

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

31990

DATE: January 28, 2013

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire  
Commissioner, Department of Social Services

SUBJECT: Authority to amend an agreement with each of three specified vendors, pursuant to which each vendor was to provide skills training in a specified business sector for a term February 1, 2012 through June 30, 2012, in order to extend the term of each agreement by one year, to a new expiration date of June 30, 2013.

By resolution approved on March 8, 2012, as amended by a resolution approved on April 19, 2012, your Honorable Board authorized the County of Westchester, acting on behalf of the Westchester-Putnam Local Workforce Investment Board, (the "County") to enter into an agreement with each of the three (3) vendors specified below, pursuant to which each vendor was to provide skills training to upgrade employee skill sets and competencies in the business sector specified below, for the individual amounts not-to-exceed specified below, with each agreement being for a term February 1, 2012 through June 30, 2012:

<u>Vendor</u>	<u>Sector</u>	<u>NTE Amount</u>
1.) Westchester County Hotel Association, Inc.	Hospitality	\$123,360.00
2.) Fenbar Precision Machinists, Inc.	Manufacturing	\$ 33,200.00
3.) Singer Holding Corporation (d/b/a Robison Oil)	Green	\$ 32,000.00

(collectively, the "Three Agreements"). Each of the Three Agreements was subsequently executed.

The County now respectfully requests authority from your Honorable Board to amend each of the Three Agreements in order to extend the term of each agreement by one (1) year, from a term of February 1, 2012 through June 30, 2012 to a term of February 1, 2012 through June 30, 2013, in order to provide each vendor with additional time to complete all of the skills training that the County sought under each of the Three Agreements, at no additional cost to the County beyond the not-to-exceed amount previously authorized for each of the Three Agreements.

Except as specifically amended hereby, all terms and conditions of each of the Three Agreements shall remain in full force and effect.

The proposed amendments will serve a public purpose by providing each vendor with additional time to provide skills training to existing employees to upgrade skill sets and competencies, which will allow them to effectively compete in an increasingly competitive economic environment, as well as reduce employer recruitment and training costs related to hiring new employees.

The goals and objectives of the proposed amendments are to provide each vendor with additional time to provide skills training to existing employees to upgrade skill sets and competencies in order to allow them to effectively compete in an increasingly competitive economic environment, as well as reduce employer recruitment and training costs related to hiring new employees.

The goals and objectives of the proposed amendments are in the best interests of the County in terms of fiscal responsibility, as it will provide each vendor with additional time to provide skills training—which will ultimately benefit the County through increased tax revenue and reduced dependence on public assistance—with no additional cost to the County beyond the not-to-exceed amount previously authorized for each of the Three Agreements.

The goals and objectives of the proposed amendments will be tracked and monitored by the staff of the Department of Social Services.

I respectfully recommend the adoption of the attached Resolution.

KMM/CJ/bdm/nn

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester, acting on behalf of the Westchester-Putnam Local Workforce Investment Board, (the "County") is hereby authorized to amend its agreement with each of the three (3) vendors specified below, pursuant to which each vendor was to provide skills training to upgrade employee skill sets and competencies in the business sector specified below, for the individual amounts not-to-exceed specified below, with each agreement being for a term February 1, 2012 through June 30, 2012, (collectively, the "Three Agreements") in order to extend the term of each of the Three Agreements by one (1) year, from a term of February 1, 2012 through June 30, 2012 to a term of February 1, 2012 through June 30, 2013:

<u>Vendor</u>	<u>Sector</u>	<u>NTE Amount</u>
1.) Westchester County Hotel Association, Inc.	Hospitality	\$123,360.00
2.) Fenbar Precision Machinists, Inc.	Manufacturing	\$ 33,200.00
3.) Singer Holding Corporation (d/b/a Robison Oil)	Green	\$ 32,000.00

; and be it further

**RESOLVED**, that except as specifically amended hereby, all terms and conditions of each of the Three Agreements shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

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Account to be  
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s):N/A      Start Date: N/A    End Date: 06/30/2013  
(must match resolution)

Funding Source                      Tax Dollars:    N/A  
    State Aid:        N/A  
\$N/A.                                    Federal Aid:     N/A  
 (must match resolution)        Other: