

**20595**

**DATE:** July 25, 2011

**TO:** Board of Acquisition and Contract

**FROM:** Cheryl Archbald, MD MPH  
Acting Commissioner of Health

**RE:** Authorization to Amend an existing contract with the New York State Office of Homeland Security to extend the contract end date from 8/09/2011 to 12/31/2011.

On October 29, 2009, Your Honorable Board approved a Resolution (the "October 29, 2009 Resolution") which authorized the Westchester County Department of Health (the "WCDH") to enter into agreement with the New York State Office of Homeland Security ("NYSOHS") to accept funding for the Homeland Security Program grant in the amount not-to-exceed \$233,698, pursuant to an approved budget, for the contract period 8/10/2009 through 8/09/2010.

On May 6, 2010, Your Honorable Board approved a Resolution (the "May 6, 2010 Resolution") authorizing the Westchester County Department of Health (the "WCDH") to enter into contract with the New York State Office of Homeland Security ("NYSOHS") for the revised period 8/10/09 through 8/09/11 in the amount not-to-exceed \$233,698, pursuant to an approved budget.

This contract has been executed. The WCDH is now requesting approval to amend the existing contract to extend the end date through 12/31/11 in order to spend down the funding balance.

This contract will promote the public health, safety and general welfare of County residents by preparing in advance essential public health emergency resources to prepare for a potential H1N1 influenza outbreak in Westchester County.

The goals of this program are to enhance the medical community's ability to distribute medical countermeasures and to manage resources during a large scale public health emergency. Program objectives include, but are not limited to, the timely use of interventions known to prevent human illness, enhancement of disease surveillance and early event detection systems, maintenance of relevant laboratory support, development or enhancement of response plans and protocols, reducing the amount of time required to identify causes, risk factors and administration of appropriate interventions to those affected by H1N1 influenza outbreaks and restore normal health services.

Program tracking and monitoring are maintained through regular staff meetings, periodic review of emergency plans, updates through NYSDOH Commerce system, review of epidemiological data, and attendance and participation in local and state sponsored drills, meetings and trainings. Status reports are sent to the NYSOHS on a quarterly basis.

Except as specifically amended herein, all other terms and conditions of the existing contract shall remain the same.

Your approval of the attached resolution is respectfully requested.

/md

Attachment

## RESOLUTION

UPON A COMMUNICATION FROM THE ACTING COMMISSIONER OF HEALTH, be it hereby

**RESOLVED,** that the County of Westchester, acting by and through its Department of Health (the "WCDH") is authorized to amend an existing agreement with New York State Office of Homeland Security ("NYSOHS"), by extending the contract period from 8/09/11 to 12/31/11; and, be it further

**RESOLVED,** that except as specifically amended herein, all other terms and conditions of the existing contract shall remain the same; and, be it further

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Department of Health  
 County of Westchester  
 145 Huguenot Street, 8<sup>th</sup> Floor  
 New Rochelle, New York 10801  
 July 25, 2011

Original Agreement	\$233,698
First Amendment	\$ 0
Second Amendment	\$ 0
<b>TOTAL</b>	<b>\$233,698</b>

Agreement #

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	N/A*					

Budget Funding Year(s) 2009-2011 Start Date 8/10/09 End Date 12/31/11  
 (must match resolution)

Funding Source      Tax Dollars \_\_\_\_\_  
                                  State Aid \_\_\_\_\_  
                                  Federal Aid \_\_\_\_\_  
 (must match resolution)      Other \_\_\_\_\_

**\* see attached – budget funding amount is the same**