

31936

January 28, 2013

TO: Board of Acquisition and Contract

FROM: Kathleen O'Connor, Commissioner  
Department of Parks, Recreation and Conservation

RE: Contract with Nunataks, Ltd. d/b/a The Greenburgh Nature Center for the provision of County-wide Nature and Environmental Education Programs during the period January 1, 2013 – December 31, 2013 in an amount not to exceed \$50,000.00, payable pursuant to an approved budget

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Authority to enter in an agreement with Nunataks, Ltd. d/b/a The Greenburgh Nature Center for the provision of family nature programs and environmental education programs that serve the people of Westchester County during the period January 1, 2013 through December 31, 2013, for an amount not to exceed \$50,000.00, payable pursuant to an approved budget.

The Greenburgh Nature Center will use Fifteen Thousand Three Hundred Fifty (\$15,350) Dollars towards nature education programs and projects in districts throughout Westchester County. These include Ardsley, White Plains, Yonkers, Mt. Vernon, Greenburgh Central 7, Edgemont, Scarsdale, New Rochelle and Rye. The Greenburgh Nature Center has been actively developing nature education programs for County-wide use since 1995.

Each project involves working with students in pre-school, elementary and middle school grades (ages 2-14). The number of participants ranges from 18-25 students to an entire grade of 130-150 students.

Fifteen Thousand Eight Hundred Fifty (\$15,850) Dollars will be used toward providing community weekend events to people of all ages and backgrounds in Westchester County. These programs vary from low-key nature walks and specialized programs on such topics as birds of prey, composting and sheep shearing, to very highly structured fairs and festivals such as the Spring Celebration, MusicFest and Fall Festival.

The Center strives to develop programs that are entertaining as well as educational, and to make the programs interesting to people of varying educational and socio-economic backgrounds. In order to make the programs affordable, fees are kept at a minimum and some are offered at no charge to the public.

Eighteen Thousand Eight Hundred (\$18,800) Dollars will be used toward providing development and presentation of a series of programs and community forums on the key environmental issues facing Westchester residents in the coming years. The focus audience for these programs would be high school students and adults.

The programs and events require extensive planning, staff coordination, public relations, supervision and support operations including maintenance and office support. The programs have been developed to complement those being offered by the County's Department of Parks, Recreation, and Conservation.

The Greenburgh Nature Center will be required to submit a report to the County at the end of the year detailing the many services that have been provided pursuant to this agreement.

The public purpose and objective of this agreement is to offer family nature programs and environmental education programs on key environmental issues to residents of Westchester County. The Parks Department will track and monitor the terms and conditions of the agreement through written reports.

This contract is exempt from the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) (ix) therein.

I recommend approval of the attached proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACTS 03/22/2013 - JONATHAN WEIRA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

**RESOLVED**, that the County of Westchester is authorized to enter into an agreement with Nunataks, Ltd. d/b/a The Greenburgh Nature Center, 99 Dromore Road, Scarsdale, NY 10583, for the provision of family nature programs and environmental education programs that will serve the people of Westchester County during the period January 1, 2013 through December 31, 2013, for an amount not to exceed Fifty Thousand (\$50,000) Dollars, payable pursuant to an approved budget; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby empowered to execute any and all instruments and take such other actions as may reasonably be necessary to effectuate the purposes thereof; and be it further

**RESOLVED**, that this Resolution shall take effect immediately.

Original Agreement \$50,000  
 First Amendment \$  
**This Amendment** \$ \_\_\_\_\_  
 TOTAL \$50,000

Agreement #

Account to be  
 Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/Sub - Object	Trust Account	Dollars
165	42	1100	4380		\$50,000

Budget Funding Year(s) 2013 Start Date 1/1/13 End Date 12/31/13  
 (must match resolution)

Funding Source Tax Dollars x \_\_\_\_\_  
 State Aid \_\_\_\_\_  
\$ 50,000 Federal Aid \_\_\_\_\_

(must match resolution) Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACTS 03/21/2013 - JOMARY VIEIRA, SECRETARY