

26457

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne
Chief Information Officer

DATE: April 24, 2012

SUBJECT: Resolution to Award to the Low Bidder
Contract No. IT-1213-Rev.
Radio Tower, Antenna System and Related Infrastructure
Inspection, Installation and Maintenance Services for
Various County Radio Antenna Sites
Contractor: Mid-State Communications & Electronics, Inc. **(WBE)**
Amount: \$647,000.00
Subcontractor(s): ADCO Electrical Corp. **(WBE)**

On March 21, 2012, two (2) bids were received and opened for Contract No. IT-1213-Rev. for Radio Tower, Antenna System and Related Infrastructure, Inspection, Installation and Maintenance Services for Various County Radio Antenna Sites.

Two (2) contractors submitted bids for this project. The project was advertised on the Hudson Valley Municipal Purchasing Group ("HVM") website, in addition to the Journal News (Southern Edition), and was viewed by twenty three (23) entities on the HVM website. In addition, e-mails were sent to those twenty three (23) entities and to an additional sixty one (61) suppliers and contractors.

The bids were reviewed by the Department and it was determined that Mid-State Communications & Electronics, Inc. **(WBE)** submitted the low bid in the amount of \$647,000.00, and has proposed the utilization of the following subcontractor: ADCO Electrical Corp. **(WBE)** (Electrical Work), 201 Edward Curry Avenue, Staten Island, New York 10314.

The low bidder has been investigated and it has been found that Mid-State Communications & Electronics, Inc. **(WBE)**:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget
 Grant Account

The objective of this contract is to provide radio tower inspection and maintenance services along with installation of radio tower equipment.

This contract is in the public's best interest because it will ensure that the County's critical government and public safety radio communication systems continue to be maintained in a safe and cost effective manner, thus addressing the County Executive's priority area: Safety and Security (SS). There are no energy or environmental components associated with this project.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

It is my recommendation that Contract No. IT-1213-Rev. be awarded to Mid-State Communications & Electronics, Inc. (**WBE**) in the amount of \$647,000.00, subject to appropriations.

Payment for a portion of this contract will be made from Homeland Security Grant Funds, not the County General Fund and will not impact the County tax levy.

I certify that my department a.) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b.) has reviewed the Grant Terms, c.) is aware of and understands all of the Grant Terms, and d.) can and will comply with all of the Grant Terms.

APPROVED BOARD OF ACQUISITION & CONTRACTS 05/07/2012 - JOSE VIEIRA, SECRETARY

RESOLUTION

CONTRACT NO. IT-1213-Rev.

Upon communication from the Chief Information Officer, Department of Information Technology, be it

RESOLVED, that Contract No. IT-1213-Rev. for Radio Tower, Antenna System and Related Infrastructure, Inspection, Installation and Maintenance Services for Various County Radio Antenna Sites be and is hereby awarded to the low bidder, Mid-State Communications & Electronics, Inc. (WBE), 185 Clear Road, Oriskany, New York 13424, in the amount of \$647,000.00; and be it further

RESOLVED, that the use of the following subcontractor also be approved: ADCO Electrical Corp. (WBE) (Electrical Work), 201 Edward Curry Avenue, Staten Island, New York 10314; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	16	2500	4200		\$ 77,275.00 (2012)
	263	20	024J	2400	T024J	\$170,000.00 (2012)
	101	16	2500	4200		\$ 95,400.00 (2013)
	101	16	2500	4200		\$ 95,400.00 (2014)
	101	16	2500	4200		\$ 95,400.00 (2015)
	101	16	2500	4200		\$ 95,400.00 (2016)
	101	16	2500	4200		\$ 18,125.00 (2017)

Budget Funding Year(s) 2012-2017 **Start Date:** June 1, 2012 **End Date:** May 31, 2017
(must match resolution)

Funding Source: **Tax Dollars** \$477,000 County

Contractor Federal I.D. No./ Social Security No.: _____

State Aid _____

\$647,000.00 **Federal Aid** _____
(must match resolution) Homeland Security

Vendor No.: _____

Other \$170,000 Grant Funds

Encumbrance No.: _____