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**TO:** Board of Acquisition and Contract

**FROM:** John J. Hsu, P.E.  
Commissioner of Public Works and Transportation

**DATE:** November 14, 2011

**SUBJECT:** Resolution for Authority to Advertise  
Contract No. 11-552  
Lighting Installation  
2199 Saw Mill River Road  
Elmsford, New York

The 2011 Capital Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, material and equipment required to replace the existing lamp fixtures at the County Records Center and Archives with energy efficient lamp fixtures.

The objective of this contract is to convert the County Records Center and Archives lighting to energy efficient lamp fixtures.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining proper lighting levels while providing an energy savings by reducing energy consumption, thus addressing the County Executive's priority area: Fiscal Responsibility (FR).

The department will track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

