

21014

DATE: August 12, 2011

TO: The Board of Acquisition and Contract

FROM: Mary Kate Cabaleiro, Coordinator
Westchester County Youth Bureau

RE: Authority to enter into an Agreement with the Center for Human Options, Inc. to operate the Peer Leaders with Purpose II Program for the program period January 1, 2011 through December 31, 2011 in the total amount not-to-exceed \$58,240 payable pursuant to an approved budget

Authority is hereby requested for the County of Westchester to enter into an Agreement with the Center for Human Options, Inc. ("CFHO") to operate the Peer Leaders with Purpose II program, under a portion of the County's Youth Services Program funding for the program period January 1, 2011 through December 31, 2011. The funding for this program will be provided by the New York State Office of Children and Family Services in an amount not to exceed \$29,120 and by CFHO in an amount not to exceed \$29,120 for a total program amount not to exceed \$58,240 payable pursuant to an approved budget.

The Peer Leaders With Purpose Program is a youth development program that addresses Gang Prevention, Advocacy Issues, and Teenage Pregnancy Prevention, in addition to other critical issues facing Greenburgh's at-risk youth, including academic failure, criminal activity, sexual activity and STD's, and alcohol and substance abuse. The program is comprised of three components that will guide students through a steady progression of development of their leadership assets and abilities, and provide them with the support they need to manage pressure, problems and conflicts – 1) Leadership Skills Training: Two full school days focusing on increasing leadership skills, interpersonal skills, development of personal growth plans as well as building a community; 2) Motivational counseling: led by CFHO staff, trained peer leaders and additional youth receive the opportunity for advanced training in such practices as prevention, communication and interpersonal relations; and 3) Summer Leadership Training Project: 100 hours of leadership training over a five-week period during the summer consisting of both instructional and observational activities implemented by older youth that are alumnae of the program. The program will serve 40 youth in 2011.

The planned 2011 program outcomes are as follows:

- Of the 14 youth who will participate in the Summer Leadership Program, 80% or 11 will demonstrate a positive behavior change as measured by pre/post test, "What I am Like" (Harter 1985) where they indicate they avoid getting into trouble, they do the right thing and are happy with the way they behave in a variety of settings, at home, in school, and with peers.
- Of the 16 youth who will participate in the leadership skills training, 90% or 14 will increase their leadership or interpersonal skills as indicated on post leadership skills training surveys.
- Of the 16 youth who will participate in Motivational Counseling Sessions, 90% or 14 will learn positive communication skills as indicated on post motivational counseling surveys.

Each of the goals and objectives as stated above will be tracked and monitored through monthly, quarterly and annual reports, Report Cards and by bi-yearly site visits from Youth Bureau Program Monitors.

This program was funded in 2010. Please note that outcomes were achieved as indicated below:

- Of the 14 youth who will participate in the Summer Leadership Program, 80% or 11 will demonstrate a positive behavior change as measured by pre/post test, “What I am Like” (Harter 1985) where they indicate they avoid getting into trouble, they do the right thing and are happy with the way they behave in a variety of settings, at home, in school, and with peers. *Of the 15 youth that participated (one more than contracted for), 96% or 14 youth demonstrated positive behavior changes.*
- Of the 16 youth who will participate in the leadership skills training, 90% or 14 will increase their leadership or interpersonal skills as indicated on post leadership skills training surveys. *Of the 16 youth that participated, 95% or 15 increased their leadership and interpersonal skills.*
- Of the 16 youth who will participate in Motivational Counseling Sessions, 90% or 14 will learn positive communication skills as indicated on post motivational counseling surveys. *Of the 28 youth that participated (16 more than contracted for), 100% or 28 learned positive communication skills.*

Pursuant to Act No. 109 – 2011 adopted by the Westchester County Board of Legislators on July 11, 2011 the County of Westchester was authorized to participate in a Resource Allocation Plan to provide State reimbursement for certain youth services programs which operate with funding provided by the County’s Youth Services Program.

This Agreement is exempt from the Westchester County Procurement Policy pursuant to section 3(a)xviii thereof. Nevertheless, in 2008 the Youth Bureau issued an RFP to cover the program years 2009 – 2011. This agency is one of 94 agencies that submitted a proposal in response to the RFP. However due to the precariousness of the funding stream from the state, the Youth Bureau deemed it appropriate to enter into one year contracts with this agency as opposed to a three year contract as stated in the above mentioned RFP. The agency has agreed to year to year contracts for the 2009 – 2011 period based upon appropriation and contract compliance.

An appropriate Resolution is attached hereto for your Honorable Board’s consideration.

R E S O L U T I O N

Upon a communication from the Coordinator of the Westchester County Youth Bureau, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with the Center for Human Options, Inc. to operate the Peer Leaders with Purpose II program, under a portion of the County's Youth Services Program for the program period January 1, 2011 through December 31, 2011 for a total program amount not to exceed Fifty Eight Thousand Two Hundred Forty (\$58,240) payable pursuant to an approved budget; and be it further

RESOLVED, that the funding for this program will be provided by the New York State Office of Children and Family Services in an amount not to exceed \$29,120 and by the Center for Human Options, Inc. in an amount not to exceed \$29,120; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then that Contractor shall have the right to terminate their Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

	Fund	Dept. code	Unit #	Object/ Sub Object	Trust Account	Dollars
Account to be charged/credited YDDP-YS	263	11	188L	4380	T188	\$29,120
Budget Funding Year(s) <u>2011</u> Start Date <u>January 1, 2011</u> End Date <u>December 31, 2011</u> (must match resolution)						
Funding Source	Tax Dollars \$ _____					
	State Aid \$29,120 _____					
\$ <u>58,240</u> (must match resolution)	Federal Aid \$ _____					
	Other <u>\$29,120 (agency match)</u> _____					