

24448

DATE: January 24, 2012

TO: Board of Acquisition and Contract

FROM: Edward Buroughs
Commissioner of Planning

SUBJECT: Resolution authorizing a amendment to a prior resolution for the Homeless Prevention and Rapid Re-Housing Program (HPRP) between the County of Westchester and Westhab, Inc., to decrease the dollar amount

On April 1, 2010, this Honorable Board authorized the County of Westchester to enter into an agreement with Westhab, Inc., for a Homeless Prevention and Rapid Re-Housing Program (HPRP) to administer the medium term rental assistance payments to facilitate the disbursement of rental subsidies to landlords on behalf of the HPRP clients. The amount of the grant is \$435,417.00 for the term of March 1, 2010, to December 31, 2011. Based on the responses to a Request for Proposals, Westhab, Inc. was identified by the County as the most appropriate agency to provide this service.

On July 7, 2011, this Honorable Board authorized an amendment to the agreement with Westhab, Inc. to increase the dollar amount and change the expiration date. This amendment increased the dollar amount from \$435,417.00 to \$1,109,525.00, an increase of \$674,108.00, and changed the expiration date from December 31, 2011 to July 7, 2012.

The attached resolution authorizes the County of Westchester to amend the prior resolution dated July 7, 2011 with Westhab, Inc. in order to reduce the dollar amount from \$1,109,525.00 to \$1,002,406.00 a decrease of \$107,119.00. The reduction in the award amount is needed as the caseload of the case managers is inadequate to meet the requirements of the grant funding provided. All other terms and conditions of the agreement will remain the same.

The goal and objective of the original agreement is to administer medium term rental assistance payments that will disburse rental subsidies to landlords on behalf of HPRP clients for up to 18 months. The clients are homeless families and/or low-income families in imminent danger of becoming homeless within the Westchester Urban County Consortium communities. If necessary, residents from non-consortium communities can be assisted provided that funding is available to address this population. The agreement exhibits fiscal responsibility by providing funds from non-County sources. The program will be monitored by Department of Planning staff who will review all payment requests to ensure all contractual requirements are met.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant

Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

I recommend approval of this amendment.

EB/cp
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 02/23/2012 - JOMARY VIEIRA, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is authorized to approve an amendment to the prior resolution dated July 7, 2011 with Westhab, Inc., for the Homeless Prevention and Rapid Re-Housing Program (HPRP), in order to reduce the dollar amount from \$1,109,525.00 to \$1,002,406.00 a decrease of \$107,119.00; and be it further

RESOLVED: that all the other terms and conditions of the agreement will remain the same; and it is further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Original Agreement \$ 435,417.00
 First Amendment \$ 674,108.00
 This Amendment (\$107,119.00)

 TOTAL \$ 1,002,406.00

 AGREEMENT NUMBER C-ESG-09-105

Account to be
 Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	Dollars
Fund	Dept	Or Unit			
263	19	974I	4380	T974	(\$107,119.00)

Budget Funding Year(s) FY 2008 Start Date March 1, 2010 End Date July 7, 2012
 (must match resolution)

Funding Source Tax Dollars _____
 State Aid _____

(\$107,119.00) Federal Aid (\$107,119.00) – U.S. Department of Housing and Urban Development
 (must match resolution) Other _____