

29476

DATE: September 26, 2012

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authorization to amend an agreement with Westchester Public/Private Membership Fund for Aging Services, Inc. ("WPP"), pursuant to which WPP was to implement peer-to-peer health education and prevention training under the Chronic Disease Self-Management Program for the Mid-Hudson Valley of New York State, for an amount not-to-exceed \$49,500, for a term April 1, 2010 through March 31, 2012, with the County having the sole option to renew the agreement for up to one (1) additional one (1) year period, in order to exercise the County's second option under the agreement

By resolution approved on October 1, 2010, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Westchester Public/Private Membership Fund for Aging Services, Inc. ("WPP"), pursuant to which WPP was to implement peer-to-peer health education and prevention training under the Chronic Disease Self-Management Program for the Mid-Hudson Valley of New York State (the "Program"), for an amount not-to-exceed \$24,750, to be paid in accordance with an approved budget, for a term April 1, 2010 through March 31, 2011, with the County having the sole option to renew the agreement for up to two (2) additional one (1) year periods (the "Agreement"). The Agreement was subsequently executed.

By resolution approved on October 13, 2011, your Honorable Board authorized the County to amend the Agreement in order to, 1.) extend the term of the Agreement by one (1) year, from April 1, 2010 through March 31, 2011 to April 1, 2010 through March 31, 2012; 2.) increase the not-to-exceed amount of the Agreement by \$24,750, from an amount not-to-exceed \$24,750 to an amount not-to-exceed \$49,500; and 3.) reflect the fact that the County will have the option to renew the Agreement for up to one (1) additional one (1) year period (the "First Amendment"). The First Amendment was subsequently executed.

The Agreement, as amended by the First Amendment, (the "Amended Agreement") has been funded solely by grant funds (the "Grant Funds") from the New York State Office for the Aging ("NYSOFA"). The County was recently notified by NYSOFA that is has authorized the County to continue to utilize the remaining portion of the Grant Funds, but only for an additional three (3) months, through June 30, 2012.

Accordingly, the County now seeks authority from your Honorable Board to exercise the

County's second and final option under the Amendment Agreement, and thereby amend the Amended Agreement, in order to, 1) upon the mutual consent of the parties, extend the term of the Amended Agreement, but for only an additional three (3) months, from a term of April 1, 2010 through March 31, 2012 to a term of April 1, 2010 through June 30, 2012, and 2) reflect the fact that the County will not have any options remaining under the Amended Agreement.

The County is requesting, by separate resolution, authorization from your Honorable Board to amend the grant agreement between the County and NYSOFA, pursuant to which the County accepted and received the remaining portion of the Grant Funds, in order to extend the term of each agreement by three (3) months, to a term ending June 30, 2012.

Except as specifically amended hereby, all remaining terms and conditions of the Amended Agreement shall remain the same.

The proposed amendment will serve a public purpose by providing Westchester County seniors with services and activities that will foster good health, increase awareness and understanding of healthy lifestyles and promote physical and mental health. These services may include: peer-to-peer education classes; promotion of early detection of various chronic diseases through peer education; training sessions on how to self-manage chronic diseases; the promotion of early detection of various health problems through education and/or testing; stress education and medication management workshops, and the administration of influenza and other vaccines.

The goals and objectives of the proposed amendment are to promote the development of wellness activities and preventive health activities that will promote good health in Westchester County seniors by increasing their awareness and knowledge of how to self-manage chronic diseases and develop healthy lifestyles.

The goals and objectives of the proposed amendment are in the best interests of Westchester County in terms of the promotion of public health, as the aim of the services to be funded by the grant is to reduce or delay hospitalizations or institutionalization, thereby reducing Medicaid costs for the County, State and Federal governments and improving the general well-being of the County's elderly.

The goals and objectives of the proposed amendment will be tracked and monitored through monthly reporting activities and onsite reviews to determine if the contract's performance goals and objectives are being met in a fiscally responsible and appropriate fashion.

Accordingly, I recommend adoption of the proposed resolution.

MC/SJ/bdm/nn

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an agreement with Westchester Public/Private Membership Fund for Aging Services, Inc. ("WPP"), pursuant to which WPP was to implement peer-to-peer health education and prevention training under the Chronic Disease Self-Management Program for the Mid-Hudson Valley of New York State, for an amount not-to-exceed \$49,500, to be paid in accordance with an approved budget, for a term April 1, 2010 through March 31, 2012, with the County having the sole option to renew the agreement for up to one (1) additional one (1) year period (the "Agreement"), in order to, 1) upon the mutual consent of the parties, extend the term of the Agreement, but only by three (3) months, from April 1, 2010 through March 31, 2012 to April 1, 2010 through June 30, 2012, and 2) reflect the fact that the County will not have any options remaining under the Agreement.; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

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| Original Agreement | \$24,750.00 |
| First Amendment | \$24,750.00 |
| This Amendment | <u> \$0</u> |
| TOTAL | \$49,500.00 |

| Account to be Credited | Fund | Dept. | Major Program, Program & Phase Or Unit | Object/ Sub Object | Trust Account | Dollars |
|------------------------|------|-------|--|--------------------|---------------|---------|
| | N/A | | | | | \$0 |
| | | | | | | |

Budget Funding Years _____ Start Date 4/1/10 End Date 6/30/12
 (must match resolution)

| | |
|-------------------------|-------------------|
| Funding Source | Tax Dollars _____ |
| <u>\$0</u> | State Aid _____ |
| (must match resolution) | Federal Aid _____ |
| | Other _____ |