

**23468**

December 7, 2011

TO: The Board of Acquisition and Contract

FROM: Mary Kate Cabaleiro, Coordinator  
Westchester County Youth Bureau

RE: Authority to enter into an Agreement with the Village of Tarrytown, to operate the Tarrytown/Sleepy Hollow Summer Day Camp program for the program period July 5, 2011 through August 12, 2011, in a total amount not to exceed \$46,500

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Authority is hereby requested for the County of Westchester to enter into an Agreement with the Village of Tarrytown, to operate the Tarrytown/Sleepy Hollow Summer Day Camp program for the program period July 5, 2011 through August 12, 2011 in a total amount not to exceed \$46,500, subject to appropriation and pursuant to an approved individual budget.

The Tarrytown/Sleepy Hollow Summer Day Camp provided youth ages 5 through 13 activities including arts and crafts, theatre, games and swimming.

Outcomes:

- Of the 50 youth who participated in the summer camp recreation program, 4 achieved one or more of the following:
  - Improved swimming skills by one level
  - Worked cooperatively with a partner to practice skill building
  - Mentored a younger camper and taught a skill as measured by the program log.
- Of the 107 youth who participated in the summer camp recreation program, 78 increased their skills in physical fitness and teamwork, arts and crafts ability and computer knowledge as measured by staff observation and by documentation of presentations in week eight.

Each of the goals and objectives as stated are tracked through an annual report.

This program was funded in 2010. The achieved outcomes were:

- Of the 50 youth who participated in the summer camp recreation program, 42 achieved an improvement in swimming skill by one level
- Of the 110 youth who participated in the summer camp recreation program, 75 increased their skills in physical fitness and teamwork, arts and crafts ability and computer knowledge and worked cooperatively with a partner to practice skill building as measured by staff observation and noted in the program log.

Pursuant to Act No. 2011-173 adopted by the Westchester County Board of Legislators on November 29, 2011, the County of Westchester was authorized to enter into an Agreement with the Village of Tarrytown, to operate the Tarrytown/Sleepy Hollow Summer Day Camp for the program period July 5, 2011 through August 12, 2011, in a total amount not to exceed \$46,500.

This Agreement is exempt from the Westchester County Procurement Policy pursuant to section 3(a)xviii thereof.

An appropriate Resolution is herewith attached for your Honorable Board's consideration.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/29/2011 - JOMARY VIEIRA, SECRETARY

## RESOLUTION

Upon a communication from the Coordinator of the Westchester County Youth Bureau, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to enter into an Agreement with the Village of Tarrytown, to operate the Tarrytown/Sleepy Hollow Summer Day Camp program for the program period July 5, 2011 through August 12, 2011, in a total amount not to exceed \$46,500, subject to appropriation and pursuant to an approved individual budget; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption (s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then that Contractor shall have the right to terminate their Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION

CLERK OF COUNTY VILLAGE SECRETARY

Account to be Charged/Credited:

Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
101	11	0400	4380		\$46,500

Budget Funding Year(s)  
(must match resolution)

Start Date: 7/5/2011

End Date: 8/12/2011

Funding Source:

Tax Dollars \$46,500

\$46,500  
(must match resolution)

State Aid \_\_\_\_\_

Federal Aid \_\_\_\_\_

Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/29/2011 - JOMAR VIEIRA, SECRETARY