

**26139**

DATE: April 25, 2012

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner  
Department of Senior Programs and Services

RE: Authority to enter into agreements with the Town of Eastchester and the City of Yonkers in a total aggregate amount not to exceed \$141,010 to provide case management, care planning, information and assistance services for the elderly in accordance with the Community Services for the Elderly Act for the program period April 1, 2012 through March 31, 2013 with the County reserving the right to renew each agreement for up to four (4) additional one-year terms

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The County of Westchester (the "County"), acting by and through the Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into inter-municipal agreements with the Town of Eastchester and the City of Yonkers (the "Providers"), in a total aggregate amount not-to-exceed \$141,010, in the individual amounts set forth below, to provide case management, care planning, information and assistance services for the elderly in accordance with the Community Services for the Elderly Act ("CSE") Program (the "Program"), for the period April 1, 2012 through March 31, 2013. In addition, the Town of Eastchester and the City of Yonkers will contribute to the Program a total aggregate amount of \$60,433 in matching funds, as set forth below. The County, in its sole discretion, may renew each agreement for up to four (4) additional one-year terms, subject to the prior approval of your Honorable Board.

The proposed agreements will serve a public purpose in that the Providers shall provide information and supportive services to help needy seniors remain in their homes and communities, thus delaying institutionalization and thereby saving on Medicaid costs to the County, State and Federal governments.

The goals and objectives of the agreements are to provide families and seniors throughout Westchester County with information and assistance services and classes and elderly care-management services.

The goals and objectives of the agreements are in the County's best interests in terms of fiscal responsibility and public health and safety, as these services promote enabling seniors to remain safely in their homes and communities and to maintain a cost-effective lifestyle. The CSE programs aim to reduce or delay nursing home institutionalization, thereby reducing Medicaid costs for the County, State and Federal governments and improving the general well-being of the County's elderly.

The goals and objectives of the agreements will be tracked, monitored and evaluated through monthly reporting activities and annual Provider on-site reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriately safe

fashion. Annually, the New York State Office for the Aging shall monitor and evaluate if the Department is meeting its requirements to conduct Provider oversights. Additionally, the Providers monitor client satisfaction through the use of surveys and in-case management services, whereby the client shall receive a bimonthly call inquiring as to satisfaction with the services.

The Case Management service is a comprehensive process that assists older persons with diminished functional capacity to gain access to appropriate services, benefits and entitlements. During the previous fiscal year, 638 seniors received approximately 3,975 hours of case management services.

The above agreements are exempt from the Westchester County Procurement Policy pursuant to Sections 3(a)(iii) and 3(a)(xix), thereof.

Pursuant to Act No. 2012-32 The Westchester County Board of Legislators authorized the County to enter into inter-municipal agreements with local municipalities for provision of CSE services.

Accordingly, I recommend adoption of the proposed resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/21/2012 - JUDARY WOLF SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER, WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into agreements with the Town of Eastchester and the City of Yonkers (the "Providers"), in a total aggregate amount not-to-exceed \$141,010, in the individual amounts set forth below, to provide case management, information and assistance services in accordance with the Community Services for the Elderly Act program, for the program period April 1, 2012 through March 31, 2013; and be it further (the "Agreements"); and be it further

RESOLVED, that in addition, the Town of Eastchester and the City of Yonkers shall contribute a total aggregate amount not-to-exceed \$60,433 in matching funds, in the individual amounts set forth below, and be it further

RESOLVED, that the County, in its sole discretion, may renew each Agreement for up to four (4) additional one-year terms, subject to the prior approval of this Honorable Board; and be it further

RESOLVED, that the Agreements are subject to County appropriations; and be it further

RESOLVED, that the Agreements are also subject to the further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreements, or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Providers, then the Providers shall have the right to terminate their respective agreements upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

MUNICIPALITY/AGENCY	NOT TO EXCEED STATE FUNDS	PROVIDER MATCH	GROSS
Town of Eastchester	\$ 29,860	\$12,797	\$ 42,657
City of Yonkers	<u>111,150</u>	<u>47,636</u>	<u>158,786</u>
<b>TOTAL</b>	<b>\$141,010</b>	<b>\$60,433</b>	<b>\$201,443</b>

These Agreements \$141,010  
TOTAL \$141,010  
Agreement #

Account to be Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
Charged	263	85	047M	4380	T-047	\$141,010

Budget Funding Year(s) 2012-2013 Start Date 4/1/12 End Date 3/31/13  
(must match resolution)

Funding Source

\$141,010  
(must match resolution)

Tax Dollars

State Aid

Federal Aid

Other

\$141,010

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APPROVED BOARD OF ACQUISITION & CONTRACT - 05/24/2012 - JOMARY VIEIRA SECRETARY