

Memorandum **Department of Public Works and Transportation**

20901

TO: Board of Acquisition and Contract

FROM: John J. Hsu, P.E.

Commissioner of Public Works and Transportation

DATE: August 10, 2011

SUBJECT: Resolution to Award to the Low Bidder

Contract No.: BOE 11-05

Primary and General Election Moving Services and Storage of Handicapped Accessibility Equipment between the County Warehouse and Various Polling Place Locations in Westchester

County Zone 5 - Eastchester, Pelham, Mount Vernon and Scarsdale

Contractor: East Side Movers, Inc.

Amount: \$17,500.00

On August 10, 2011, two (2) bids were received and opened for Contract No. BOE 11-05 - Primary and General Election Moving Services and Storage of Handicapped Accessibility Equipment between the County Warehouse and Various Polling Place Locations in Westchester County Zone 5 - Eastchester, Pelham, Mount Vernon and Scarsdale.

The bid was reviewed and it was determined that East Side Movers, Inc. submitted the low bid in the amount of \$17,500.00.

The low bidder has been investigated and it has been found that East Side Movers, Inc.:

Performed satisfactory work in the past for the County.

X Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

Capital Budget

Non-Recurring Budget

X Operating Budget

The objective of this contract is to transport voting machine equipment in connection with the 2011 Elections, so that the County will be able to carry out its statutory duties in connection with the upcoming 2011 Elections.

This contract is in the public's best interest because it will enable all County residents to vote in the upcoming 2011 Elections and enable the County to carry out its statutory duties in connection with the upcoming 2011 Elections.

The Board of Elections staff will monitor the contractor to ensure compliance with contract terms and to ensure the successful completion of this contract.

It is recommended that Contract No. BOE 11-05 be awarded to East Side Movers, Inc. in the amount of \$17,500.00.

RESOLUTION

CONTRACT NO. BOE 11-05

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. Contract No. BOE 11-05 - Primary and General Election Moving Services and Storage of Handicapped Accessibility Equipment between the County Warehouse and Various Polling Place Locations in Westchester County Zone 5 - Eastchester, Pelham, Mount Vernon and Scarsdale, be and is hereby awarded to the low bidder, East Side Movers, Inc., 525 South 4th Avenue, Mount Vernon, NY 10550, in the amount of \$17,500.00; and be it further

RESOLVED, that this contract is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited

		Major Program, Program	Object/	Trust	
Fund	Dept.	& Phase Or Unit	Sub Object	Account	Dollars
101	14	1000	4380		\$17,500.00

Budget Funding Year(s) 2011 Start Date: September 1, 2011 End Date: December 31, 2011 (must match resolution)

Funding Source:

Tax Dollars 100% County
Social Security No.:

State Aid

S17,500.00
(must match resolution)

Other ______

Encumbrance No.:

BIDS RECEIVED: WED. 08/10/11 11:00 AM

NAME, ADDRESS, PHONE, FAX	Allpoints Moving & Storage 225 N rte 303- Suite 108 Congers, NY 10920 Phone: (845) 268 - 1030 Fax: (845) 268 - 1033 GreMark Consultancy, Inc. 676 Main Street Willimantic, CT 06226	CHEC K	AMOUNT OF BID
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