



Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

30035

DATE: October 22, 2012

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to enter into an agreement with the Business Council of Westchester, pursuant to which it will provide various services concerning local youth, for an amount not-to-exceed \$70,000, for the period September 1, 2012 through August 31, 2013, with the County having the option to renew and extend the term of the agreement for two (2) additional one (1) year periods on the same terms

Authority is requested for the County of Westchester (the "County"), acting on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPLWIB"), to enter into an agreement with the Business Council of Westchester (the "Business Council"), pursuant to which the Business Council will provide various services concerning local youth, including coordination, administration, and recruiting for the Youth Business Advisory Council of the Westchester Workforce Development Academy for Youth ("WWDAY"); development and operation of a private sector summer youth employment program; and planning and implementation of the WPLWIB's annual Youth Summit; as well as reporting and programmatic activities related to such services, for an amount not-to-exceed \$70,000, pursuant to an approved budget, for the period September 1, 2012 through August 31, 2013, with the County having the option to renew and extend the term of the agreement for two (2) additional one (1) year periods on the same terms.

On June 25, 2012, the County, acting by and through its Department of Social Services (the "Department"), issued a Request for Proposals ("RFP"), which solicited proposals from vendors to provide the aforementioned various services concerning local youth.

In response to the RFP, the Department received only one (1) proposal. Accordingly, the Department conducted a cost analysis to determine whether the RFP should be re-issued. Based on its analysis, the Department determined that it would recommend entering into an agreement

for these services with the Business Council. Given the Business Council's past performance in contracts with the County and its current proposal, the County is confident that the Business Council is a responsible vendor for these services.

The proposed agreement will serve a public purpose by providing local youth with various services to help them complete high school successfully and also prepares them to enter the workforce, college, advanced training and/or the military.

The goal and objective of the proposed agreement is to provide local youth with various services to help them complete high school successfully and also prepares them to enter the workforce, college, advanced training and/or the military.

The goal and objective of the proposed agreement is in the best interests of the County in terms of public safety, as the services to be provided hereunder will help local youth complete high school successfully and prepare them to enter the workforce, college, advanced training and/or the military, thereby helping them avoid anti-social behavior and making them responsible, productive citizens.

The goal and objective of the proposed agreement is also in the best interests of the County in terms of fiscal responsibility, as the services to be provided hereunder are largely aimed at improving the employment opportunities of local youth, which will, in turn, make them economically independent and less likely to need public assistance.

The goals and objectives of the proposed agreement will be tracked and monitored by the staff of the Department.

I respectfully recommend the adoption of the annexed Resolution.

KMM/DB/bdm/nn

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester (the "County"), acting on behalf of the Westchester-Putnam Local Workforce Investment Board ("WPLWIB"), is hereby authorized to enter into an agreement with the Business Council of Westchester (the "Business Council"), pursuant to which the Business Council will provide various services concerning local youth, including coordination, administration, and recruiting for the Youth Business Advisory Council of the Westchester Workforce Development Academy for Youth ("WWDAY"); development and operation of a private sector summer youth employment program; and planning and implementation of the WPLWIB's annual Youth Summit; as well as reporting and programmatic activities related to such services, for an amount not to exceed \$70,000, pursuant to an approved budget, for the period September 1, 2012 through August 31, 2013, with the County having the option to renew and extend the term of the agreement for two (2) additional one (1) year periods on the same terms (the "Agreement"); and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
275	22	401M	7340	T401	\$70,000

Budget Funding Year(s):2012
(must match resolution)

Start Date: 09/01/12 End Date: 08/31/2013

Funding Source

\$70,000
match resolution)

Tax Dollars:

State Aid:

Federal Aid: 100%

Other:

APPROVED BOARD OF ACQUISITION & CONTRACTS - 11/21/2012 - JOMARY WEIR, SECRETARY