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TO: Board of Acquisition and Contract

FROM: Jay T. Pisco, P.E.
Commissioner of Public Works and Transportation

DATE: June 5, 2012

SUBJECT: Resolution for Authority to Advertise
Contract No. 12-220
Garage Door Maintenance and Services
At DPW Maintained Facilities
Westchester County, New York

The 2012 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to perform inspections, preventive maintenance and emergency call back services for all garage doors at DPW maintained facilities located at Valhalla Campus, White Plains Office Complex, the County's District Office Buildings and miscellaneous DPW sites throughout Westchester County. This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

The objective of this contract is to maintain garage doors and associated operating equipment for continuous and uninterrupted operation.

This contract is in the public's best interest because it will promote the health and safety of the general public by allowing County Facilities to remain operational along with protecting County property by maintaining perimeter security of County buildings, thus addressing the County Executive's priority area: Safety & Security (SS). There are no energy or environmental components associated with this project.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

