

30958

DATE: December 11, 2012

TO: The Board of Acquisition and Contract

FROM: Dr. Iris T. Pagan, Executive Director  
Westchester County Youth Bureau

RE: Authority to enter into an Agreement with the Hudson River Museum, Inc. to operate the Junior Docents – Physical & Emotional Health Program for the program period January 1, 2012 through December 31, 2012 in the total amount not-to-exceed \$40,000, payable pursuant to an approved budget.

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Authority is hereby requested for the County of Westchester to enter into an Agreement with the Hudson River Museum, Inc. (HRM) to operate the Junior Docents – Physical & Emotional Health program, under a portion of the County's Youth Services Program funding for the program period January 1, 2012 through December 31, 2012. The funding for this program will be provided by the New York State Office of Children and Family Services in an amount not to exceed \$20,000 and by HRM in an amount not to exceed \$20,000 for a total program amount not to exceed \$40,000 payable pursuant to an approved budget.

#### 2012 program description

This program will serve 60 youth ages 14 to 21. The program is designed to address risky behaviors among youth by making available physical and emotional health services, opportunities and supports by providing self esteem workshops.

#### 2012 program outcomes

50 out of 60 youth enrolled in our program will be free from health risk behaviors as measured by pre and post written evaluations, journal entries and one-on-one meetings with Jr. Docents and program staff.

The program outcome as stated above will be tracked and monitored through monthly, quarterly and annual reports, Report Cards and by bi-yearly site visits from Youth Bureau Program Monitors.

This program was funded in 2011. The achieved outcomes are below:

#### Outcome 1:

Of the 65 youth who participated in the Junior Docent program, 49 improved their verbal communication skills as measured by program staff observations, written evaluations, and journal logs. This included being able to: 1. Speak in front of peers and adult and child visitors, 2. Give tours and teach workshop projects, and, 3. Gather information and present it in a clear and direct manner.

Outcome 2:

Of the 25 youth who participated in the College Prep series, 13 were better prepared for college as reported in pre- and post-evaluations. They reported: 1. Greater knowledge of scholarship opportunities, 2. Better understanding of admission expectations, 3. Increased ability to write a stronger personal statement, and, 4. Increased confidence in filling out applications and financial paperwork.

Outcome 3:

Of the 65 youth who participated in Junior Docent weekend work sessions, 46 increased their leadership abilities as measured by exit surveys, journals, and staff observations as they progressed through one or more of the program's following leadership development stages: 1. Demonstrated ability to speak publicly in front of peers; 2. Ability to question, interpret, and facilitate conversation about a work of art; 3. Ability to organize and present a hands-on workshop or tour for their peers in preparation for conducting tours and workshops for the public; and, 4. Confidence in giving tours and leading workshops for children and adult visitors on weekends.

Pending an Act which is before the Westchester County Board of Legislators for approval, the County of Westchester is authorized to participate in a Resource Allocation Plan to provide State reimbursement for certain youth services programs which operate with funding provided by the County's Youth Services Program.

This Agreement is exempt from the Westchester County Procurement Policy pursuant to section 3(a)xviii thereof.

An appropriate Resolution is attached hereto for your Honorable Board's consideration.

## RESOLUTION

Upon a communication from the Executive Director of the Westchester County Youth Bureau, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an Agreement with Hudson River Museum, Inc. to operate the Junior Docents – Physical & Emotional Health Program for the program period January 1, 2012 through December 31, 2012 in the total amount not-to-exceed Forty Thousand (\$40,000) Dollars; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this agreement is contingent on the Board of Legislators approving the necessary legislation to permit the County to participate in a Resource Allocation Plan to provide State reimbursement for these services; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate their Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

	Fund	Dept. code	Unit #	Object/ Sub Object	Trust Account	Dollars
Account to be charged/credited YS	263	11	188M	4380	T188	\$20,000
Budget Funding Year(s) <u>2012</u> Start Date <u>January 1, 2012</u> End Date <u>December 31, 2012</u> (must match resolution)						
Funding Source	Tax Dollars \$ _____					
	State Aid \$20,000 _____					
<u>\$ 40,000</u> (must match resolution)	Federal Aid \$ _____					
	Other \$20,000 _____					