

Robert P. Astorino  
County Executive

Department of Social Services

Kevein M. McGuire  
Commissioner

**22032**

**DATE:** August 30, 2011

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Kevin M. McGuire, Commissioner  
Department of Social Services

**SUBJECT:** Authority for the County of Westchester (the "County"), acting by and through its Department of Social Services, to enter into a second amendment to the agreement between the County and New York Wired for Education, Inc. ("NY Wired"), by which NY Wired provides licenses to customers of the County's One-Stop Employment Center to access career oriented on-line computer skill assessments, courses and tests in order to: 1) extend the term of the agreement from November 1, 2009 through June 30, 2011 to a new term from November 1, 2009 through June 30, 2012; and 2) increase the total not-to-exceed amount from a current total not-to-exceed amount of \$40,000 to a new total not-to-exceed amount of \$60,000

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The County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), entered into an agreement on or about January 13, 2010 with New York Wired for Education, Inc. ("NY Wired"), by which NY Wired provided licenses to customers of the County's One-Stop Employment Center to access career oriented on-line computer skill assessments, courses and tests; for a term November 1, 2009 through September 30, 2010 for a total not-to-exceed amount of 20,000 (the "Agreement").

Thereafter, by resolution approved on September 23, 2010, your Honorable Board authorized the County to amend the Agreement to : 1) extend the term from November 1, 2009 through September 30, 2010, to a new term from November 1, 2009 through June 30, 2011, and 2) increase the total not-to-exceed amount from a total not-to-exceed amount of \$20,000 to a new total not-to-exceed amount of \$40,000. This first contract amendment was subsequently executed.

The Department now respectfully requests that the County have authority to amend the Agreement a second time to 1) extend the term from November 1, 2009 through June 30, 2011 to a new term from November 1, 2009 through June 30, 2012; and 2) increase the total not-to-exceed amount from a current total not-to-exceed amount of \$40,000 to a new total not-to-exceed amount of \$60,000.

The Department requests an extension of the Agreement term and an increase in the not-to-exceed amount because the Department has received \$20,000 in additional funding from the New York State Department of Labor; thereby allowing it to provide additional County One-Stop Employment Center customers with licenses from NY Wired to access career oriented on-line computer skill assessments, courses and tests as well as continue the providing of said services to County One-Stop Employment Center customers currently receiving said services under the Agreement.

The Agreement **serves a public purpose** by providing said One-Stop Employment Center customers with the opportunity to improve their employability as well as their economic status.

The **goals and objectives** of this Agreement are in the best interest of the County in terms of **fiscal** responsibility because enabling One-Stop Employment Center customers to access career oriented on-line computer skill assessments, courses and tests will help the population to become self-sufficient, taxpaying residents of the County.

The **goals and objectives** of this Agreement shall be tracked and monitored through submission of detailed written reports by NY Wired to the County outlining its progress in achieving its targets and outcomes.

Except as specifically amended hereby, all other terms and conditions set forth in the original Agreement as amended shall remain the same.

The Agreement is exempt from the procedures of the Westchester County Procurement Policy pursuant to Section 3(a)(ix).

Accordingly, I most respectfully recommend approval of the attached resolution.

APPROVED BOARD OF ACQUISITIONS CONTRACT - 10/21/2011 JOMAR VIEIRA, SECRETARY

**RESOLUTION**

Upon a communication from the Commissioner of the Department of Social Services, be it hereby:

**RESOLVED**, that the County of Westchester (the "County") is hereby authorized to enter into a second amendment to the agreement between the County and NY Wired for Education, Inc. ("NY Wired"), dated on or about January 13, 2010, pursuant to which NY Wired provided licenses to customers of the County's One-Stop Employment Center to allow said customers to access career oriented on-line computer skill assessments, courses and tests for a term from November 1, 2009 through June 30, 2011 and an amount not-to-exceed \$40,000 (the "Agreement"), by:

- (1) extending term of the Agreement from November 1, 2009 through June 30, 2011 to a new term from November 1, 2009 through June 30, 2012; and
- (2) increasing the not-to-exceed amount by \$20,000 from a current not-to-exceed amount of \$40,000 to a new total not-to-exceed amount of \$60,000; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions set forth in the original Agreement as amended shall remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby empowered to execute all documents and take all actions necessary to effectuate the purposes hereof.

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Original Contract Amount	\$20,000
First Amendment:	\$20,000
<u>This Amendment:</u>	<u>\$20,000</u>
Total	\$ 60,000

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
275	22	402L	7340	T402	\$10,000
275	22	403L	7340	T403	\$10,000

Budget Funding Year(s): 2011  
(must match resolution)

Start Date: N/A

End Date: 6/30/12

Funding Source:

\$20,000  
(must match resolution)

Tax Dollars:  
State Aid:  
Federal Aid: 100%  
Other: