

27492

DATE: June 11, 2012

TO: Board of Acquisition and Contract

FROM: Rocco A. Pozzi
Commissioner, Department of Probation

RE: Amending a March 15, 2012 resolution, which authorized the County to, a) enter into a grant agreement with the United States Department of Justice, Office on Violence Against Women, and b) enter into an agreement with each of a list of entities, in order to:

- 1.) Change the term authorized for the grant agreement and six (6) out of seven (7) other authorized agreements from October 1, 2011 through September 30, 2013 to December 1, 2011 through November 30, 2013; and
- 2.) Insert the name of Robin Schlaff in place of the title "Director" in the list of authorized agreements, and thereby authorize the County to enter into an agreement with Ms. Schlaff, pursuant to which she will serve as Director of the Family Justice Center, for a term from April 23, 2012 through November 30, 2013, for an amount not-to-exceed \$200,000.

By resolution approved on March 15, 2012 (the "March 15th Resolution"), your Honorable Board authorized the County of Westchester (the "County") to:

- a.) Enter into a grant agreement (the "Grant Agreement") with the Office on Violence Against Women of the United States Department of Justice ("USDOJ-OVW"), for a grant awarded under the Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program, in the amount of One Million Dollars (\$1,000,000), for a two-year period commencing October 1, 2011 and terminating September 30, 2013; and
- b.) Enter into an agreement with each of the entities specified below (collectively, the "Additional Agreements"), using a portion of the funds provided under the Grant Agreement, for individual amounts not-to-exceed specified below, for a two-year period commencing October 1, 2011 and terminating September 30, 2013:

Director	\$200,000.00
Victims Assistance Services	\$136,242.00
Pace Women's Justice Center	\$163,815.00
My Sister's Place	\$ 95,919.00

Hope's Door	\$111,152.00
Legal Services of the Hudson Valley	\$ 82,500.00
Hebrew Home at Riverdale	\$ 5,000.00

The Grant Agreement and each of the other agreements authorized by the March 15th Resolution was expressly intended for the purpose of sustaining the Family Justice Center (the "FJC") for an additional two-year period.

Subsequent to the approval of the March 15th Resolution, the County found that the term of the Grant Agreement and the Additional Agreements should commence on December 1, 2011 and continue through November 30, 2013. This discrepancy was caused by the USDOJ-OVW's extension of its previous grant in support of the FJC, which led to the intended start of the term of this grant being delayed by two months. For this reason, none of the agreements with the above list of entities has been executed.

Accordingly, the County respectfully requests that your Honorable Board amend the March 15th Resolution in order to change the term authorized for the Grant Agreement and each of the Additional Agreements, except for the agreement for "Director" (see below) from October 1, 2011 through September 30, 2013 to December 1, 2011 through November 30, 2013.

In addition, the March 15th Resolution specified that one of the Additional Agreements would be with a party that would serve as the Director of the FJC, but did not specify the exact party. Subsequent to the approval of the March 15th Resolution, the County completed the process of identifying the party that would serve as the Director of the FJC.

The County, initially through the Office for Women and then through the Department of Probation, solicited qualifications from qualified individuals for a contract for professional services to serve as Director of the FJC. From the responses received, ten (10) candidates were determined to be qualified and were interviewed as part of the County's evaluation. Based on the responses and the interviews, Robin Schlaff was determined to be best qualified respondent to the solicitation of qualifications. Ms. Schlaff has experience of over 25 years in law, domestic violence, and government and has worked with many of the FJC partners and County departments, including the Probation Department.

Accordingly, the County respectfully requests that your Honorable Board amend the March 15th Resolution in order to insert the name Robin Schlaff in place of the title "Director", and change the dates of her term to April 23, 2012 through November 30, 2013, for a term from April 23, 2012 through November 30, 2013, for an amount not-to-exceed Two Hundred Thousand Dollars (\$200,000), pursuant to an approved budget. It should be noted that this is not an employment contract, but a contract for professional services. Ms. Schlaff shall be an independent contractor and not an employee of the County.

Attached is a proposed resolution for your Honorable Board's consideration.

RESOLUTION

Upon a communication from the Commissioner of Probation, be it hereby

RESOLVED, that the first “RESOLVED” clause of the resolution approved on March 15, 2012 (the “March 15th Resolution”), which authorized the County of Westchester (the “County”) to, a) enter into a grant agreement with the United States Department of Justice, Office on Violence Against Women, and b) enter into an agreement with each of a list of entities, is hereby deleted in its entirety, and the following substituted in its place:

“RESOLVED, that the County of Westchester (the “County”) is hereby authorized to:

- a.) Enter into a grant agreement with the Office on Violence Against Women of the United States Department of Justice (“USDOJ-OVW”), for a grant awarded under the Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program, in the amount of One Million Dollars (\$1,000,000), for a term from December 1, 2011 through November 30, 2013;
- b.) Enter into an agreement with Robin Schlaff, pursuant to which Ms. Schlaff will serve as Director of the Family Justice Center as an independent contractor and not as an employee of the County, for a term from April 23, 2012 through November 30, 2013, for an amount not-to-exceed Two Hundred Thousand Dollars (\$200,000), pursuant to an approved budget; and
- c.) Enter into an agreement with each of the entities specified below, using a portion of the funds provided under the Grant Agreement, to sustain the Family Justice Center, for a term from December 1, 2011 through November 30, 2013:

Victims Assistance Services	\$136,242.00
Pace Women’s Justice Center	\$163,815.00
My Sister’s Place	\$ 95,919.00
Hope’s Door	\$111,152.00
Legal Services of the Hudson Valley	\$ 82,500.00
Hebrew Home at Riverdale	\$ 5,000.00

; and be it further

; and be it further

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	39	103L	4380	T103	\$794,628

Budget Funding Year(s): 2011-2013
(must match resolution)

Start Date: 12/1/11

End Date: 11/30/13

Funding Source

Tax Dollars

State Aid

\$ 794,628

Federal Aid

\$794,628 CFDA#16.590

(must match resolution)

Other

APPROVED BOARD OF ACQUISITION & CONTRACT - 06/28/2012 - JOMARY VIENH SECRETARY