

31944

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Diane G. Balistreri
Coordinator, Office for Women

DATE: January 29, 2013

SUBJECT: Authority to enter into an agreement with YWCA of White Plains and Central Westchester, Inc. to provide child care in the Court House in New Rochelle for an amount not to exceed \$208,413 for the period January 1, 2013 to December 31, 2015

The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County") to enter into an agreement (the "Agreement") with the YWCA of White Plains and Central Westchester, Inc. (the "YWCA"), to provide child care in the Court House in New Rochelle, for the period January 1, 2013 to December 31, 2015, for an amount not to exceed Two Hundred Eight Thousand Four Hundred Thirteen Dollars (\$208,413), to be paid quarterly pursuant to an approved budget. The funding amount per year will not exceed Sixty-Nine Thousand Four Hundred Seventy-One Dollars (\$69,471). The YWCA's Children's Center will serve the child care needs of persons accessing the Family Court.

From 2000-2011, the County funded the YMCA of New Rochelle to run this program. However, the YMCA was unable to continue to support the program in 2012. The YWCA has been chosen to continue this program because it has been successfully providing the same child care services in the Richard A. Daronco Court House in White Plains under County contracts since 1999.

The proposed Agreement will serve a public purpose by offering parents a safe, child-friendly atmosphere to leave their child/children while family law matters are litigated. The purpose is to relieve trauma children may experience from exposure to inappropriate information. Referrals are also provided to families who require additional services.

The goals and objectives of the proposed Agreement are for the YWCA to serve approximately 650 children, as the YMCA of New Rochelle had done in 2011.

The goals and objectives of the proposed agreement will be tracked and monitored by the Westchester County Office for Women, which will be responsible for monitoring the YWCA's performance under this Agreement by means of site visits, as well as their monthly statistics. The effectiveness of this program will be determined by referral and follow-up for families accessing the child care center. Such services may include assistance with child custody, child support, domestic violence, employment/training, legal issues and health services. The YWCA expects to maintain contact with at least 35% of families to verify whether or not they have received the services needed as a result of the information and referrals which were provided. During the previous contract term, over 350 referrals were provided to families.

This agreement is exempt from the Westchester County Procurement Policy Section 3 (a) (xviii), which exempts contracts for the "advancement of the moral, physical, mental and social well being of the youth of Westchester County".

Accordingly, I recommend approval of the attached Resolution.

RESOLUTION

Upon a communication from the Coordinator of the Office for Women, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement (the "Agreement") with the YWCA of White Plains and Central Westchester, Inc. (the "YWCA"), to provide child care in the Court House in New Rochelle, for the period January 1, 2013 to December 31, 2015, for a total amount not-to-exceed Two Hundred Eight Thousand Four Hundred Thirteen Dollars (\$208,413), to be paid quarterly pursuant to an approved budget; and be it further

RESOLVED, that Agreement's annual not-to-exceed amount will not exceed Sixty-Nine Thousand Four Hundred Seventy-One Dollars (\$69,471); and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be charged/credited:

| FUND | DEPT | Major Program, Program & Phase, Or Unit | Object/ Sub-Object | Trust Account | Dollars | Funding Year |
|------|------|---|--------------------|---------------|----------|--------------|
| 101 | 11 | 0900 | 4380 | N/A | \$69,471 | 2013 |
| 101 | 11 | 0900 | 4380 | N/A | \$69,471 | 2014 |
| 101 | 11 | 0900 | 4380 | N/A | \$69,471 | 2015 |

Budget Funding Year(s) 2013-2015 **Start Date:** 1/1/2013 **End Date:** 12/31/2015
(must match resolution)

\$208,413
(must match resolution)

Funding Source: Tax Dollars \$208,413
State Aid _____
Federal Aid _____
Other _____

Schedule A

**YWCA Childcare Center
New Rochelle Family Court
2013**

Goals for Work Plan:

The YWCA Children's Center New Rochelle Family Court provides care for children whose parents/guardians/caregivers are in court.

The Children's Center is open during court business hours from 9AM to 5PM Monday through Friday. Children from 6 weeks through 12 years may be left at the Center while their caregivers are in court.

In 2013, the Center plans to serve 650 children. Attendance reflects the activity of the court.

The program is designed to meet the needs of the children attending. Materials are available that are appropriate for all age levels. Materials include a computer with child appropriate programs, art supplies, games, and building toys. Literacy is promoted through the daily program goals. Children are read to and books are available for their use.

Referrals are made to the community agencies as needed. The site supervisor and her assistant regularly help families to connect to Early Intervention, Head Start, WIC, Family Health Plus, shelters, and other services. A referral report is maintained to document the referrals. In 2013, we plan to make approximately 50 referrals and expect to follow up with 35% of the families referred for services.