

30439

DATE: November 13, 2012

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, MD
Commissioner of Health

RE: Authorization to amend an existing Agreement with Amber Wilson to provide Community Health Advocate services to extend the term from 2/22/13 through 8/23/13 and increase the amount not-to-exceed by \$20,300 for additional services, pursuant to an approved budget, for a total revised amount not-to-exceed \$40,000 to be paid at the same contract hourly rate

On September 6, 2012, your Honorable Board approved a resolution which authorized the County of Westchester, acting by and through its Department of Health ("WCDH"), to enter into contract with Amber Wilson to provide consumer assistance for health insurance coverage and access for the term 8/15/12 through 2/21/13, pursuant to an approved budget, for a total amount not-to-exceed \$19,700, to be paid at the rate of \$22 per hour. This contract has been executed.

The WCDH is now requesting authorization to amend the existing contract with Amber Wilson in order to extend the term from 2/22/13 through 8/23/13 and increase the amount not-to-exceed by \$20,300 to provide additional consumer health assistance services, pursuant to an approved budget, for the revised total amount not-to-exceed \$40,000 to be paid at the same contract hourly rate.

Subsequent to initial grant funding provided by the Community Service Society of New York ("CSSNY") for the Community Health Advocate ("CHA") Program which supports the original agreement, CSSNY has also provided grant funding to the WCDH for the Consumer Assistance Program ("CAP"), a component of the CHA Program, which has been designed to offer local Westchester County residents assistance in obtaining and navigating different kinds of health coverage. This contract amendment will be funded from CSSNY's CAP program.

Due to the new funding source for CAP, the budget box will be revised to reflect a decrease in the amount charged to the CHA Program trust account and an amount added to the new trust account to correctly reflect charges for the CAP Program services, as follows:

Original – CHA T080 \$19,700

Minus – CHA T080 (\$6,322) Plus – CAP T370 \$26,622 = \$20,300

Net – CHA T080 \$13,378

This contract will promote the public health and general welfare of all County residents including parents, children, seniors, and medically, culturally and linguistically underserved populations will continue to be served by establishing the CAP program in the County.

The goal is to help all County residents access health insurance coverage and medical care through additional individualized counseling sessions, including assistance with eligibility assessment, enrollment and benefits coordination and distribution of educational materials. This mission will complement the activities of the NYSDOH community-based Facilitated Enrollment Program which the WCDH also successfully administers.

The WCDH will monitor the consultant's performance on a monthly basis by monitoring compliance with the CAP program's productivity targets.

I certify that this proposed contract amendment will comply with the terms and conditions of the CAP Program grant.

All other terms and conditions of the original contract shall remain the same.

Approval of the attached resolution is respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/13/2012 - JOMARY VIEIRA, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, BE IT HEREBY

RESOLVED, that the County of Westchester, acting by and through its Department of Health ("WCDH"), is authorized to amend an existing contract with Amber Wilson in order to extend the term from 2/22/13 through 8/23/13 and increase the amount not-to-exceed by \$20,300 to provide additional consumer health assistance services, pursuant to an approved budget, for the revised total amount not-to-exceed \$40,000 to be paid at the same contract hourly rate; and, be it further

RESOLVED, that all other terms and conditions of the original contract shall remain the same; and, be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this Resolution in the manner prescribed by law.

Department of Health
 County of Westchester
 10 County Center Road, 2nd Floor
 White Plains, New York 10607
 November 13, 2012

Original Agreement	\$19,700
First Amendment	\$
This Amendment	\$20,300
TOTAL	<u>\$40,000</u>

Agreement # HLT1290966A

Account to be Charged/Credited			Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	Fund	Dept				
	263	27	080M	4380	T080	(\$6,322)
Budget Funding Year(s) (must match resolution) <u>12-13</u> Start Date <u>8/15/12</u> End Date <u>2/21/13</u>						
Funding Source		Tax Dollars _____				
		State Aid _____				
(\$6,322)		Federal Aid _____				
(must match resolution)		Other <u>NYSDOH-CSSNY pass thru</u>				

Account to be Charged/Credited			Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	Fund	Dept				
	263	27	370M	4380	T370	\$26,622
Budget Funding Year(s) (must match resolution) <u>12-13</u> Start Date <u>8/24/12</u> End Date <u>8/23/13</u>						
Funding Source		Tax Dollars _____				
		State Aid _____				
\$26,622		Federal Aid _____				
(must match resolution)		Other <u>NYSDOH-CSSNY pass thru</u>				