

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

30153

Date: October 30, 2012

To: Board of Acquisition and Contract

From: Kevin M. McGuire, Commissioner
Department of Social Services

Subject: **Authority for the County to enter into an agreement with Volunteers of America-Greater New York, Inc. to operate a shelter for up to one hundred forty-nine (149) homeless individuals at the Grasslands Homeless Shelter located at 25 Operations Drive, Valhalla, New York for the term October 1, 2012 through September 30, 2013 in the total amount not to exceed \$3,744,533 to be paid pursuant to an approved budget and subject to appropriations**

The County of Westchester requests authorization to enter into an agreement with Volunteers of America-Greater New York, Inc. ("VOA") to operate a shelter for up to one hundred forty-nine (149) homeless individuals at the County's Grasslands Homeless Shelter located at 25 Operations Drive, Valhalla, New York for the term October 1, 2012 through September 30, 2013 in the total amount not to exceed \$3,744,533, to be paid pursuant to an approved budget and subject to appropriation.

The services provided pursuant to the proposed agreement with VOA would serve the **public purpose** of providing shelter to homeless individuals 24 hours a day and would include case management services, attendance at mandated treatment programs, assistance in becoming housing ready and in obtaining permanent housing.

The **goals and objectives** of the proposed agreement are to provide emergency shelter to all individuals referred by the Department, to provide 24 hour supervision, meals, counseling and supportive services. Supportive services include referrals to outside agencies for job training, drug/alcohol programs, medical treatment, education and life skills programs. Case management staff will work closely with individuals to increase the success of establishing permanent housing.

The goals and objectives of this program are in **the best interests of the County in terms of public health and public safety** as the proposed agreement to operate the Grasslands Homeless Shelter will enhance and ensure the health and safety of the targeted population by providing shelter for persons who would otherwise be on the street, thereby reducing the risk of crime.

The goals and objectives are in the County's **best interests in terms of fiscal responsibility** as the shelter and supportive services provided under the terms of the agreement increases the individual's opportunity of securing permanent housing resources. The provision of life skills training would help reduce the resident's dependence on public assistance.

The **goals and objectives will be tracked and monitored** using the performance measurement indicators developed by the Department and approved by the County Budget Office. The contractor is required to submit to the Department monthly and quarterly statistical reports on performance/outcome based activities related to the program. Performance outcomes will be tracked and monitored by the Department.

The **Department is able to report that as part of the Performance Measurement Indicators** VOA- Grasslands Homeless Shelter program provided emergency shelter and case management services to 632 unduplicated individuals for the period 10/1/11 through 09/30/12. This represents 112% of contracted program capacity. The Department is also able to report the following outcomes for the aforementioned period:

- Average Length of Stay: 77 days (6% decrease from previous year)
- # of individuals who secured permanent housing: 131
- # of individuals who secured transitional housing: 101

This contract is exempt from the Westchester County Procurement Policy under Section 3 (a) xiv as this contract is with a not-for-profit organization for the purpose of providing aid, care and support services to those who are in need of public assistance.

Accordingly, the County of Westchester is requesting authority to enter into an agreement with Volunteers of America-Greater New York, Inc. for the above said purpose.

A resolution is annexed hereto, which I recommend for your favorable consideration.

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with Volunteers of America-Greater New York, Inc. ("VOA") to operate a shelter for up to one hundred forty-nine (149) homeless individuals at the County's Grasslands Homeless Shelter located at 25 Operations Drive, Valhalla, New York for the term October 1, 2012 through September 30, 2013 in the total amount not to exceed \$3,744,533 to be paid pursuant to an approved budget and subject to appropriation; and be it further

RESOLVED, that this contract is subject to County Appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object Sub- Object	Trust Account	Dollars
2012	101	22	8900	5850	-----	\$ 936,133
2013	101	22	8900	5850	-----	\$2,808,400

Budget Funding Year(s): 2012-2013
(must match resolution)

Start Date: 10/01/12

End Date: 09/30/13

Funding Source

Tax Dollars: 71%

State Aid: 29%

\$3,744,533

Federal Aid:

(must match resolution)

Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/21/2012 - JOMAR VIEIRA, SECRETARY