



Westchester Community College

State University of New York

31881

TO: Board of Acquisition and Contract
FROM: Joseph N. Hankin
President, Westchester Community College
DATE: January 23, 2013
SUBJECT: Resolution for Authority to Advertise
Contract No. WCC-13-385
Semi-Annual Elevator Safety Inspection,
Westchester Community College,
Main Campus (Valhalla)
and Extension Centers (Peekskill, Mount Vernon)

The operating budget contains funds for the above referenced project.

The work under this contract consists of semi-annual elevator inspections and annual witnessing of elevator maintenance contractor's test, Valhalla, Mount Vernon and Peekskill sites for a period of five (5) years.

RESOLUTION

Upon communication from the President of Westchester Community College, be it

RESOLVED, that the President of Westchester Community College be and he hereby is authorized to solicit bids by public advertisement on the following contract that will have a term of five (5) years:

CONTRACT NO. WCC-13-385
For
SEMI-ANNUAL ELEVATOR SAFETY INSPECTION
WESTCHESTER COMMUNITY COLLEGE
MAIN CAMPUS (VALHALLA) AND
EXTENSION CENTERS (PEEKSKILL, MOUNT VERNON)

and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be receipt of a performance bond in an amount equal to 30% of the total contract amount, and in a form approved by the County Attorney. The Bond Underwriter or Surety must appear on the U.S. Treasury's listing of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further

RESOLVED, that this advertisement for bids will state that pursuant to Local Law No. 27-1997 of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (SOUTHERN EDITION)

Account to be
Charged/Credited

Year	Fund	Agency	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
	010		34		4408		

Budget Funding Year(s) 2012/2013 Start Date _____ End Date _____
(must match resolution)

Funding Source: Tax Dollars: 23% Contractor Federal I.D. No./
Social Security No.: _____
State Aid: 26%
Federal Aid: _____ Vendor No.: _____
Other: 51% (Tuition) Encumbrance _____