

Robert P. Astorino  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**23639**

**DATE:** December 9, 2011

**TO:** Board of Acquisition and Contract

**FROM:** Kevin M. McGuire, Commissioner  
Department of Social Services

**SUBJECT:** Resolution authorizing the County of Westchester to amend an agreement with the Urban League of Westchester County, Inc. (the "Urban League") for the provision of a medical monitoring program for all DSS customers classified as temporarily unemployable due to a medical or mental health reason to return them to employable status for a term commencing January 1, 2011 and continuing through December 31, 2011 in an amount not-to-exceed \$405,000 by 1) extending the end date from December 31, 2011 to March 31, 2012; 2) increasing the not to exceed amount by \$101,250 from a total not to exceed amount of \$405,000 to a new total not to exceed amount of \$506,250 to be paid pursuant to an approved budget and subject to appropriation to cover the cost associated with the services to be provided during the extended period

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By a resolution approved on December 30, 2010, your Honorable Board authorized the County of Westchester, acting by and through the Department of Social Services, (the "Department"), to enter into an agreement with the Urban League of Westchester County, Inc. (the "Urban League") for a term commencing January 1, 2011 and continuing through December 31, 2011 in an amount not-to-exceed \$405,000 for the provision of a medical monitoring program to assist all DSS customers classified as temporarily unemployable due to a medical or mental health reason to return them to employable status. This agreement was subsequently executed.

Authorization is now requested to amend an agreement with the Urban League for the provision of a medical monitoring program for all DSS customers classified as temporarily unemployable due to a medical or mental health reason to return them to employable status for a term commencing January 1, 2011 and continuing through December 31, 2011 in an amount not-to-exceed \$405,000 by 1) extending the end date from December 31, 2011 to March 31, 2012; 2) increasing the not to exceed amount by \$101,250 from a total not to exceed amount of \$405,000 to a new total not to exceed amount of \$506,250 to be paid pursuant to an approved budget and subject to appropriation to cover the cost associated with the services to be provided during the extended period

**The contract is being amended to allow time for the new vendor to get on board as a result of an RFP. The Department is requesting this transition period due to the complexities of the program design.**

This program arose out of the historic occurrence of some individuals receiving Temporary Assistance remaining unemployable for an extended period of time. This program is a responsive approach toward moving customers out of this indefinite unemployable status.

**The services to be provided pursuant to this agreement achieve a public purpose** as the program helps in the successful removal of barriers allowing the customers access to resources which will promote their self-sufficiency and economic security. Customers who are unable to move towards self-sufficiency due to a more permanent medical condition will be referred to Social Security Administration for appropriate benefits under that program.

**The goals and objectives of this program are** designed to address particular issues which are preventing gainful employment. After the medical or psychological issues have been identified, a clear plan of action, tailored to the individual needs of each customer is developed. Under this program, customers will be directed to pursue medical or psychological treatment. Urban League staff will follow up on this course of treatment, evaluate progress, and eventually recommend readiness for employment or training.

**The goals and objectives are in the best interests of the County in terms of fiscal responsibility** because this structured program is aimed at eliminating welfare dependence by promoting self sufficiency. Through this service, the customer's status shifts to employable and he/she becomes qualified to engage in employment activities ultimately leading to an unsubsidized job placement. Furthermore, Westchester County is required to engage all TANF customers in employment activities in order to meet the Federal participation rate requirements. Failure to meet these standards can result in Federal fiscal sanctions for Westchester County.

**The goals and objectives of this contract will be tracked and monitored using the Performance Measurement Indicators** developed by the Department and approved by the County Budget Office. They include, but are not limited to, the submission of monthly statistics and reports as well as direct contacts with the Department's Program Office.

**The Vendor reported the following data from the period from January 1, 2011 through October 31, 2011:**

- 1189 Customers served
- 254 Customers deemed permanently unemployable and referred for Social Security Benefits
- 80 Customers in receipt of Social Security Benefits
- 287 Customers status changed from unemployable to employable

This agreement is exempt from the application of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a) (xiv) thereof, which exempts contracts with not-for-profit organizations which provide aid, care and support to persons in need of public assistance.

Except as specifically amended hereby, all other terms and conditions of the original agreement shall remain the same.

Accordingly, your approval of the attached resolution is most respectfully requested.

# RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Department of Social Services, is hereby authorized to amend an agreement with the Urban League of Westchester County, Inc. (the "Urban League") for the provision of a medical monitoring program for all DSS customers classified as temporarily unemployable due to a medical or mental health reason to return them to employable status for a term commencing on January 1, 2011 and continuing through December 31, 2011 in an amount not-to-exceed \$405,000 by 1) extending the end date from December 31, 2011 to March 31, 2012; 2) increasing the not to exceed amount by \$101,250 from a total not to exceed amount of \$405,000 to a new total not to exceed amount of \$506,250 to be paid pursuant to an approved budget and subject to appropriation to cover the cost associated with the services to be provided during the extended period; and be it further

**RESOLVED**, that this Agreement is subject to County Appropriation; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior notice; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the original agreement shall remain the same.

**RESOLVED**, that the County Executive or his duly authorized designee is empowered to execute all documents and take all actions necessary to effect the purpose of this resolution.

Original Contract Amount:	\$ 405,000
<b>This Amendment:</b>	<b><u>101,250</u></b>
Total	\$506,250

Account to be  
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2012	101	22	8900	5860	----	\$40,500
	263	22	708L	4380	T708	\$60,750

Budget Funding Year(s): **2011-12**  
(must match resolution)

Start Date: N/A

End Date: **03/31/12**

Funding Source

	<u>T708</u>	<u>5860</u>
Tax Dollars:		71%
State Aid:		29%
Federal Aid:	100%	
Other:		

**\$101,250**  
(must match resolution)

APPROVED BOARD OF ACQUISITION & CONTRACT 01/12/2012 JOSEPH VIEIRA, SECRETARY