

21682

DATE: September 15, 2011

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Authority to amend an agreement with Westchester Residential Opportunities, Inc., as previously amended, for housing assistance services to persons 60 years or older residing in Westchester County in order to exercise the County's second renewal option and thereby extend the term of the agreement for one additional year and increase the amount not-to-exceed authorized under the agreement

By resolution approved on May 21, 2009, your Honorable Board authorized the County of Westchester (the "County") to enter into an agreement with Westchester Residential Opportunities, Inc. ("WRO"), pursuant to which WRO was to provide housing assistance services to persons 60 years or older residing in Westchester County that will address all aspects of their housing needs, for an amount not-to-exceed \$60,000, with the contractor contributing \$25,715 in matching funds, for the period commencing on April 1, 2009 and terminating March 31, 2010, and with the County having the sole option to renew the agreement for two additional one-year periods, subject to the further approval of your Honorable Board (the "Agreement"). The Agreement was subsequently executed.

Thereafter, by resolution approved on April 29, 2010 (the "April 21st Resolution"), your Honorable Board authorized the County to exercise the first renewal option under the Agreement, in order to (1) amend the term of the Agreement from April 1, 2009 through March 31, 2010 to April 1, 2009 through March 31, 2011, (2) increase the amount not-to-exceed authorized under the Agreement by an additional \$60,000 for services to be rendered during the renewal period from April 1, 2010 through March 31, 2011, for a new total contract amount not-to-exceed of \$120,000; and (3) reflect the County's one remaining option for a one-year renewal under the Agreement (the "Amended Agreement"). The April 21st Resolution further provided that WRO would contribute additional matching funds, in the amount of \$25,715, during the renewal period. The Amended Agreement was subsequently executed.

The County now seeks authority to exercise the second and final renewal option under the Agreement and, as a result, (1) amend the term of the Agreement from April 1, 2009 through March 31, 2011 to April 1, 2009 through March 31, 2012, (2) increase the amount not-to-exceed authorized under the Agreement by an additional \$60,000 for services to be rendered during the renewal period from April 1, 2011 through March 31, 2012, for a new total contract amount not-

to-exceed of \$180,000. (the "Second Amended Agreement"). It should be noted that WRO will contribute additional matching funds, in the amount of \$25,715, during the renewal period.

The proposed Second Amended Agreement will serve a public purpose by continuing to provide supportive services to help maintain Westchester County seniors in the community and avoid premature institutionalization. These funds provide the support that enables seniors to have housing services that will help them remain in the community and out of more expensive and less desirable nursing home environments.

The goals and objectives of the proposed Second Amended Agreement are to preserve affordable and appropriate housing for persons 60 years or older residing in Westchester County through housing assistance services, including information/assistance services, reverse mortgage services, and shared housing services.

The goals and objectives of the proposed Second Amended Agreement are in the best interests of Westchester County in terms of fiscal responsibility because it effectively allows seniors to remain at home, thus preventing costly institutionalization.

The goals and objectives of the proposed Second Amended Agreement will be tracked and monitored on an on going basis through monthly reports and site visits by Department of Senior Programs and Services staff members.

During the previous program year, WRO provided 2,702 housing information contacts to 804 seniors. They also provided 258 seniors with information about the reverse equity mortgage loan program. WRO was also instrumental in assisting 144 seniors with shared housing.

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/SJ/jpg/nn

RESOLUTION

Upon a communication from the Commissioner of the Westchester County Department of Senior Programs and Services, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to amend an agreement with Westchester Residential Opportunities, Inc. ("WRO"), as previously amended, pursuant to which WRO was to provide housing assistance services to persons 60 years or older residing in Westchester County that will address all aspects of their housing needs, for an amount not-to-exceed \$120,000, with the contractor contributing a total amount of \$51,430 in matching funds, for the period commencing on April 1, 2009 and terminating March 31, 2011, and with the County having the sole option to renew the Agreement for one additional one-year period, subject to the further approval of your Honorable Board (the "Agreement"), in order to exercise the second of the County's two one-year renewal options under the Agreement, and, therefore, (1) amend the term of the Agreement from April 1, 2009 through March 31, 2011 to April 1, 2009 through March 31, 2012, (2) increase the amount not-to-exceed authorized under the Agreement by an additional \$60,000 for services to be rendered during the renewal period from April 1, 2011 through March 31, 2012, for a new total contract amount not-to-exceed of \$180,000; (the "Second Amended Agreement"); and be it further

RESOLVED, that WRO will contribute an additional \$25,715 in matching funds for the renewal period from April 1, 2011 through March 31, 2012; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain the same; and be it further

RESOLVED, that this Second Amended Agreement is subject to County appropriations; and be it further

RESOLVED, that this Second Amended Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Second Amended Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Second Amended Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Second Amended Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

Original Agreement \$ 60,000
 First Amendment \$ 60,000
 This Amendment \$ 60,000
 TOTAL \$180,000

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	85	047L	4380	T-047	\$ 60,000

Budget Funding Year(s) _____ Start Date 4/1/11 End Date 3/31/12
 (must match resolution)

Funding Source Tax Dollars _____
\$60,000 State Aid \$60,000
 (must match resolution) Federal Aid _____
 Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/06/2011 - JOHANNY WEIRA, SECRETARY