

29976

**TO:** Board of Acquisition and Contract

**FROM:** Jay T. Pisco, PE  
Commissioner of Public Works and Transportation

**DATE:** October 19, 2012

**SUBJECT:** Request Authority to Obtain a Proposal and Negotiate a Fee with TRC Engineers, Inc.  
In connection with Engineering Services for Security Improvements,  
Cerrato Satellite Bus Maintenance Facility, Valhalla Campus, Valhalla, New York (#12-924)

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Authority of your Honorable Board is requested to obtain a proposal to negotiate a fee in connection with engineering services for Security Improvements at the Cerrato Satellite Bus Maintenance Facility, Valhalla Campus, Valhalla, New York.

The objective of this project will be to provide security enhancements at the Cerrato Satellite Bus Maintenance Facility. This work is necessary in order to provide perimeter security as part of the Bee-Line System Security Master Plan in accordance with United States Department of Homeland Security policy guidelines. This project will improve security of the County's Cerrato Satellite Bus Maintenance Facility and prevent access by unauthorized persons. This project will implement the most cost-effective and environmentally compliant technologies available. This agreement will benefit the public as it ensures continued security of facility activities and occupants, thereby addressing the County Executive's priority area of Safety and Security.

The County may be eligible for future reimbursement by Department of Homeland Security (DHS) funds for this contract. Therefore, in accordance with DHS requirements, on June 15, 2012 a Request for Qualifications (RFQ) was advertised in the New York State Contract Reporter and The Journal News. Responses to the RFQ were received on July 12, 2012. After careful review of the submitted qualifications, the Professional Selection Board on August 29, 2012 ranked the firm of TRC Engineers, Inc., 7 Skyline Drive, Hawthorne, New York 10532 as the number one firm suitable to perform the requested engineering services. A formal proposal will be based on the cost of technical salaries plus a fixed fee with a not-to-exceed ceiling. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County.

I recommend adoption of the attached proposed Resolution.

# RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with TRC Engineers, Inc., 7 Skyline Drive, Hawthorne, New York 10532, for engineering services for Security Improvements, Cerrato Satellite Bus Maintenance Facility, Valhalla Campus, Valhalla, New York.

JTP/PC/JM/AS

Agreement No. 12-924

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
	365	44	T004003S	6120-03		

Budget Funding Year(s): 2012 Start Date: N/A End Date: N/A  
 (must match resolution)

Funding Source: Tax Dollars: \_\_\_\_\_ Contractor Federal I.D. No./  
 State Aid: \_\_\_\_\_ Social Security No.: \_\_\_\_\_  
 Federal Aid: 100% Department of Homeland Security Vendor No.: \_\_\_\_\_  
 (must match resolution) Other: \_\_\_\_\_ Encumbrance No.: \_\_\_\_\_