

Robert P. Astorino
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

27613

Date: June 14, 2012

To: Board of Acquisition and Contract

From: Kevin M. McGuire, Commissioner
Department of Social Services

Subject: **Authority for the County of Westchester to amend its agreement with Volunteers of America-Greater New York, Inc. to operate a Special Category Client Monitoring Program to monitor and track the movements of all Level III and Level II sexual offenders who have victimized a child less than 16 years of age and residing at the Westchester County Department of Social Services' Grasslands shelter facility for the period October 1, 2011 through September 30, 2012 for an amount not to exceed \$886,820 by increasing the not to exceed amount by \$234,804 from a total not to exceed \$886,820 to a new total not to exceed \$1,121,624, to be paid pursuant to an approved budget and subject to appropriation**

Pursuant to a resolution approved by your Honorable Board on October 27, 2011, the County of Westchester, acting by and through its Department of Social Services, entered into an agreement with Volunteers of America-Greater New York, Inc., (VOA) to operate a Special Category Client Monitoring Program to monitor and track the movements of all Level III and Level II sexual offenders who have victimized a child less than 16 years of age and residing at the Westchester County Department of Social Services' Grasslands shelter facility for the period October 1, 2011 through September 30, 2012 for a total amount not to exceed \$886,820.

Authority is now requested to amend the agreement with Volunteers of America-Greater New York, Inc., (VOA) to operate a Special Category Client Monitoring Program to monitor and track the movements of all Level III and Level II sexual offenders who have victimized a child less than 16 years of age by increasing the not to exceed amount by \$234,804 from a total not to exceed \$886,820 to a new total not to exceed \$1,121,624 to be paid pursuant to an approved budget and subject to appropriation.

The proposed budget request reflects a 3.5% budget increase to Personnel Services as well as an additional 3.6% budget increase for Community Monitors. The increase in salaries will address the long standing issue of staff salaries and will maintain parity with the Grasslands Homeless Shelter staffs' salaries. It was necessary to increase the staffing level to maintain the integrity of the program inasmuch as the daily average census has increased 140% since the last budget adjustment. The additional staffing was also

necessary to assist in maintaining public safety as the Community Monitors are responsible for monitoring and tracking Level II and Level III sexual offenders residing at the Grasslands shelter facility.

The **public purpose** of the program is to assist the County of Westchester in ensuring the safety and well being of children by monitoring and tracking the movements of these offenders through a program designed under the current agreement.

The **goals and objectives** of the Special Category Client Monitoring Program are to monitor and track the movements of all Level III and Level II sexual offenders who have victimized a child less than 16 years of age and residing in Westchester County Department of Social Services' Grasslands shelter facility. This program provides counseling, case management, education, supportive therapy and security to the Level II and Level III sexual offenders whose movements are tracked and monitored.

The **goals and objectives of this program are in the best interests of the County in terms fiscal responsibility, public health and safety** as the program also provides supportive services including counseling, therapy, education, and assistance to find employment and permanent housing, thereby assisting program participants in becoming economically independent and improving their behavior and quality of life. The program is aimed at creating a safe environment for children in the County. Further, when an incident occurs with a "special category client", Senior Management reviews the incident and takes additional steps to make the program more effective in achieving the program goals.

The **goals and objectives will be tracked and monitored** through the electronic submission of quarterly reports approved by the Budget Office as well as through direct contact with the Department in order to quickly address problems and assure adherence to the intents outlined in the contract. The Department uses the Performance Measurement Indicators approved by the County Budget Office to evaluate the performance of the vendor and the effectiveness of the program.

Except as specifically amended hereby, all other terms and conditions of the original agreement shall remain in full force and effect.

Accordingly, the County of Westchester is requesting authority to amend the aforesaid agreement with Volunteers of America- Greater New York, Inc for the purpose stated above.

An appropriate resolution requesting the same is attached for your Honorable Board's approval.

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester, acting by and through the Department of Social Services, is hereby authorized to amend its agreement with Volunteers of America-Greater New York, Inc. to operate a Special Category Client Monitoring Program to monitor and track the movements of all Level III and Level II sexual offenders who have victimized a child less than 16 years of age and residing at the Westchester County Department of Social Services' Grasslands shelter facility for the period October 1, 2011 through September 30, 2012 for an amount not to exceed \$886,820 by increasing the not to exceed amount by \$234,804 from a total not to exceed \$886,820 to a new total not to exceed \$1,121,624 to cover the cost associated with the increase in staffs and increase in salaries to be paid pursuant to an approved budget; and and be it further

RESOLVED, that the contract is subject to County Appropriation; and be it further

RESOLVED, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions of the original agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effectuate the purposes hereof.

Original contract amount:	\$886,820
This amendment amount:	<u>\$234,804</u>
Total:	\$1,121,624

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2012	101	22	8900	5860	-----	\$234,804

Budget Funding Year(s): 2012
(must match resolution)

Start Date: N/A End Date: N/A

Funding Source

\$234,804
(must match resolution)

Tax Dollars: 71%
State Aid: 29%
Federal Aid:
Other:

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/19/2012 - NOMARY VIEIRA, SECRETARY