

26495

DATE: April 25, 2012

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority to enter into an agreement with each of the subcontractors set forth on the attached Schedule "A", pursuant to which each subcontractor will provide homemaker, housekeeper, and/or case management services to frail, homebound seniors under the Expanded In-Home Services for the Elderly Program ("EISEP"), for the program period April 1, 2012 to March 31, 2013, for a total aggregate amount not to exceed \$2,176,021.00

The County of Westchester (the "County"), acting by and through the Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into an agreement with each of the subcontractors listed on the attached Schedule "A", pursuant to which each subcontractor will provide homemaker, housekeeper, and/or case management services to frail, homebound seniors under the Expanded In-Home Services for the Elderly Program ("EISEP"), for the program period from April 1, 2012 through March 31, 2013, for the individual amounts not-to-exceed specified in Schedule "A" and for a total aggregate amount not to exceed \$2,176,021.00, comprised of \$1,711,885.00 in State grant funds, \$201,294.00 in County tax dollars, and \$262,842.00 in subcontractor match.

The subcontractors set forth in Schedule "A", will be paid hourly rates that are based on Medicaid 2011 approved rates by the State Department of Health. As such these agencies cannot chose to offer or provide competitive hourly rates and therefore a bid process would not result in cost savings.

The EISEP program benefits caregivers and care receivers by easing the burden on caregivers through the provision of homemaker and housekeeper services. Case management is a requirement for access to the aforementioned EISEP services. Case managers assess clients need for services, prepare care plans and arrange for provision of services with agreement of client and caregivers, as necessary.

The proposed agreements will serve a public purpose by providing services that enable seniors to remain at home, as most senior would prefer, thereby preventing premature institutionalization, which would come at greater expense and in a less desired environment.

The goals and objectives of the proposed agreements are to help seniors remain in their homes in the community through the provision of quality home care services to provide relief to their caregiver(s).

The goals and objectives of the proposed agreement are in the best interests of the County in terms of health. The services to be provided with the grant funds will offer improved health and quality of life for the frail elderly and their caregivers by easing their burden through the provision of homemaker and housekeeper services. The proposed agreements are also in the best interests of the County in terms of fiscal responsibility, as they will be largely funded with New York State ("State") funds thereby allowing the services to be provided at a reduced cost to the County.

The goals and objectives of the proposed agreements will be tracked and monitored by case managers through bi-monthly calls to seniors and their caregivers as to the quality of the services they are receiving and their satisfaction with the services. In addition, the Department's staff monitors and reviews case managers' client case records and records of service at the agencies providing these services, using forms approved by the New York State Office for the Aging ("NYSOFA"). Review of the program is done annually by a County monitor, as well as a monitor from NYSOFA.

For the previous fiscal year, a total of 94,550 hours of homemaker and housekeeping services were provided to approximately 156 seniors.

Board of Legislators Act No. 2012-34 authorized the County to enter into inter-municipal agreements with municipalities located within Westchester County for services to be funded by grants received by the County under EISEP.

The proposed agreements are exempt from application of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) (viii) and 3(a) (xix) thereof.

Accordingly, I recommend adoption of the proposed resolution.

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with each of the subcontractors listed in Schedule "A", which is attached hereto and made a part hereof, (the "Agreements") pursuant to which each subcontractor will provide case management, in-home homemaker, and housekeeper services to frail, homebound elderly who reside in Westchester County under the Expanded In-Home Services for the Elderly Program, for the program period April 1, 2012 through March 31, 2013, for the individual amounts not-to-exceed specified in Schedule "A" and for a total aggregate amount not to exceed \$2,176,021.00, to be paid based on Medicaid rates approved by the State Department of Health; and be it further

RESOLVED, that the Agreements are subject to County Appropriations; and be it further

RESOLVED, that the Agreements are also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate one or more of the Agreements or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to one or more of the subcontractors, then such subcontractors shall have the right to terminate their respective Agreements upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Original Agreement \$2,176,021.00
TOTAL \$2,176,021.00

Agreement #
Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	048M	4380	T-048	\$1,711,885.00
101	24	1000	4957	n/a	\$ 201,294.00
n/a	n/a	n/a	n/a	n/a	\$ 262,842.00

Budget Funding Year(s) 2012-2013 Start Date 4/1/12 End Date 3/31/13
(must match resolution)

Funding Source Tax Dollars \$ 201,294.00
 State Aid \$1,711,885.00
\$ 2,176,021.00 Federal Aid _____
(must match resolution) Other \$ 262,842 .00

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/24/2012 PRIMARY VIEIRA, SECRETARY

SCHEDULE "A"

IN-HOME HOMEMAKER AND HOUSEKEEPER SUBCONTRACTOR AGENCIES: 2012-2013
(To be reimbursed at their respective approved Medicaid Rates)

Richard L. Aronson, Inc. d/b/a A&A Staffing Health Care Services
All Metro Aids of Westchester Corp. d/b/a All Metro Health Care
Any-Time Home Care, Inc.
Barksdale Home Care Services Corp.
AccentCare of New York, Inc. d/b/a Comprehensive Home Care
Family Aides, Inc.
Family Service of Westchester, Inc.
Family Service Society of Yonkers
Grace Church Community Center, Inc. d/b/a Neighbors Program
Home Health Services of Westchester Jewish Community Services, Inc.
VIP Health Care Services, Inc.
Personal Touch Home Care of Westchester, Inc.
PHC Services, Ltd.
Priority Home Care, Inc.
Recco Home Care Service, Inc.
Unlimited Care, Inc.
Westchester Care at Home

<u>SUBCONTRACTOR MUNICIPALITY/AGENCY</u>	<u>NOT TO EXCEED STATE FUNDS</u>	<u>SUBCONTRACTOR MATCH</u>	<u>COUNTY MATCH GROSS</u>
<u>CASE MANAGEMENT SERVICES</u>			
Yonkers, City of	\$ 97,352	\$ 41,722	\$139,074