-needed basis: Develop PHP modules, components, templates and plugins for Joomla.

	SERVICE	1 YEAR EXPERIENCE RATE	3 YEAR EXPERIENCE RATE	5 YEAR EXPERIENCE RATE	1 YEAR EXPERIENCE RATE with certification	3 YEAR EXPERIENCE RATE with certification	5 YEAR EXPERIENCE RATE with certification
109	Develop PHP modules, components, templates and plugins for Joomla	\$ 65.00	\$ 73.00	\$ 89.00	\$ 65.00	\$ 73.00	\$ 89.00

- The current County projects for which ASC will provide services include, but are not limited to, the following:

- 1.) migrating the One Stop Employment Center website from a proprietary content management system into the County's open source environment;
 - 2.) developing enhancements to the process that deploys changes to the main County website; and
 - 3.) developing enhancements to the County's tourism website.
- The proposed agreement will serve a public purpose by providing the County with the information technology professional consultant services needed for the current County projects described above, as well as future projects that are begun during the term of the agreement.
 - The goal and objective of the proposed agreement is to make available to the County qualified individuals to provide the aforementioned services for the current County projects described above, as well provide services, as necessary, for any future projects that are begun during the term of the agreement.
 - The goal and objective of the proposed agreement is in the best interests of the County in terms of fiscal responsibility, as the County will receive the necessary services at a reasonable cost based on the competitive RFP process.
 - The goal and objective of the proposed agreement will be continually tracked and monitored by staff from the Department of Information Technology in order to ensure that the services are being provided.

ACTION REQUESTED:

Authorization to enter into an agreement (IT-1303) with ASC Staffing, LLC, having a place of business located at 400 Main Street, Stamford, Connecticut 06901, for a term commencing February 25, 2013 and terminating March 31, 2014, for a total amount not to exceed \$311,000.00, payable monthly at hourly rates not to exceed those specified below, for the provision of the following information technology professional consulting services on an as-needed basis: Develop PHP modules, components, templates and plugins for Joomla.

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Accordingly, the attached resolution is submitted for your consideration.

JBM/DL/bdm/nn

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER,
DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement (IT-1303) with ASC Staffing, LLC, having a place of business located at 400 Main Street, Stamford, Connecticut 06901, for a term commencing February 25, 2013 and terminating March 31, 2014, for a total amount not to exceed \$311,000.00, payable monthly at hourly rates not to exceed those specified below, for the provision of the following information technology professional consulting services on an as-needed basis: Develop PHP modules, components, templates and plugins for Joomla

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; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited:
Agreement Number: IT-1303

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object Sub-Object	Trust Account	Dollars
2013	275	22	402M	4531	T-402M	\$ 50,000
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2013	101	22	8900	8910		\$ 26,000
2013	101	16	6430	4420		\$142,500
2014	101	16	6430	4420		\$ 42,500

Budget Funding Year(s): 2013-2014 Start Date: February 25, 2013 End Date: March 31, 2014
(must match resolution)

Funding Source Tax Dollars: \$195,660
State Aid: \$7,800
\$311,000.00 Federal Aid: \$107,540
(must match resolution) Other: _____

APPROVED BOARD OF ACQUISITION & CONTRACTS 03/14/2013 - JOMAR MORA SECRETARY

ALPHBETICAL LIST OF RESPONSIVE RESPONDENTS

Service Number 109

Develop PHP modules, components, templates and plugins for Joomla

1. 22nd Century Technologies, Inc.
2. Advantage Technical Resourcing, Inc.
3. ASC Staffing, LLC
4. Atria Consulting, LLC
5. Cyret Technologies, Inc.
6. Data Industries, Ltd.
7. Doon Technologies, Inc.
8. Enterprise Strategies
9. ExpInfo Inc.
10. Infojini, Inc.
11. Innosoul, Inc.
12. Nutech Information Systems
13. SAM Consulting Services, Inc.
14. Software Guidance & Assistance, Inc.
15. Sunrise Systems, Inc.
16. Tail Wind Associates
17. Technical Operations Inc.
18. Technology Resource Services Inc.

APPROVED BOARD OF ACQUISITION CONTRACT - 03/14/2013 - JOMARY VIEIRA, SECRETARY