



Westchester Community College

State University of New York

December 6, 2012

30875

To: Board of Acquisition and Contract

From: Joseph N. Hankin
President

Re: Authority to enter into an agreement with Kaba Benzing America, Inc. (“Kaba”) whereby Kaba will implement a system that will link the College’s human resources time management application to hardware devices in order to automate and validate the collection of employee data

The Westchester Community College (the “College”) Physical Plant Department, in conjunction with the College IT Department, solicited quotes for an automated time collection system that would interface with the College’s existing human resources time management application, PeopleSoft. Three quotes were obtained and the proposal submitted by Kaba Benzing America, Inc., d/b/a Kaba Workforce Solutions (“Kaba”) was not only the cheapest, it best met the College’s needs. Kaba’s system, which consists of a specialized computer terminal that is configured with a biometric fingerprint sensor, an enrollment station and a software interface, collects, validates and sends time and labor data to PeopleSoft in a timely and accurate manner.

Pursuant to the proposed agreement, Kaba will implement its solution and provide training and support. The College will be granted a perpetual license to the software component. Kaba will be paid an amount not to exceed \$30,056 for the hardware, software, implementation services, training and one year of support.

The public purpose of this agreement is to provide a more accurate method of tracking time and attendance. The value of entering into this agreement will be monitored by the Department of Physical Plant utilizing reports generated from the data collected by the system.

An appropriate resolution is attached for your consideration.

JNH:me
Attachment

RESOLUTION

Upon a communication from Joseph N. Hankin, President, Westchester Community College, be it hereby

RESOLVED, that the County of Westchester acting by and through Westchester Community College is hereby authorized to enter into an agreement with Kaba Benzing America, Inc., d/b/a Kaba Workforce Solutions (“Kaba”) for the provision of an automated time collection system; and be it further

RESOLVED, that the agreement will be perpetual in duration and will include terms and conditions for the provision of maintenance, which will be billed on an annual basis; and be it further

RESOLVED, that Kaba will be paid an amount not to exceed \$30,056 for the hardware, software, implementation services, training and one year of support; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	703	34	9401	2423/01		\$30,056

Budget Funding Year(s) Start Date: 01/01/013 End Date: N/A
 (must match resolution)

Funding Source: Tax Dollars _____
 State Aid _____
\$30,056 Federal Aid _____ 100%
 (must match resolution)
 Other _____

Contractor Federal I.D. No./
 Social Security No. :

 Vendor No. :
 Encumbrance No. : _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/09/2013 - JOMAR VIEIRA, SECRETARY