

20617

DATE: July 26, 2011

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne, Chief Information Officer

RE: AUTHORIZATION TO AMEND A RESOLUTION APPROVED ON MAY 12, 2011, WHICH AUTHORIZED AN AMENDMENT TO AN AGREEMENT (IT-1072) WITH LANGUAGE LINE SERVICES, INC. FOR ON-DEMAND FOREIGN LANGUAGE INTERPRETATION SERVICES IN ORDER TO ACCURATELY REFLECT THE RATES FOR THE SERVICES AS SPECIFIED IN NEW YORK STATE CONTRACT PS6093 AT \$.90 PER MINUTE FOR GROUP 1 LANGUAGES, \$.95 PER MINUTE FOR GROUP 2 LANGUAGES AND \$.99 PER MINUTE FOR GROUP 3 LANGUAGES

BACKGROUND:

- In a resolution approved on March 12, 2009, your Honorable Board authorized the County to enter into agreements with Language Line Services, Inc. ("Language Line") for a dial up telephone service offering on-demand foreign language interpreter services for a three year term commencing on March 1, 2009 and terminating on February 28, 2012, for a total not to exceed amount of \$40,000. These services are used by several County Departments and E911 Public Safety Answering Points (PSAPs). (E911 PSAP operating expenses are reimbursed through 911 surcharge funds administered by the County).
- In a resolution approved on May 12, 2011, your Honorable Board authorized the County to amend the agreement with Language Line to increase the amount of the agreement by \$36,000 for a total not to exceed amount of \$76,000.
- The May 12th Resolution listed the rates for the services covered by New York State Contract PS6093 at \$.90 to \$.95 per minute but did not include a third rate of \$.99 per minute. The correct rates for the services as specified in New York State Contract PS6093 are \$.90 per minute for Group 1 languages, \$.95 per minute for Group 2 languages and \$.99 per minute for Group 3 languages.
- Foreign language interpreter services serve a public purpose because such service promotes the public health, safety and general welfare of County residents by enhancing our ability to communicate with residents that have limited English language capabilities.
- The primary goal and objective for the requested service is to provide interpreter services to residents with limited English language skills. This service is in the best interest of the County because resident's safety and health will be considered by providing a mechanism whereby staff can answer questions and respond to emergencies. Fiscal responsibility is shown by a reduction in price for this service of almost fifty percent for three years going forward. Interpreter services will be tracked and monitored by DoIT staff in conjunction with the department or PSAP utilizing the service.

- The amendment to the agreement (IT-1072) has not been executed; therefore, we now come before your Honorable Board requesting approval to amend the May 12, 2011 resolution by correcting the rates for the services to accurately reflect the rates as specified in New York State Contract PS6093 with all other terms and conditions to remain the same.

ACTION REQUESTED:

- Authorization to amend the May 12, 2011 resolution which authorized an amendment to agreement (IT-1072) with Language Line Services, Inc., having an office and place of business at One Lower Ragsdale Drive, Monterey, California 93940, for a dial up telephone service offering on-demand foreign language interpreter services, to reflect the rates for the services as specified in New York State Contract PS6093 at \$.90 per minute for Group 1 languages, \$.95 per minute for Group 2 languages and \$.99 per minute for Group 3 languages with all other terms and conditions of the agreement to remain the same.

A resolution authorizing the aforementioned amendment to the May 12, 2011 resolution is submitted herewith for your consideration.

APPROVED BOARD OF ACQUISITION & CONTRACTS - 08/11/2011 - JOAQUIM VIEIRA, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER,
DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED: that the resolution approved on May 12, 2011 which authorized the County of Westchester to amend an agreement (IT-1072) with Language Line Services, Inc. having an office and place of business at One Lower Ragsdale Drive, Monterey, California 93940, for a dial up telephone service offering on-demand foreign language interpreter services, by increasing the amount by \$36,000 to a new total not to exceed contract amount of \$76,000, subject to future appropriations, payable monthly at the rate of \$.90 to \$.95 per minute, based on usage and paid by the department utilizing the service is hereby amended to reflect the rates for the services as specified in New York State Contract PS6093 of \$.90 per minute for Group 1 languages, \$.95 per minute for Group 2 languages, and \$.99 per minute for Group 3 languages with all other terms and conditions of the agreement to remain the same; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the May 12, 2011 resolution shall remain the same; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute and deliver any and all documents and to take all action necessary and appropriate to effectuate the purposes hereof.

RESOLUTION

Original Agreement: \$ 40,000
 First Amendment: \$ 36,000
This Amendment: \$ 0
 Total: \$ 76,000

Contract No. **IT-1072**

Account to be charged/credited	Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars
2009	263	16	GRNT	4160	T135	1003	N/A
2009	101	22	4210	4420			N/A
2009	101	25	0200	0200			N/A
2009	101	27	4000	4380			N/A
2009	101	39	1000	4380			N/A

Account to be charged/credited	Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars
2010	263	16	GRNT	4160	T135	1003	N/A
2010	101	22	4210	4420			N/A
2010	101	25	0200	0200			N/A
2010	101	27	4000	4380			N/A
2010	101	39	1000	4380			N/A

Account to be charged/credited	Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars
2011	263	16	GRNT	4160	T135	1003	N/A
2011	101	22	4210	4420			N/A
2011	101	25	0200	0200			N/A
2011	101	27	4000	4380			N/A
2011	101	39	1000	4380			N/A

Account to be charged/credited	Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars
2012	263	16	GRNT	4160	T135	1003	N/A
2012	101	22	4210	4420			N/A
2012	101	25	0200	0200			N/A
2012	101	27	4000	4380			N/A
2012	101	39	1000	4380			N/A

Budget Funding Year(s): 2009-2012 Start Date: March 1, 2009 End Date: February 28, 2012
 (must match resolution)

Funding Source Tax Dollars: \$N/A
 State Aid: _____
\$N/A Federal Aid: _____
 _____ Other: _____