

**20831**

DATE: August 5, 2011

TO: Honorable Members of the Board of Acquisition and Contract

FROM: Mary Kate Cabaleiro, Coordinator  
Westchester County Youth Bureau

SUBJECT: Resolution Authorizing the County of Westchester to enter into an Agreement with Cornell Cooperative Extension Association of Westchester County to Conduct a Number of County-Wide Educational Programs

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Authority is hereby requested for the County of Westchester (the "County") to enter into an agreement with Cornell Cooperative Extension Association of Westchester County ("Cornell") pursuant to which Cornell will conduct a number of county-wide educational programs, including various environmental, ecological and horticultural programs, to be held at the County's Hilltop Hanover Farm and Environmental Center, as well as various other locations, for the period January 1, 2011 through December 31, 2011 (the "Agreement"). In consideration for services to be rendered, the County will pay Cornell an amount not to exceed \$990,000.00, pursuant to an approved budget.

Cornell, with the assistance of the New York State Colleges of Agriculture and Life Sciences, Human Ecology and other units at Cornell University, conducts a number of county-wide educational programs, including programs held at the County's Hilltop Hanover Farm and Environmental Center. The programs are offered through classes, clinics, conferences and workshops. Participants include youth and adults. The programs are open to both the general public and professionals. In addition, Cornell disseminates information through publications and networking with educators, health professionals and community agencies.

Based upon discussions between the County and Cornell since January 2011 specific procedures have been established to ensure accountability within the provision of the program. Several outcomes have been established across four program components in order to establish the County's intended results for the funding provided. In addition to the outcomes, specific reporting requirements have been established and will be incorporated into the contract. Moreover, the County Youth Bureau, which will be administering the contract, will be conducting site visits throughout the year to the various program component locations and will use the Youth Bureau Site Visit Report Card to ensure program accountability.

The outcomes that were established for the program across the four program components are:

- Out of 400 adults participating in the nutrition education and financial management programs, 80% or 320 will increase their knowledge of healthy food choices, nutrition labels, and financial resource management as it relates to food shopping practices as measured by pre-post tests.
- Out of 60 adults participating in the physical fitness programs, 80% or 48 will have a better understanding of obesity prevention strategies as measured by pre/post tests.
- Out of over 60 youth participating in the 4-H clubs, 80% or 48 will learn the skills to plan, organize and present individual and group projects, become better citizens, and develop confidence and public speaking skills as measured by the number of civic contributions or community/volunteer activities while in 4-H.
- Out of 600 youth participating in the educational curriculum lessons, 80% or 480 will increase their knowledge of biological or environmental science as measured by educator observation or classroom teacher reporting.
- Cornell Cooperative Extension will help resolve county-wide environmental issues by providing clinical diagnoses to 100% of the cases brought to their attention as measured by CCE documentation.
- In 2011, Cornell Cooperative Extension will save taxpayers in Westchester County the equivalent of \$110,000 by receiving Master Gardener services of 5,000 hours which would otherwise conservatively cost at least \$22./hour (with benefits) if taxpayers had to pay for these services.
- Increase awareness of global warming and energy efficient initiatives to 85% of adults and youth participating in CCE's educational programs where NYSERDA or CEPREE information is imparted.

This Agreement does not constitute a procurement and, as such, is not subject to the Westchester County Procurement Policy. Rather, in accordance with subdivision 8 of Section 224 of the County Law of the State of New York, the County is specifically authorized to appropriate funds and enter into agreements for the support and maintenance of Cornell's work.

Accordingly, a resolution to authorize an agreement with Cornell Cooperative Extension Association of Westchester County is hereby submitted for your consideration.

## RESOLUTION

Upon a communication from the Coordinator of the Westchester County Youth Bureau, be it hereby

**RESOLVED**, that in accordance with subdivision 8 of Section 224 of the County Law of the State of New York, the County of Westchester is hereby authorized to enter into an agreement with Cornell Cooperative Extension Association of Westchester County ("Cornell"), pursuant to which Cornell will conduct a number of county-wide educational programs in accordance with an agreed-upon scope of services, including, but not limited to, various environmental, ecological and horticultural programs to be held at the County's Hilltop Hanover Farm and Environmental Center, as well as various other locations, for a term commencing on January 1, 2011 and continuing through December 31, 2011 (the "Agreement"); and be it further

**RESOLVED**, that in consideration for services to be rendered, the County shall pay Cornell an amount not-to-exceed \$990,000.00, pursuant to an approved budget; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations, and be it further

**RESOLVED**, that this agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable written notice, and be it further

**RESOLVED**, that the County Executive or his authorized designee be and hereby is authorized to execute any and all documents necessary and appropriate to effectuate purposes hereof.

Account to be charged/credited	Fund	Dept. code	Unit #	Object/ Sub Object	Trust Account	Dollars
MISC	101	52	2170	5100	-----	\$990,000
Budget Funding Year(s) <u>2011</u> Start Date <u>January 1, 2011</u> End Date <u>December 31, 2011</u> (must match resolution)						
Funding Source	Tax Dollars <u>\$990,000</u>					
	State Aid _____					
<u>\$ 990,000</u> (must match resolution)	Federal Aid <u>\$</u> _____					
	Other _____					