



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

30807

Date: December 4, 2012

To: Board of Acquisition and Contract

From: Kevin M. McGuire
Commissioner, Department of Social Services

Subject: Authority for the County of Westchester, acting by and through its Department of Social Services, Office of Workforce Investment, acting on behalf of the Westchester-Putnam Local Workforce Investment Board, to: 1) enter into an agreement with the United States Department of Labor (the "DOL") to accept a grant in an amount not-to-exceed \$829,046 to provide at-risk youth residing in Westchester county with case management; vocational construction training; services to enable obtainment of a high school diploma or equivalency and at least one construction industry recognized credential; as well as wage and/or stipend based compensation, under the DOL's *YouthBuild* Program, for the program period September 1, 2012 through December 31, 2015; and 2) enter into agreements with the City of Peekskill Youth Bureau in an amount not-to-exceed \$246,793, and with the Westchester Community Opportunity Program, Inc. in an amount not-to-exceed \$433,365, to provide case management; vocational construction training; services to enable obtainment of a high school diploma or equivalency and at least one construction industry recognized credential; as well as wage and/or stipend-based compensation, under the DOL's *YouthBuild* Program, for the program period September 1, 2012 through December 31, 2015, pursuant to approved budgets

Authority is requested for the County of Westchester (the "County"), acting by and through its Department of Social Services, Office of Workforce Investment (the "Department"), on behalf of the Westchester-Putnam Local Workforce Investment Board ("WIB"), to enter into an agreement with the DOL to accept a grant in an amount not-to-exceed \$829,046 to provide at-risk youth residing in Westchester county with case management; vocational construction training; services to enable obtainment of a high school diploma or equivalency and at least one construction industry recognized credential; as well as wage and/or stipend based compensation, under the DOL's *YouthBuild* Program (the "Program"), for the period September 1, 2012

through December 31, 2015

Authority is also requested for the County, acting by and through the Department, on behalf of the WIB, to enter into agreements with the City of Peekskill Youth Bureau ("PYB") in an amount not-to-exceed \$246,793, and with the Westchester Community Opportunity Program, Inc. ("WestCOP") in an amount not-to-exceed \$433,365, to provide case management; vocational construction training; services to enable obtainment of a high school diploma or equivalency and at least one construction industry recognized credential; as well as wage and/or stipend based compensation, under the Program, for the period September 1, 2012 through December 31, 2015, pursuant to approved budgets.

The Program will provide at-risk youth with vocational construction training services by allowing their performance of actual job-site construction and/or substantial renovation services of housing for homeless or low income individuals. The Program will also enable county at-risk youth to obtain a high school diploma or equivalency, and with a requirement that every Program youth participant's training conclude with their obtainment of at least one (1) construction industry-recognized credential.

County at-risk youth to be served by the Program shall be between the ages of sixteen and twenty-four years old and include, but not be limited to, those who 1) come from a low income household, 2) have started but not finished school, 3) are unemployed, 4) have been adjudicated as a youthful offender, 4) have a disability, 4) are the children of at least one incarcerated parent, or 4) are exiting foster care due to reaching the age of majority.

The grant agreement with the DOL does not constitute a procurement and as such is not subject to the requirements of the Westchester County Procurement Policy. The agreements with the PYB and WestCOP were procured in accordance with sections 6 and 13 of the County Procurement Policy. On November 21, 2012, the Department issued a Request for Proposals ("RFP"), to solicit proposals from vendors to provide various services under the requirements of Program. The Department received two (2) proposals in response to the RFP. The Department reviewed these proposals and evaluated them based upon the evaluation criteria specified in the RFP. The result of this review and evaluation was that the proposals submitted by PYB and WestCOP received the highest scores and were, accordingly, ranked highest. Based upon PYB and WestCOP's past performance in contracts with the County and their current proposals, the County is confident that both agencies are responsible vendors for these services.

The goals and objectives of the Program are to provide county at-risk youth with vocational construction training and academic and industry credential education services that will greatly enhance their chances of obtaining employment given the value placed by employers on employee candidate prior experience and education, further complimented by industry specialized knowledge.

The goals and objectives of the Program are in the County's best interest regarding fiscal responsibility, as said services will be funded by DOL grant funds and not the County. In addition, Program participant youth receiving vocational construction training and education services as aforementioned will likely have a reduced need for taxpayer-funded public assistance.

The goals and objectives of the Program are also in the County's best interest regarding health and safety, as said Program shall provide at-risk County youth with job skills, academic and career services that improves their lives and reduces negative youth behavior within the County.

The goals and objectives of the proposed grant agreement will be tracked and monitored by the Department's staff.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Accordingly, I respectfully recommend the adoption of the annexed resolution.

KMM/CJ/jpg

APPROVED BOARD OF ACQUISITION & CONTRACTS
JOMARY VIEIRA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Social Services, Office of Workforce Investment (the "Department"), on behalf of the Westchester-Putnam Local Workforce Investment Board ("WIB"), is hereby authorized to enter into an agreement with the United States Department of Labor (the "DOL") to accept a grant in an amount not-to-exceed \$829,046 to provide at-risk youth residing in Westchester county with case management; vocational construction training; services to enable obtainment of a high school diploma or equivalency and at least one construction industry recognized credential; as well as wage and/or stipend based compensation, under the DOL's *YouthBuild* Program, for the program period September 1, 2012 through December 31, 2015; and be it further

RESOLVED, that the County, acting by and through the Department, on behalf of the WIB, is hereby authorized to enter into agreements with the City of Peekskill Youth Bureau in an amount not-to-exceed \$246,793, and with the Westchester Community Opportunity Program, Inc. in an amount not-to-exceed \$433,365, to provide case management; vocational construction training; services to enable obtainment of a high school diploma or equivalency and at least one construction industry recognized credential; as well as wage and/or stipend based compensation, under the DOL's *YouthBuild* Program, for the program period September 1, 2012 through December 31, 2015, pursuant to approved budgets; and be it further

RESOLVED, that the County Executive or his duly authorized designee is empowered to execute any and all documents necessary to implement this Resolution.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
275	22	392M	4531	T392	\$148,888
275	22	392M	7350	T392	\$680,158
275	22	392M	9852	T392	8 29,046

Budget Funding Year(s) _____ Start Date: 9/1/12 End Date: 12/31/15
(must match resolution)

Funding Source Tax Dollars _____
State Aid _____
Federal Aid 100% _____
Other _____

\$ 829,046
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT - 01/03/2018 - JOMARYN BERRY, SECRETARY