

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**30370**

**DATE:** November 16, 2012

**TO:** Board of Acquisition and Contract

**FROM:** Kevin M. McGuire  
Commissioner, Department of Social Services

**SUBJECT:** Resolution authorizing the County of Westchester to enter into an agreement with **Interfaith Council for Action, Inc., (IFCA)** for the purpose of operating scattered site transitional housing units and providing case management and supportive services to families transitioning to permanent housing for the period January 1, 2013 through December 31, 2013 for an amount not to exceed \$832,560 to be paid on a monthly basis pursuant to an approved budget and subject to appropriation

The County of Westchester requests authorization to enter into an agreement with Interfaith Council for Action, Inc., (IFCA) for the purpose of operating scattered site transitional housing units and providing case management and supportive services to families transitioning from homelessness to permanent housing. This agreement is for the period January 1, 2013 through December 31, 2013 for an amount not to exceed \$832,560 to be paid on a monthly basis pursuant to an approved budget and subject to appropriation. There has been an increase in the amount requested for 2013 over that of last year so as to cover the cost associated with operating ten (10) additional scattered site transitional housing units. IFCA has agreed to accommodate the Department's request to increase the number of transitional housing units being operated so as to ensure the availability of an adequate number of units for families who were displaced.

The **public purpose** of the program is to assist the County's homeless population transition from shelter placement back into the community. This program offers supportive services and tools designed to assist in a successful transition from welfare to self-sufficiency and promote economic independence.

The **goals and objectives** of the program are to provide emergency scattered site apartments for a minimum of twenty-three (23) homeless families transitioning to permanent housing. The program also supplies supportive services to include, but not limited to, advocacy with

community systems such as courts, hospitals and schools; employment referrals, crisis intervention and discharge planning. In addition, the program offers referrals to community service providers for substance abuse counseling, domestic violence advocacy and childcare services. Educational case management for school age children, follow up contacts with referral sources, meetings and telephone contacts with service agencies are also provided.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as they are aimed at enhancing and ensuring the health and safety of the targeted population by providing immediate transitional housing. This program creates a safe haven for the targeted population thereby reducing the risk of them becoming victims of crime and developing general health related issues that result from not having appropriate shelter

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the services provided assist the targeted population in finding permanent housing thereby eliminating the cost associated with providing emergency housing. Additionally, program participants, through referrals to employment services, may become gainfully employed thereby reducing their dependency on public assistance.

**The goals and objectives will be tracked and monitored** through performance measurement indicators developed by the Department and approved by the County Budget Office. The tracking and monitoring include the submission of monthly statistics and quarterly reports as well as direct contact with the D.S.S. staff in order to swiftly address any impediments to the program's success.

The **Department is able to report that the Vendor's Performance Measurement Indicators** reflect that IFCA met its goal of housing eligible customers referred by the Department. The facility accepted 100% of appropriate referrals during the 2012 contract period. As of 9/30/12, this program effectively provided housing and support services for 12 families. The program has succeeded in securing permanent housing for 1 family. The average length of stay was 347 days.

This contract is exempt from the Westchester County Procurement Policy pursuant to Section 3 (a) (xiv).

Accordingly, the County of Westchester is seeking authority from your Honorable Board to enter into an agreement with Interfaith Council for Action, Inc., (IFCA) for the aforesaid purpose.

A resolution requesting the same is attached for your Honorable Board's approval.

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an agreement with Interfaith Council for Housing, Inc., (IFCA) for the purpose of operating scattered site transitional housing units and providing case management and supportive services to families transitioning to permanent housing for the period January 1, 2013 through December 31, 2013 for an amount not to exceed \$832,560 to be paid monthly pursuant to an approved budget; and be it further

**RESOLVED**, that this contract is subject to County Appropriation; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his authorized designee is hereby empowered to execute all documents and take all actions necessary to effectuate the purposes hereof.

Account to be charged/credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2013	101	22	8900	5850	-----	\$832,560

Budget Funding Year(s): 2013  
(must match resolution)

Start Date: 1/1/13

End Date: 12/31/13

Funding Source

**\$832,560**

(must match resolution)

Tax Dollars: 1%

State Aid"

Federal Aid: 99%

Other: