

**ID 26051**

DATE: April 2, 2012

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner  
Department of Senior Programs and Services

RE: Authority to enter into an agreement with the New York State Office for the Aging to accept a grant in the amount of \$1,011,512.00 to provide services under the Community Services for the Elderly Act Program for the program period April 1, 2012 through March 31, 2013

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The County of Westchester (the "County"), acting by and through the Department of Senior Programs and Services (the "Department"), seeks authority from your Honorable Board to enter into an agreement with the New York State Office for the Aging ("NYSOFA") to accept a grant in the sum of \$1,011,512.00 to provide funding for the Community Services for the Elderly Act ("CSE") Program (the "Program"), for the Program period April 1, 2012 through March 31, 2013 (the "Agreement").

Of the \$1,011,512.00 in CSE funds, \$213,007.00 will be used to provide various services for the elderly for the program period April 1, 2012 through March 31, 2013. The balance of \$798,505.00 in funds will be used directly by the Department in accordance with the Program to provide direct services, service management, case management, case planning and area agency administration.

The Agreement will serve a public purpose by providing funds needed to provide information and supportive services to help needy seniors remain in their homes and communities thus delaying institutionalization and thereby saving on Medicaid costs to the County, State and federal governments.

The goals and objectives of the Agreement are to provide families and seniors throughout Westchester County with information, assistance services and classes and elderly care-management services.

The goals and objectives of the Agreement are in the County's best interests in terms of fiscal responsibility and public health and safety, as these services promote enabling seniors to remain safely in their homes and communities and to maintain a cost-effective lifestyle. The CSE programs aim to reduce or delay nursing home institutionalization, thereby reducing Medicaid costs for the County, State and Federal governments and improving the general well-being of the County's elderly.

The goals and objectives of the Agreement will be tracked, monitored and evaluated through monthly reporting activities and annual on-site reviews to determine if the contract performance goals and objectives are being met in a fiscally responsible and appropriately safe fashion. Annually, the New York State Office for the Aging shall monitor and evaluate if the Department

is meeting its requirements to conduct proper oversight. Additionally, client satisfaction is monitored through the use of surveys and in-case management services, whereby the client shall receive a bimonthly call inquiring as to satisfaction with the services.

In the previous fiscal year, over 1,260 seniors received assistance regarding housing and reverse equity mortgage. There were approximately 28,026 units of information and assistance provided to Westchester County seniors. During the previous fiscal year, 821 seniors received 4753 hours of case management services providing them with access to appropriate services, benefits and entitlements.

The provisions of the Westchester County Procurement Policy are not applicable as the proposed Agreement to accept grant funds does not constitute a procurement.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

Accordingly, I recommend adoption of the proposed resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION - JONATHAN V. VERRILLI, SECRETARY

**RESOLUTION**

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with the New York State Office for the Aging, to accept a grant in the amount of \$1,011,512.00 to provide various services for the elderly under the Community Services for the Elderly Act ("CSE") Program for the program period April 1, 2012 through March 31, 2013; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Agreement #

Account to be Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
Credited	263	85	047M	9854	T-047	\$1,011,512

Budget Funding Year(s) 2012-2013 Start Date 4/1/12 End Date 3/31/13  
 (must match resolution)

Funding Source

Tax Dollars

State Aid \$1,011,512

\$1,011,512

Federal Aid \_\_\_\_\_

(must match resolution)

Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/10/2012 - NOMAR V. DEPT. SECRETARY