

32038

January 31, 2013

TO: Board of Acquisition and Contract

FROM: George N. Longworth, Commissioner-Sheriff
Department of Public Safety

RE: **Authority to enter into an Agreement with the International Association of Chiefs of Police, Inc. ("IACP") pursuant to which the IACP will conduct a Leadership in Police Organizations training course to a class of local law enforcement personnel for a term commencing April 1, 2013 and continuing through June 7, 2013 for an amount not to exceed \$42,522**

Authority is sought for the County of Westchester (the "County"), acting by and through its Department of Public Safety (the "Department"), to enter into an agreement with the IACP pursuant to which the IACP will conduct a Leadership in Police Organizations training course to a class of local law enforcement personnel for a term commencing April 1, 2013 and continuing through June 7, 2013 for an amount not to exceed \$42,522, pursuant to an approved budget (the "Agreement").

Under the terms of the proposed Agreement, IACP will conduct a total of fifteen (15) days of training and instruction on the subject of leadership to a class composed of Westchester County Department of Public Safety and surrounding departments' law enforcement personnel. The training will be conducted at the Westchester County Police Academy in three (3) five (5) day sessions which will take place on select dates between April 1, 2013 and June 7, 2013. IACP will provide instruction and training materials, excluding text books, to a maximum of 36 participants. The Department will be required to purchase text books directly from the publisher, at the County's own expense.

It should be noted that while the total cost of the training program will be \$42,522, each participating law enforcement agency will be responsible for paying IACP \$1,200 for each of its employees attending the training. Each agency will submit their payment directly to the Department 30 days prior to the start of the training. The Department, in turn, will remit all payments directly to IACP. In the event that the total number of participants falls below that which is required to pay the \$42,522 fee, the Department will make up the difference. At this time, 27 participants have confirmed their attendance for a total amount of \$32,400. Therefore, the Department's share will be \$10,122.

The proposed Agreement is in the public's best interest as it will enable the County to provide a leadership program for executive-level law enforcement officers in Westchester County. This program will not only fill a significant training void in the law enforcement community, but also eliminate the need for agencies to utilize taxpayer funds for the lodging and travel costs usually associated with such training. Furthermore, this training will lay the foundation for selected law enforcement executives

within Westchester County to become program instructors, thereby allowing for a more frequent and less costly delivery of future training programs

The goals and objectives of this program are to facilitate and conduct, in conjunction with the IACP, the delivery of a fifteen (15) day training program at the Westchester County Police Academy; obtain feedback from course participants by which to assess the value of the course; and identify the most appropriate law enforcement executives to pursue an instructor certification to teach future classes locally.

The goals and objectives of this program will support the public safety and/or welfare by providing law enforcement executives with the most current information available with which to lead their departments. A greater working knowledge of the best practices for planning, organizing, coordinating department operations as well as training, supervising, directing, guiding and motivating employees will lead to more a more professional organization. In turn, increased professionalism will lead to increased productivity, a more efficient use of resources and a reduction in the liability associated with negligent supervision and failure to train.

The goals and objectives of this program will be tracked and monitored by reviewing the program on an ongoing basis for the duration of the contract. The Commanding Officer of the Police Academy will conduct reviews during which feedback is gathered regarding the effectiveness of the program. This information will be reported to the Commissioner of the Department of Public Safety.

The agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3 (a) ix, which exempts "contracts with teachers, lecturers and other educational professionals or experts."

An appropriate resolution is herewith attached for your Honorable Board's consideration.

GNL/CS/jpg

Attachment

RESOLUTION

Upon a communication from the Commissioner-Sheriff, Department of Public Safety, be it hereby

RESOLVED, that the County of Westchester, acting by and through its Department of Public Safety, is authorized to enter into an agreement with the International Association of Chiefs of Police, Inc. ("IACP") pursuant to which the IACP will conduct a Leadership in Police Organizations training course to a class of local law enforcement personnel for a term commencing April 1, 2013 and continuing through June 7, 2013 for an amount not to exceed \$42,522, pursuant to an approved budget (the "Agreement"). At this time, 27 participants have confirmed their attendance for a total amount of \$32,400. Therefore, the Department's share will be \$10,122; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice, and be it further

RESOLVED, that the County Executive, or his authorized designee, be, and hereby is, authorized to enter into and execute this agreement for the County of Westchester.

Account to be Charged	Fund	Dept.	Major Program, Program & Phase or Unit	Object/ Sub Object	Dollars
	711	38	8002	4380	\$10,122

Budget Funding Years 2013
(must match resolution)

Start Date 4/1/13

End Date 6/7/13

Funding Source
\$10,122
(must match resolution)

Tax Dollars \$10,122
State Aid _____
Federal Aid _____
Other Seized Assets