

**Robert P. Astorino**  
County Executive

Department of Social Services

Kevin M. McGuire  
Commissioner

**23571**

**DATE:** December 9, 2011

**TO:** Board of Acquisition and Contract

**FROM:** Kevin McGuire, Commissioner  
Department of Social Services

**SUBJECT:** Authority for the County of Westchester (the "County") to amend an agreement with Mount Vernon Neighborhood Health Center, Inc. pursuant to which Mount Vernon Neighborhood Health Center, Inc will provide medical screening of assisted homeless families and singles for the assessment of health needs to address any barriers to employment, movement from homelessness and independence from public assistance for the period January 1, 2011 through December 31, 2011 for an amount not to exceed \$370,000 by extending the end date from December 31, 2011 to March 31, 2012 and by increasing the not to exceed amount by \$92,500 from an amount not-to-exceed \$370,000 to a new amount not to exceed \$462,500

Through a Resolution approved on December 9, 2010, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Mount Vernon Neighborhood Health Center, Inc. , pursuant to which the Mount Vernon Neighborhood Health Center, Inc., will provide medical screening of assisted homeless families and singles for the assessment of health needs to address any barriers to employment, movement from homelessness and independence from public assistance for the period from January 1, 2011 through December 31, 2011 for an amount not to exceed \$370,000. The agreement was subsequently executed.

The Department is currently in the process of developing and issuing a Request for Proposal (RFP) for the provision of medical screening of assisted homeless families and singles for the assessment of health needs to address any barriers to employment, movement from homelessness and independence from public assistance. An extension

of the current contract is required to continue providing the services to this population until a new vendor is selected. Accordingly, authority is now requested to amend the aforesaid agreement with the Mount Vernon Neighborhood Health Center, Inc. by extending the end date from December 31, 2011 to March 31, 2012 and by increasing the not to exceed amount by \$92,500 from an amount not-to-exceed \$370,000 to a new amount not to exceed \$462,500 to be paid monthly to cover the costs associated with the services to be provided during the extended term.

The services to be provided pursuant to this contract will serve a **public purpose** by assisting the County of Westchester to identify and address medical issues which may present impediments to employment and permanent housing for singles and families who are on public assistance.

The **goals and objectives** of the program are to provide medical screening and assessments of assisted homeless individuals and families in order to identify and address barriers to self-sufficiency and independence that might prevent someone from working or being permanently housed.

The goals and objectives are in the County's **best interest in terms of public health, and public safety** as they are aimed at providing medical screening to adults and children and assessments to identify health problems, thus leading toward improved health and physical well-being of this population.

These goals and objectives are in the **best interest of the County in terms of fiscal responsibility** because the assessments provided through this program will help to determine employability of the targeted population, thereby allowing for job readiness training and assistance with seeking employment. If program participants become employed and become self sufficient, it may reduce the number of people who are dependent on public assistance.

The **goals and objectives will be tracked and monitored** by the program office using the performance measurement indicators developed by the Department and approved by the County Budget Office as well as through contact with the vendor regarding issues that arise.

The **Department is able to report that the vendor's Performance Measurement Indicators** reflect that the program met its goal of providing medical screening and assessments to eligible customers referred by the Department. The facility accepted 100% of appropriate referrals during the 2011 contract period. As of 11/30/11, the following outcomes were achieved by this program:

### **Coachman**

928 assessed

405 received follow-up care

147 referred for specialty care

190 seen as walk-ins

**Grasslands:**

886 assessed

34 received follow-up care-

91 referred for specialty care

727 employability assessments

Except as specifically amended hereby, all other terms and conditions of the original agreement shall remain in full force and effect.

This contract is exempt from the Westchester County Procurement Policy under Section 3 (a) viii and Section 3 (a) xiv.

An appropriate resolution requesting the same is attached for your Honorable Board's approval.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/29/2011 - JOMARY VIEIRA, SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to amend an agreement with Mount Vernon Neighborhood Health Center, Inc pursuant to which Mount Vernon Neighborhood Health Center, Inc will provide medical screening of assisted homeless families and singles for the assessment of health needs to address any barriers to employment, movement from homelessness and independence from public assistance for the period January 1, 2011 through December 31, 2011 for an amount not to exceed \$370,000 by extending the end date from December 31, 2011 to March 31, 2012 and by increasing the not to exceed amount by \$92,500 from an amount not-to-exceed \$370,000 to a new amount not to exceed \$462,500 to be paid monthly pursuant to an approved budget; and be it further

**RESOLVED**, that that this agreement is subject to County appropriation; and be it further

**RESOLVED**, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the

Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the original agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and to take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Original Contract Amount: \$370,000  
**This Amendment: \$ 92,500**  
 Total: \$462,500

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2012 101	22	4500	4420	-----	\$92,500

Budget Funding Year(s): 2012  
 (must match resolution)

Start Date: N/A End Date: 03/31/2012

Funding Source  
**\$92,500**  
 (must match resolution)

Tax Dollars: 29%  
 State Aid: 26%  
 Federal Aid: 45%  
 Other: