



Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**27793**

DATE: June 26, 2012

TO: Board of Acquisition & Contract

FROM: Kevin M. McGuire, Commissioner  
Department of Social Services

RE: Authority to Amend: 1) a grant agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance in the amount of \$178,265 to support subsidized employment opportunities combined with paid education and training under the Transitional Jobs 2 Program for the period January 1, 2011 to June 30, 2012 by extending the end date from June 30, 2012 to December 31, 2012; and 2) a separate agreement with Westhab, Inc. to provide education, training and subsidized job placement services under the Transitional Jobs 2 Program for the period January 1, 2011 through June 30, 2012 for an amount not to exceed \$178,265 made available through the above said grant agreement by extending the end date from June 30, 2012 to December 31, 2012

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Through a resolution approved on March 18, 2011, your Honorable Board authorized the County of Westchester, acting by and through the Department of Social Services (the "Department"), to enter into an Agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance (OTDA"), to accept a grant in the amount of \$98,700 and to enter into a separate agreement with Westhab, Inc. for an amount not to exceed \$98,700 made available through the above said grant agreement to support subsidized employment opportunities combined with paid education and training under the Transitional Jobs 2 Program (the "Program") for the period January 1, 2011 through September 30, 2011. The agreements were subsequently executed.

Through a resolution approved on April 5, 2012, your Honorable Board authorized the County of Westchester, acting by and through the Department of Social Services (the "Department"), to amend:

1) the grant agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance (OTDA"), to accept additional funding in the amount of \$79,565, thereby making the new total not to exceed amount of \$178,265; and to extend the end date of the agreement from

September 30, 2011 to June 30, 2012 ("First Amendment"); and 2) the agreement with Westhab, Inc. to provide education, training and subsidized job placement services using the aforesaid funding by increasing the not to exceed amount by \$79,565 from an amount not to exceed \$98,700 to a new total not to exceed amount of \$178,265 and by extending the end date of the agreement from September 30, 2011 to June 30, 2012 ("First Amendment"). The amendments were subsequently executed.

As there are unspent funds left in the contract and New York State has extended the claiming deadline for these funds, authority is now requested to further amend the grant agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance, by extending the end date from June 30, 2012 to December 31, 2012 ("Second Amendment"); and also further amend the agreement with Westhab, Inc. by extending the end date of the agreement from June 30, 2012 to December 31, 2012 ("Second Agreement") at no additional cost to the County.

The Westhab Transitional Jobs Program is designed to place TANF eligible customers lacking adequate job skills or work history into subsidized employment. Job placement, when combined with a training program and/or educational activity could lead to unsubsidized employment.

The program will serve a **public purpose** as the **goals and objectives** of the program are to decrease dependence of TANF eligible customers on Temporary Assistance, by providing subsidized job opportunities with the ultimate goal of finding permanent unsubsidized employment. **The goals and objectives are in the best interest of the County in terms of fiscal responsibility** as the continued use of these services may enable our DSS customers to secure employment that may lead to self sufficiency, ultimately resulting in the reduction of the number of people depending on Temporary Assistance. Furthermore, Westchester County is required to engage all TANF customers in countable employment activities in order to meet the Federal participation rate requirements. Failure to meet these standards may result in Federal fiscal sanctions.

**The Performance Measurement Indicators Will Be Tracked** through the submission of monthly statistics and quarterly reports, as well as through direct contact with the Department's Program Office. The Department of Social Services is also required to report outcomes to New York State, OTDA.

Except as specifically amended hereby, all other terms and conditions of the original agreements as amended shall remain the same.

Accordingly, the County of Westchester is hereby requesting authority to amend the agreements with the State of New York, acting by and through its Office of Temporary and Disability Assistance, and Westhab, Inc. for the aforesaid purpose.

An appropriate resolution is attached herewith for your Honorable Board's approval.

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to further amend: 1) a grant agreement with the State of New York, acting by and through its Office of Temporary and Disability Assistance, in the amount of \$178,265 to support subsidized employment opportunities combined with paid education and training under the Transitional Jobs 2 Program for the period January 1, 2011 to June 30, 2012 by extending the end date of the grant agreement from June 30, 2012 to December 31, 2012; and 2) an agreement with Westhab, Inc. to provide education, training and subsidized job placement services under the Transitional Jobs 2 Program for the period January 1, 2011 through June 30, 2012 for an amount not to exceed \$178,265 made available through the above said grant agreement by extending the end date of the agreement from June 30, 2012 to December 31, 2012; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the original agreements as amended shall remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

	NYS Grant:	Westhab, Inc.
Original Contract Amount:	\$98,700	\$98,700
First Amendment:	\$79,565	\$79,565
This Amendment:	<u>-0-</u>	<u>-0-</u>
Total:	\$178,265	\$178,265

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A	N/A	N/A	N/A	N/A	N/A

Budget Funding Year(s): N/A      Start Date: N/A \_ End Date: 12/31/12  
(must match resolution)

Funding Source      Tax Dollars: N/A  
                                  State Aid: N/A  
\$N/A      Federal Aid: N/A  
 (must match resolution)      Other

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