

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

31940

DATE: January 25, 2013

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to amend an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept a 6-month, no-cost extension of a grant previously accepted by the County, in the amount of \$345,652, that was to be used to pay for work and services related to the County’s Homeless Management Information System, under HUD’s Supportive Housing Program, for the period from February 1, 2012 through January 31, 2013.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), to amend an agreement with the United States Department of Housing and Urban Development (“HUD”), pursuant to which the County accepted a grant in the amount of \$345,652 under HUD’s Supportive Housing Program to pay for work and services related to the County’s Homeless Management Information System (“HMIS”) for the period from February 1, 2012 through January 31, 2013, (the “Grant Agreement”) in order to accept a 6-month, no-cost extension of the Grant Agreement and thereby extend the term thereof from February 1, 2012 through January 31, 2013 to February 1, 2012 through July 31, 2013.

For each year during which HUD has made funding available to the County for work and services related to the County’s HMIS, the term of the grant agreement has commenced on February 1. However, this funding does not actually become available until July or August. Accordingly, each year the County has had a situation where its vendors for these HUD-funded services, whose contracts have terms similarly commencing on February 1, cannot be paid for approximately 6 months. This lag time has created a difficult situation for the County and its vendors. Accordingly, the County requested from HUD a 6-month, no-cost extension of the Grant Agreement, in order to shift the annual timeframe for its HUD grant agreements for this HMIS funding, and thereby eliminate the aforementioned lag time. HUD agreed to the County’s request.

Except as specifically amended hereby, all terms and conditions of the Grant Agreement shall remain in full force and effect.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

The proposed amendment will serve a public purpose by providing the County with additional time to expend the funds provided by HUD to pay for work and services related to the County's HMIS, which is designed to track and monitor the placement and status of the homeless clients of the Department and thereby better serve them.

The goals and objectives of the proposed amendment are to provide the County with additional time to expend the funds provided by HUD to pay for work and services related to the County's HMIS.

The goals and objectives of the proposed amendment are in the best interests of the County in terms of fiscal responsibility, as the proposed amendment will provide the County with additional time to expend the funds provided by HUD to pay for work and services related to the County's HMIS. The goals and objectives of the proposed amendment are also in the best interests of the County in terms of public health and safety, as the County's HMIS, which will be funded for an additional period as a result of the proposed amendment, is designed to track and monitor the placement and status of the homeless clients of the Department and thereby better serve them.

The goals and objectives of the proposed amendment will be tracked and monitored by the Department, in accordance with the requirements of HUD.

The proposed amendment does not constitute procurement. Accordingly, the provisions of the Westchester County Procurement Policy do not apply.

I respectfully recommend the adoption of the attached Resolution.

KMM/PS/bdm/nn

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Social Services, is hereby authorized to amend an agreement with the United States Department of Housing and Urban Development ("HUD"), pursuant to which the County accepted a grant in the amount of \$345,652 under HUD's Supportive Housing Program to pay for work and services related to the County's Homeless Management Information System ("HMIS") for the period from February 1, 2012 through January 31, 2013, (the "Grant Agreement") in order to accept a 6-month, no-cost extension of the Grant Agreement and thereby extend the term thereof from February 1, 2012 through January 31, 2013 to February 1, 2012 through July 31, 2013; and be it further

RESOLVED, that except as specifically amended hereby, all terms and conditions of the Grant Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): 2012 Start Date: N/A End Date: 07/31/2013
(must match resolution)

Funding Source Tax Dollars: N/A
 State Aid: N/A
\$N/A Federal Aid: N/A
(must match resolution) Other: N/A