

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

29590

DATE: September 25, 2012

TO: Honorable Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner
Department of Social Services

RE: Authority for the County of Westchester to amend an agreement with Career Team, LLC to provide Employment Related Program Services for DSS Temporary Assistance Customers for the term April 1, 2012 through March 31, 2013 entered into pursuant to a resolution approved on March 22, 2012 by increasing the not to exceed amount by \$29,654 from a total not to exceed \$941,000 to a new total not to exceed amount of \$970,654 to be paid pursuant to an approved budget and subject to appropriation

Following the completion of the RFP process and pursuant to a resolution approved by your Honorable Board on March 22, 2012, the Westchester County Department of Social Services ("Department") entered into agreements with four vendors listed below for an aggregate amount not to exceed \$4,712,250 and in the individual not to exceed amounts as shown below to provide employment related program services for Temporary Assistance recipients including development of an individual employment plan, assessments, job readiness services, short-term vocational, job skills and educational training, referral to supportive services, job search and job placement services, retention services as well as case management for the term April 1, 2012 through March 31, 2013.

<u>Agency Name</u>	<u>Not To exceed Amount</u>
Westhab, Inc	\$1,233,750
Urban League of Westchester, Inc.	\$1,066,875
Yonkers Chamber of Commerce	\$1,470,625
Career Team, LLC	\$ 941,000

Authority is now requested to amend the agreement with Career Team, LLC by increasing the not to exceed amount by \$29,654 from a total not to exceed amount of \$941,000 to a new total not to exceed amount of \$970,654 to be paid pursuant to an approved budget and subject to

appropriation, thereby increasing the aggregate not to exceed from \$4,712,250 to a new total not to exceed amount of \$4,741,904. The additional funding will be used to cover the cost of hiring an administrative assistant.

The agreement will serve the **public purpose** of helping Temporary Assistance recipients gain employment and ultimately achieve self sufficiency. The agreement will also assist the Department in placing customers in unsubsidized employment which will eliminate their need for assistance, thereby saving County funds.

The performance measurement indicator reports and statistics submitted monthly by the vendors will be tracked and monitored by the program office.

Except as specifically amended hereby, all other terms and conditions of the original agreement shall remain in full force and effect.

Accordingly, the County of Westchester is requesting authority from your Honorable Board to amend the agreement with Career Team, LLC for the purpose stated above.

A resolution is annexed hereto, which I recommend for your favorable consideration.

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/08/2017 - JOMAR V. VERA, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester, acting by and through the Department of Social Services, is hereby authorized to amend an agreement with Career Team, LLC to provide Employment Related Program Services for DSS Temporary Assistance Customers for an amount not to exceed \$941,000 for the term April 1, 2012 through March 31, 2013 by increasing the not to exceed amount, by \$29,654 from a total not to exceed \$941,000 to a new total not to exceed amount of \$970,654 to be paid pursuant to an approved budget; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the original agreement shall remain in full force and effect; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget ("State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State budget and/or adoption of a State budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impact of any such budget(s) on County finances. After such analysis, the County shall retain the right to either terminate this Agreement, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate the agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is empowered to execute any and all documents necessary to effectuate the purposes hereof.

Original Contract Amount: \$941,000

This Amendment: **\$ 29,654**

Total \$970,654

Account to be charged/credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2012	263	22	708M	4380	T708	\$13,641
2012	101	22	8900	5860	-----	\$12,010
2013	101	22	8900	5860	-----	\$ 4,003

Budget Funding Year(s): 2012-13
(must match resolution)

Start Date: N/A

End Date: N/A

Funding Source

Tax Dollars:

T708

5860

0%

71%

State Aid:

0%

29%

Federal Aid:

100%

0%

\$29,654

(must match resolution) Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/08/2012 - JOMARY VIEIRA, SECRETARY